

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

December 9, 2020

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Tammy Byrd was recognized for 24 years of service. Tammy also introduced Kristina Taylor who was promoted to Customer Service Supervisor upon Tammy’s retirement.

Customer and Cedar Falls Resilience Committee member Carole Yates encouraged staff and Trustees to participate in the public worksheets available for public input on the City of Cedar Falls website. Customer Jack Yates requested staff provide information on infrastructure changes required to make the transition to electric vehicles and a timeline for the reduction of natural gas for heating.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the November 11, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2020, through November 30, 2020; check numbers: 140987-140990; 141073- 141074; 141137-141140; 141168-141172; 141247-141269; 141283-141285; 141364-141373; 218877-219234; 360299832995; 360669432085;

878153053357; 609649356711; 609778474509; 984364968513; 984591505677; 787095763539; 787348784199; 720686918816; 965301247241; 264012134858; 787072994317; 954480917075; 556668539552; 814303200878; 580961293606; 436856924808; 948296013927; 964863377845; 064913843284; 548594330896; 196604815206; 685206467635; 994976208702; 266891714538; 011496795416; 616689929612; 972574233219; 520969407347; 532699611353; 218740758330; 622969705138; 818476212857; 818518918399; 029013410421; 685274127758; 562810792620; 924929011352; 351413233518; 351543520819; 643367320334; 188841779694; 225821415376; 225879239732; 586001447486; 586496986909; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick and Trace Steffen of Red Cedar presented an overview of economic development activities within the City of Cedar Falls and the resulting job and revenue growth.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6289** approving and authorizing performance-based compensation adjustments for non-represented employees for 2021; and approving and authorizing an amendment to the classification and compensation plan. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6290** revising interest paid on customer deposits to 0.12% effective January 1, 2021. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 16, 2020. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6292** accepting the bid, awarding the contract, and approving and authorizing execution of a contract

with Asplundh Tree Expert, LLC, of Ralston, Nebraska, for city-wide tree trimming services for the years 2021 and 2022. The bid from Asplundh Tree Expert was the only bid received for said services. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 was presented and dates for a 2021 Board Retreat were discussed.

The Board requested staff schedule meetings with state legislators to share utility information.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(i) and Chapter 21.5(1)(a). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:13 p.m.

The meeting returned to open session at 4:09 p.m.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:10 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

December 9, 2020

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Tammy Byrd was recognized for 18 years of service. Tammy also introduced Kristina Taylor who was promoted to Customer Service Supervisor upon Tammy’s retirement.

Customer and Cedar Falls Resilience Committee member Carole Yates encouraged staff and Trustees to participate in the public worksheets available for public input on the City of Cedar Falls website. Customer Jack Yates requested staff provide information on infrastructure changes required to make the transition to electric vehicles and a timeline for the reduction of natural gas for heating.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the November 11, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2020, through November 30, 2020; check numbers: 140987-140990; 141073- 141074; 141137-141140; 141168-141172; 141247-141269; 141283-141285; 141364-141373; 218877-219234; 360299832995; 360669432085;

878153053357; 609649356711; 609778474509; 984364968513; 984591505677; 787095763539; 787348784199; 720686918816; 965301247241; 264012134858; 787072994317; 954480917075; 556668539552; 814303200878; 580961293606; 436856924808; 948296013927; 964863377845; 064913843284; 548594330896; 196604815206; 685206467635; 994976208702; 266891714538; 011496795416; 616689929612; 972574233219; 520969407347; 532699611353; 218740758330; 622969705138; 818476212857; 818518918399; 029013410421; 685274127758; 562810792620; 924929011352; 351413233518; 351543520819; 643367320334; 188841779694; 225821415376; 225879239732; 586001447486; 586496986909; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick and Trace Steffen of Red Cedar presented an overview of economic development activities within the City of Cedar Falls and the resulting job and revenue growth.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6289** approving and authorizing performance-based compensation adjustments for non-represented employees for 2021; and approving and authorizing an amendment to the classification and compensation plan. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6290** revising interest paid on customer deposits to 0.12% effective January 1, 2021. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 16, 2020. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file annual

corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None.

Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 was presented and dates for a 2021 Board Retreat were discussed.

The Board requested staff schedule meetings with state legislators to share utility information.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(i) and Chapter 21.5(1)(a). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:13 p.m.

