

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

December 14, 2022

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, Leslie J. Prideaux, and MaraBeth K. Soneson (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone, Waterloo Courier reporter; Carole Yates and Jack Yates, customers (electronically).

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Sawyer Burch and Gavin Moore were introduced.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the minutes of the November 9, 2022, regular meeting, and the November 18, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2022, through November 30, 2022; check numbers: 150853-150856; 150906-150907; 150923-150936; 150987-150994; 151011-151020; 151072-151076; 151110-151116; 151194-151197; 151194-151197; 151199-151206; 151250-151258; 151317-151318; 227105-227446; 640877722239; 640879316554; 686588941727; 686896771567; 779472299877; 779967692255; 832560810068; 832938583022; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6481 Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2023; and approving and authorizing an amendment to the classification and compensation plan.

No. 6482 Resolution revising interest paid on customer deposits to 4.60% effective January 1, 2023. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 15, 2022.

No. 6483 Resolution approving and authorizing execution of a three-year agreement with MedOne Pharmacy Benefit Solutions, of Dubuque, Iowa, for pharmacy benefits management.

No. 6484 Resolution approving and adopting revised Governance Policies. Said revisions are necessary to further clarify delegations to the General Manager; revisions were made to reflect some minor non-substantive updates and additions to the policies; and a revision was made to include a schedule for review of the Board's legal counsel.

No. 6485 Resolution approving and authorizing execution of a three-year agreement with Fresh Start Cleaning Solutions of Denver, Iowa, for janitorial services.

No. 6488 Resolution approving and authorizing execution of Task Order No. 8 amendment to the master agreement dated October 8, 2014, with DeWild, Grant, Reckert & Associates Company, d/b/a DGR Engineering. Said amendment is for \$109,140.00 for professional consulting services to assist staff with preparation of construction drawings and material specifications to rebuild 2.5 miles of 69kV transmission line between Streeter Switching Station and MidAmerican Energy Company's WIDA Substation.

No. 6489 Resolution approving and authorizing execution of the First Amendment to the Second Amended and Restated Energy Management Agreement with Tenaska Power Services, Co. for Midcontinent Independent System Operator (MISO) energy management services.

No. 6490 Resolution approving and authorizing the appointment of Brad Strouse, of Redfern, Mason, Larsen & Moore PLC, Cedar Falls, Iowa, as Board legal counsel, effective July 1, 2023, with a transition period from January through June of 2023, wherein he will work with John Larsen on Board legal matters.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file the annual corporate membership dues report. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: staff reviewed options to improve security in the Board Room area, a short-term option of hiring off-duty police officer to attend Board meetings was requested by Trustees; an update on recent vehicle purchases was provided; and an update on Infrastructure Investment and Jobs Act Funding Opportunities was provided.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:28 p.m.

Moved by Trustee Engel, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:32 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

December 14, 2022

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, Leslie J. Prideaux, and MaraBeth K. Soneson (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone, Waterloo Courier reporter; Carole Yates and Jack Yates, customers (electronically).

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Sawyer Burch and Gavin Moore were introduced.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the minutes of the November 9, 2022, regular meeting, and the November 18, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2022, through November 30, 2022; check numbers: 150853-150856; 150906-150907; 150923-150936; 150987-150994; 151011-151020; 151072-151076; 151110-151116; 151194-151197; 151194-151197; 151199-151206; 151250-151258; 151317-151318; 227105-227446; 640877722239; 640879316554; 686588941727; 686896771567; 779472299877; 779967692255; 832560810068; 832938583022; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6481 Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2023; and approving and authorizing an amendment to the classification and compensation plan.

No. 6482 Resolution revising interest paid on customer deposits to 4.60% effective January 1, 2023. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 15, 2022.

No. 6483 Resolution approving and authorizing execution of a three-year agreement with MedOne Pharmacy Benefit Solutions, of Dubuque, Iowa, for pharmacy benefits management.

No. 6484 Resolution approving and adopting revised Governance Policies. Said revisions are necessary to further clarify delegations to the General Manager; revisions were made to reflect some minor non-substantive updates and additions to the policies; and a revision was made to include a schedule for review of the Board's legal counsel.

No. 6485 Resolution approving and authorizing execution of a three-year agreement with Fresh Start Cleaning Solutions of Denver, Iowa, for janitorial services.

No. 6490 Resolution approving and authorizing the appointment of Brad Strouse, of Redfern, Mason, Larsen & Moore PLC, Cedar Falls, Iowa, as Board legal counsel, effective July 1, 2023, with a transition period from January through June of 2023, wherein he will work with John Larsen on Board legal matters.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file the annual corporate membership dues report. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: methods for acquisition of natural gas for the heating season was reviewed; and staff reviewed options to improve security in the Board Room area, a short-term option of hiring an off-duty police officer to attend Board meetings was requested by Trustees.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call

of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:28 p.m.

Moved by Trustee Engel, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:32 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

December 14, 2022

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, Leslie J. Prideaux, and MaraBeth K. Soneson (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone, Waterloo Courier reporter; Carole Yates and Jack Yates, customers (electronically).

