

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

December 11, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, James Young, Laurie Young, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Jack Yates was present to encourage Utility staff to continue educating the public on climate change by providing monthly information in the customer newsletter and by setting a goal to reduce greenhouse gases. Customer Laurie Young expressed her appreciation to the Board and staff for the forward thinking work the Utility has done with projects such as overhead to underground and encouraged staff to continue engaging in forward thinking projects such as this.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the November 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2019, through November 30, 2019; check numbers: 135739-135742; 135817-135818; 135897-135900; 135902-135911; 135952-135953; 136016-136018; 136086-136099; 136145; 136244-136249; 136269-136285; 136330-136331; 214638-215034; 056287865958; 056974771820; 154046046976; 154951330718; 937135862486; 849882419352; 849883752884; 751224645413; 765594013973; 216727457620; 216768245098; 669721426138; 669775587025; 651394503781; 836050890508; 836672375623; 756524357158; 273285027760; 948961207601; 953846961485; 221798210976; 696113763307; 193585024948; 595481007273; 575299214730; 903019197291; 452749322107; 244440739209; 114466818113; 627483729583; 035521882388; 396283207539; 396383597245; 722752287595;

662048117777; 446349759231; 446999137032; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6197 Resolution approving and authorizing performance-based compensation adjustments for non-represented employee job classifications for the year 2020; and approving and authorizing an amendment to the classification and compensation plan.

No. 6198 Resolution revising interest rate paid on customer deposits to 1.54% effective January 1, 2020. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury's website, Federal Reserve Statistical Release for November 15, 2019.

No. 6199 Resolution approving and authorizing execution of a renewal agreement for vision benefits administration with Avesis.

No. 6200 Resolution approving and authorizing the utility staff to implement and apply Governmental Accounting Standards Board (GASB) No. 62 for Allowance for Funds Used During Construction (AFUDC) Regulatory Accounting.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6201** approving and authorizing execution of an agreement for Midcontinent Independent System Operator (MISO) Energy Management Services in the amount of \$9,500 per month or \$114,000 per year.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the preliminary plans, specifications, proposed form of contract, and estimated cost for switchgear at Union Substation.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt **Resolution No. 6202** approving and adopting the plans, specifications, form of contract, and estimated cost (\$325,000.00) for switchgear at Union Substation. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Johnson to adopt **Resolution No. 6203** accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Harold K. Scholz Co. for switchgear at Union Substation. The bid received from Harold K. Scholz Co. was the lowest responsive, responsible bid received for said improvement in the amount of \$330,000.00, plus applicable taxes. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Mollie Strouse, Marketing Manager, presented the results of the 2019 Customer Satisfaction Survey. Providing reliable service was once again ranked as the most important attribute of a utility provider, followed by keeping prices low. Overall satisfaction with the Utility's office staff remains at a very high level of 9.27 (on a 10-point scale). Service provided by field personnel also ranked very high at 9.65. Moved by Trustee Soneson, seconded by Trustee Engel to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: self-funded health and dental balances; an update on the Cross-State Air Pollution Rule (CSAPR); Energy Services' involvement in design plans for the new high school facility; discussion of an extension of the Auditor contract; and the recent installation of a Level 2 Electric Vehicle (EV) Charging Station. The Board scheduled their annual retreat for Wednesday, February 26, 2020, beginning at 1:00 p.m. and Thursday, February 27, 2020, beginning at 8:00 a.m.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(i), Chapter 21.5(1)(a), and Chapter 21.9 to discuss the General Manager's 2019 Performance Review. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:08 p.m.

The meeting returned to open session at 4:15 p.m.

Moved by Trustee Engel, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

December 11, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, James Young, Laurie Young, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Jack Yates was present to encourage Utility staff to continue educating the public on climate change by providing monthly information in the customer newsletter and by setting a goal to reduce greenhouse gases. Customer Laurie Young expressed her appreciation to the Board and staff for the forward thinking work the Utility has done with projects such as overhead to underground and encouraged staff to continue engaging in forward thinking projects such as this.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the November 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2019, through November 30, 2019; check numbers: 135739-135742; 135817-135818; 135897-135900; 135902-135911; 135952-135953; 136016-136018; 136086-136099; 136145; 136244-136249; 136269-136285; 136330-136331; 214638-215034; 056287865958; 056974771820; 154046046976; 154951330718; 937135862486; 849882419352; 849883752884; 751224645413; 765594013973; 216727457620; 216768245098; 669721426138; 669775587025; 651394503781; 836050890508; 836672375623; 756524357158; 273285027760; 948961207601; 953846961485; 221798210976; 696113763307; 193585024948; 595481007273; 575299214730; 903019197291; 452749322107; 244440739209; 114466818113; 627483729583; 035521882388; 396283207539; 396383597245; 722752287595;

662048117777; 446349759231; 446999137032; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6197 Resolution approving and authorizing performance-based compensation adjustments for non-represented employee job classifications for the year 2020; and approving and authorizing an amendment to the classification and compensation plan.

No. 6198 Resolution revising interest rate paid on customer deposits to 1.54% effective January 1, 2020. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury's website, Federal Reserve Statistical Release for November 15, 2019.

No. 6199 Resolution approving and authorizing execution of a renewal agreement for vision benefits administration with Avesis.

No. 6200 Resolution approving and authorizing utility staff to implement and apply Governmental Accounting Standards Board (GASB) No. 62 for Allowance for Funds Used During Construction (AFUDC) Regulatory Accounting.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Mollie Strouse, Marketing Manager, presented the results of the 2019 Customer Satisfaction Survey. Providing reliable service was once again ranked as the most important attribute of a utility provider, followed by keeping prices low. Overall satisfaction with the Utility's office staff remains at a very high level of 9.27 (on a 10-point scale). Service provided by field personnel also ranked very high at 9.65. Moved by Trustee Soneson, seconded by Trustee Engel to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: self-funded health and dental balances and discussion of an extension of the Auditor contract. The Board scheduled their annual retreat for Wednesday, February 26, 2020, beginning at 1:00 p.m. and Thursday, February 27, 2020, beginning at 8:00 a.m.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(i), Chapter 21.5(1)(a), and Chapter 21.9 to discuss the General Manager's 2019 Performance Review. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:08 p.m.