The meeting returned to open session at 4:09 p.m.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:10 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

December 9, 2020

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Tammy Byrd was recognized for 18 years of service. Tammy also introduced Kristina Taylor who was promoted to Customer Service Supervisor upon Tammy’s retirement.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the November 11, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2020, through November 30, 2020; check numbers: 140987-140990; 141073- 141074; 141137-141140; 141168-141172; 141247-141269; 141283-141285; 141364-141373; 218877-219234; 360299832995; 360669432085; 878153053357; 609649356711; 609778474509; 984364968513; 984591505677; 787095763539; 787348784199; 720686918816; 965301247241; 264012134858; 787072994317; 954480917075; 556668539552; 814303200878; 580961293606; 436856924808; 948296013927; 964863377845; 064913843284; 548594330896; 196604815206; 685206467635; 994976208702; 266891714538; 011496795416; 616689929612; 972574233219; 520969407347; 532699611353; 218740758330;

622969705138; 818476212857; 818518918399; 029013410421; 685274127758; 562810792620; 924929011352; 351413233518; 351543520819; 643367320334; 188841779694; 225821415376; 225879239732; 586001447486; 586496986909; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick and Trace Steffen of Red Cedar presented an overview of economic development activities within the City of Cedar Falls and the resulting job and revenue growth.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6289** approving and authorizing performance-based compensation adjustments for non-represented employees for 2021; and approving and authorizing an amendment to the classification and compensation plan. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6290** revising interest paid on customer deposits to 0.12% effective January 1, 2021 . Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 16, 2020. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 was presented and dates for a 2021 Board Retreat were discussed.

The Board requested staff schedule meetings with state legislators to share utility information.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(i) and Chapter 21.5(1)(a). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:13 p.m.

The meeting returned to open session at 4:09 p.m.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:10 p.m.

Jeffrey J. Engel – Chair

Debra S. Iehl – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

December 9, 2020

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Tammy Byrd was recognized for 18 years of service. Tammy also introduced Kristina Taylor who was promoted to Customer Service Supervisor upon Tammy’s retirement.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the November 11, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of November that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of November 1, 2020, through November 30, 2020; check numbers: 140987-140990; 141073- 141074; 141137-141140; 141168-141172; 141247-141269; 141283-141285; 141364-141373; 218877-219234; 360299832995; 360669432085; 878153053357; 609649356711; 609778474509; 984364968513; 984591505677; 787095763539; 787348784199; 720686918816; 965301247241; 264012134858; 787072994317; 954480917075; 556668539552; 814303200878; 580961293606; 436856924808; 948296013927; 964863377845; 064913843284; 548594330896; 196604815206; 685206467635; 994976208702; 266891714538; 011496795416; 616689929612; 972574233219; 520969407347; 532699611353; 218740758330;

622969705138; 818476212857; 818518918399; 029013410421; 685274127758; 562810792620; 924929011352; 351413233518; 351543520819; 643367320334; 188841779694; 225821415376; 225879239732; 586001447486; 586496986909; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick and Trace Steffen of Red Cedar presented an overview of economic development activities within the City of Cedar Falls and the resulting job and revenue growth.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6288 Resolution approving and authorizing execution of an agreement with Hawkeye Community College to provide certain communications services.

No. 6289 Resolution approving and authorizing performance-based compensation adjustments for non-represented employees for 2021; and approving and authorizing an amendment to the classification and compensation plan.

No. 6291 Resolution approving and authorizing the purchase of communications software and hardware equipment from T3 Wireless, Inc. for \$64,434.97. The equipment is single sourced from T3 Wireless due to engineering of the Utility's optical transport network.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6290** revising interest paid on customer deposits to 0.12% effective January 1, 2021. Said revision is based on the One-Year U.S. Treasury's constant maturities rate as listed in the U.S. Treasury website, Federal Reserve Statistical Release for November 16, 2020. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file annual corporate membership dues report. Upon call for the vote, all Trustees voted aye. Nay: None.

Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 was presented and dates for a 2021 Board Retreat were discussed.

The Board requested staff schedule meetings with state legislators to share utility information.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(i) and Chapter 21.5(1)(a). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:13 p.m.

The meeting returned to open session at 4:09 p.m.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:10 p.m.