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Sawyer Burch and Gavin Moore were introduced.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the minutes of the November 9, 2022, regular meeting, and the November 18, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2022, through November 30, 2022; check numbers: 150853-150856; 150906-150907; 150923-150936; 150987-150994; 151011-151020; 151072-151076; 151110-151116; 151194-151197; 151194-151197; 151199-151206; 151250-151258; 151317-151318; 227105-227446; 640877722239; 640879316554; 686588941727; 686896771567; 779472299877; 779967692255; 832560810068; 832938583022; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6481 Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2023; and approving and authorizing an amendment to the classification and compensation plan.

No. 6482 Resolution revising interest paid on customer deposits to 4.60% effective January 1, 2023. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 15, 2022.

No. 6483 Resolution approving and authorizing execution of a three-year agreement with MedOne Pharmacy Benefit Solutions, of Dubuque, Iowa, for pharmacy benefits management.

No. 6484 Resolution approving and adopting revised Governance Policies. Said revisions are necessary to further clarify delegations to the General Manager; revisions were made to reflect some minor non-substantive updates and additions to the policies; and a revision was made to include a schedule for review of the Board's legal counsel.

No. 6485 Resolution approving and authorizing execution of a three-year agreement with Fresh Start Cleaning Solutions of Denver, Iowa, for janitorial services.

No. 6487 Resolution approving and authorizing execution of an agreement with Dixon Engineering, Inc. in the amount of \$25,250.00 for professional consulting services to assist staff with preparation of plans and specifications, contract administration, and inspection of the recoating of the interior and exterior of the Cedar Heights Water Tower project.

No. 6490 Resolution approving and authorizing the appointment of Brad Strouse, of Redfern, Mason, Larsen & Moore PLC, Cedar Falls, Iowa, as Board legal counsel, effective July 1, 2023, with a transition period from January through June of 2023, wherein he will work with John Larsen on Board legal matters.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file the annual corporate membership dues report. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: staff reviewed options to improve security in the Board Room area, a short-term option of hiring an off-duty police officer to attend Board meetings was requested by Trustees.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:28 p.m.

Moved by Trustee Engel, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:32 p.m.

Debra S. Iehl – Chair

Jeffrey J. Engel – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

December 14, 2022

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, Leslie J. Prideaux, and MaraBeth K. Soneson (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone, Waterloo Courier reporter; Carole Yates and Jack Yates, customers (electronically).

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Sawyer Burch and Gavin Moore were introduced.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the minutes of the November 9, 2022, regular meeting, and the November 18, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2022, through November 30, 2022; check numbers: 150853-150856; 150906-150907; 150923-150936; 150987-150994; 151011-151020; 151072-151076; 151110-151116; 151194-151197; 151194-151197; 151199-151206; 151250-151258; 151317-151318; 227105-227446; 640877722239; 640879316554; 686588941727; 686896771567; 779472299877; 779967692255; 832560810068; 832938583022; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6481 Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2023; and approving and authorizing an amendment to the classification and compensation plan.

No. 6482 Resolution revising interest paid on customer deposits to 4.60% effective January 1, 2023. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 15, 2022.

No. 6483 Resolution approving and authorizing execution of a three-year agreement with MedOne Pharmacy Benefit Solutions, of Dubuque, Iowa, for pharmacy benefits management.

No. 6484 Resolution approving and adopting revised Governance Policies. Said revisions are necessary to further clarify delegations to the General Manager; revisions were made to reflect some minor non-substantive updates and additions to the policies; and a revision was made to include a schedule for review of the Board's legal counsel.

No. 6485 Resolution approving and authorizing execution of a three-year agreement with Fresh Start Cleaning Solutions of Denver, Iowa, for janitorial services.

No. 6486 Resolution approving and authorizing the purchase of core routing equipment in the Greenhill and Lloyd Lane communications huts in the amount of \$217,344.81, including shipping, taxes, and 60 months of support, from CCI Systems.

No. 6490 Resolution approving and authorizing the appointment of Brad Strouse, of Redfern, Mason, Larsen & Moore PLC, Cedar Falls, Iowa, as Board legal counsel, effective July 1, 2023, with a transition period from January through June of 2023, wherein he will work with John Larsen on Board legal matters.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt **Resolution No. 6478** approving and authorizing execution of an agreement with Grundy Center Municipal Utilities to provide specialized communications services. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt **Resolution No. 6479** approving and authorizing execution of an amendment to the agreement with Black Hawk County to provide specialized communications services. Upon call of the roll, the following Trustees

voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt **Resolution No. 6480** approving and authorizing execution of agreement with Tailwind Group, of Mankato, MN, to provide access to Utility underground communication conduit at the apartment complex, The Quarters, located at 2124 West 27th Street, in Cedar Falls. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file the annual corporate membership dues report. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: staff reviewed options to improve security in the Board Room area, a short-term option of hiring an off-duty police officer to attend Board meetings was requested by Trustees; and an update on Infrastructure Investment and Jobs Act Funding Opportunities was provided.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, Prideaux, and Soneson. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:28 p.m.

Moved by Trustee Engel, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:32 p.m.