



# Boards of Trustees Regular Meeting

1 Utility Parkway (319) 266-1761  
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**December 12, 2018**  
**2:00 PM**

- 1) Call the meeting to order and roll call.
- 2) Revisions and approval of the agenda.
- 3) Public forum.

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**Non-Controversial Calendar** *(The following items will be acted upon by majority vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 4) Approval of the November 14, 2018, regular meeting minutes and November 26, 2018, special meeting minutes.
- 5) Approval of the Schedule of Bills.
- 6) Receive and file personnel action reports.
- 7) Receive and file contracts executed by General Manager.

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**Resolution Calendar** *(The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 8) Resolution approving and authorizing execution of specialized communications service agreements.
- 9) Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2019; and approving and authorizing an amendment to the classification and compensation plan.
- 10) Resolution revising interest rate paid on customer deposits for 2019.
- 11) Resolution naming depositories.
- 12) Resolution approving and authorizing execution of an agreement with Energy Solutions Group for Energy Services software.
- 13) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract with Asplundh Tree Expert Co. for city-wide tree trimming services for the years 2019 and 2020.

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**Vision:** *Cedar Falls Utilities strives to achieve a standard of excellence as an industry leader and a trusted provider of utility services to its customers and community.*

**Mission:** *To provide our customers with innovative, high-quality services that bring the best value to the community.*

- 14) Resolution approving and authorizing execution of Task Order No. 3 with DGR Engineering for design engineering for Union Substation improvements.
  - 15) Resolution approving and authorizing execution of Change Orders Nos. 22 – 23 with Peters Construction Corporation for the Long Range Facilities Plan – Phase VI – Communications Addition and Maintenance Garage Project; and approving and authorizing a revised purchase order with StruXture Architects to provide architectural services for facilities improvements.
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### **Resolution/Discussion Calendar**

- 16) Receive and file annual corporate membership dues report.
  - 17) Emission Policy discussion.
  - 18) Discussion and overview of Projects and Operations.
    - a) Health Plan Report
    - b) Benefits Committee update
    - c) MISO Management meeting
    - d) Telephone business customer survey results
    - e) Communications agreement update
    - f) Waverly Road expansion
    - g) NBC Universal programming
  - 19) Board requests to staff.
  - 20) Resolution approving fact-finding in accordance with Code of Iowa, Chapter 388.9(1).
    - a) Motion to adjourn to closed session in accordance with Code of Iowa, Chapter 388.9(1).
  - 21) Board self-evaluation follow-up.
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- 22) Adjournment.

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