The meeting returned to open session at 4:15 p.m.

Moved by Trustee Engel, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

December 11, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, James Young, Laurie Young, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the November 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2019, through November 30, 2019; check numbers: 135739-135742; 135817-135818; 135897-135900; 135902-135911; 135952-135953; 136016-136018; 136086-136099; 136145; 136244-136249; 136269-136285; 136330-136331; 214638-215034; 056287865958; 056974771820; 154046046976; 154951330718; 937135862486; 849882419352; 849883752884; 751224645413; 765594013973; 216727457620; 216768245098; 669721426138; 669775587025; 651394503781; 836050890508; 836672375623; 756524357158; 273285027760; 948961207601; 953846961485; 221798210976; 696113763307; 193585024948; 595481007273; 575299214730; 903019197291; 452749322107; 244440739209; 114466818113; 627483729583; 035521882388; 396283207539; 396383597245; 722752287595; 662048117777; 446349759231; 446999137032; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6197 Resolution approving and authorizing performance-based compensation adjustments for non-represented employee job classifications for the year 2020; and approving and authorizing an amendment to the classification and compensation plan.

No. 6198 Resolution revising interest rate paid on customer deposits to 1.54% effective January 1, 2020. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury's website, Federal Reserve Statistical Release for November 15, 2019.

No. 6199 Resolution approving and authorizing execution of a renewal agreement for vision benefits administration with Avesis.

No. 6200 Resolution approving and authorizing utility staff to implement and apply Governmental Accounting Standards Board (GASB) No. 62 for Allowance for Funds Used During Construction (AFUDC) Regulatory Accounting.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Mollie Strouse, Marketing Manager, presented the results of the 2019 Customer Satisfaction Survey. Providing reliable service was once again ranked as the most important attribute of a utility provider, followed by keeping prices low. Overall satisfaction with the Utility's office staff remains at a very high level of 9.27 (on a 10-point scale). Service provided by field personnel also ranked very high at 9.65. Moved by Trustee Soneson, seconded by Trustee Engel to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: self-funded health and dental balances and the discussion of an extension of the Auditor contract. The Board scheduled their annual retreat for Wednesday, February 26, 2020, beginning at 1:00 p.m. and Thursday, February 27, 2020, beginning at 8:00 a.m.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(i), Chapter 21.5(1)(a), and Chapter 21.9 to discuss the General Manager's 2019 Performance Review. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:08 p.m.

The meeting returned to open session at 4:15 p.m.

Moved by Trustee Engel, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

December 11, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, James Young, Laurie Young, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the November 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2019, through November 30, 2019; check numbers: 135739-135742; 135817-135818; 135897-135900; 135902-135911; 135952-135953; 136016-136018; 136086-136099; 136145; 136244-136249; 136269-136285; 136330-136331; 214638-215034; 056287865958; 056974771820; 154046046976; 154951330718; 937135862486; 849882419352; 849883752884; 751224645413; 765594013973; 216727457620; 216768245098; 669721426138; 669775587025; 651394503781; 836050890508; 836672375623; 756524357158; 273285027760; 948961207601; 953846961485; 221798210976; 696113763307; 193585024948; 595481007273; 575299214730; 903019197291; 452749322107; 244440739209; 114466818113; 627483729583; 035521882388; 396283207539; 396383597245; 722752287595; 662048117777; 446349759231; 446999137032; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6195 Resolution approving and authorizing execution of an agreement with Crescent Condominiums, LLC to provide specialized communications services.

No. 6196 Resolution approving and authorizing execution of Amendment No. 3 to a 28E Agreement with Reinbeck Telecommunications Utility to provide wholesale internet bandwidth and television headend services; said Amendment increases the amount of bandwidth purchased and extends the term of the Agreement.

No. 6197 Resolution approving and authorizing performance-based compensation adjustments for non-represented employee job classifications for the year 2020; and approving and authorizing an amendment to the classification and compensation plan.

No. 6198 Resolution revising interest rate paid on customer deposits to 1.54% effective January 1, 2020. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury's website, Federal Reserve Statistical Release for November 15, 2019.

No. 6199 Resolution approving and authorizing execution of a renewal agreement for vision benefits administration with Avesis.

No. 6200 Resolution approving and authorizing utility staff to implement and apply Governmental Accounting Standards Board (GASB) No. 62 for Allowance for Funds Used During Construction (AFUDC) Regulatory Accounting.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Mollie Strouse, Marketing Manager, presented the results of the 2019 Customer Satisfaction Survey. Providing reliable service was once again ranked as the most important attribute of a utility provider, followed by keeping prices low. Overall satisfaction with the Utility's office staff remains at a very high level of 9.27 (on a 10-point scale). Service provided by field personnel also ranked very high at 9.65. Moved by Trustee Soneson, seconded by Trustee Engel to receive and file the report. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: self-funded health and dental balances and discussion of an extension of the Auditor contract. The Board scheduled their annual retreat for Wednesday, February 26, 2020, beginning at 1:00 p.m. and Thursday, February 27, 2020, beginning at 8:00 a.m.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(i), Chapter 21.5(1)(a), and Chapter 21.9 to discuss the General Manager's 2019 Performance Review. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:08 p.m.

The meeting returned to open session at 4:15 p.m.

Moved by Trustee Engel, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.