

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

November 13, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, Jim Young, Dave Williams, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Sue Green was present to encourage Utility staff to approve items in the 2020 Budget that will have the most impact on reducing greenhouse gases. Customer Jack Yates encouraged the Utility to set a goal and make a plan to reduce greenhouse gases. Iowa House Representative and customer Dave Williams was present to suggest the Utility staff stay in contact with him regarding energy policies and encourage staff to be even more aggressive when setting policies.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the October 9, 2019, regular meeting, and the October 17, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of October that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 135184-135187; 135199; 135262-135263; 135310; 135409-135410; 135496-135503; 135518-135523; 1355612-135637; 135665-135676; 135738; 135744-135747; 214159-214637; 263033885297; 556631642163; 148563688374; 350729142386; 862849470460; 317686910541; 876059912971; 429371629926; 429954705534; 249319371084; 249829907597; 403173108498; 403183724224; 827175649268; 895307896380; 729206843890; 589970565778; 180607406413; 064022666061; 262655544568; 067292910746;

544382489011; 400817633963; 011580662222; 831890938778; 203905412272; 519222391928; 261439137743; 261729395342; 679889465138; 491026003348; 491400841179; 066615474645; 311387633549; 021213304465; 103992183724; 307018022618; 858148981246; 034339352255; 832556746261; 084690847584; 712066523428; 788389039559; 054213534573; 110516395519; 068076450104; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6182 Resolution approving request to the City of Cedar Falls for reimbursement of Urban Renewal project costs for the Unified Highway 58 Corridor Urban Renewal Area.

No. 6183 Resolution approving request to the City of Cedar Falls for reimbursement of Urban Renewal project costs for the Pinnacle Prairie Commercial Urban Renewal Area.

No. 6184 Resolution approving and authorizing execution of Change Order No. 31 to the original contract dated June 14, 2017, with Peters Construction Corporation; and accepting as final the contract for the Phase VI of Long Range Facilities Plan – Communications Addition and Maintenance Garage Project and authorizing the release of retainage funds in the amount of \$252,497.84 to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$167.20 based upon offsetting credits and charges for the final completion; making the total contract price \$5,049,956.88.

No. 6185 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$184,610.00) for the Conversion of Overhead Electrical Services to Underground Electrical Services and Associated Equipment for the years 2020 and 2021; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 19, 2019, at 3:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

No. 6186 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$1,168,875.00) for the Installation of Electrical/Communications Conduits and Associated Equipment for the years 2020 and 2021; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 19, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6187** approving and adopting plans, specifications, form of contract, and estimated cost (\$425,000.00) for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 12, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the proposed 2020 Budget.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 Budget. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

A public hearing was held on the proposed rate revisions.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 rate proposal. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6189** approving revised rate schedules for 2020. An overall 1.7% average increase in base electric rates is necessary in order to generate additional revenues which are needed to cover the operating and capital expenses. There were no changes to the Electric Miscellaneous Customer and Fee

Schedules. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Johnson to adopt **Resolution No. 6190** approving and adopting the 2020 Budget. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the preliminary plans, specifications, proposed form of contract, and estimated cost for a Distribution Transformer at Union Substation.

Moved by Trustee Johnson, seconded by Trustee Iehl to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6191** approving and adopting the plans, specifications, form of contract, and estimated cost (\$900,000.00) for a Distribution Transformer at Union Substation. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Iehl to adopt **Resolution No. 6192** accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Delta Star Transformers, Inc. for a Distribution Transformer at Union Substation. The bid received from Delta Star Transformer was the lowest responsive, responsible bid received for said improvement in the amount of \$739,660.00. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the preliminary plans, specifications, proposed form of contract, and estimated cost for the Replacement of Boiler Superheater Tubes.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6193** approving and adopting the plans, specifications, form of contract, and estimated cost (\$150,000.00) for the Replacement of Boiler Superheater Tubes. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6194** accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Regan Mechanical for the Replacement of Boiler Superheater Tubes. The bid from Regan Mechanical was the lowest responsive, responsible bid received for said improvement in the amount of \$195,650.00. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: emission planning report; an update on electric vehicles; electric reliability report; financial dashboard, investment and balance sheet reports were provided; a review of current customer satisfaction survey results; and it was noted the Utility was recently designated as a Smart Energy Provider from the American Public Power Association.

Board requests to staff included continued updates on the new high school project.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) and Chapter 21.5(1)(j). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:41 p.m.

The meeting returned to open session at 4:49 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

November 13, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, Jim Young, Dave Williams, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Sue Green was present to encourage Utility staff to approve items in the 2020 Budget that will have the most impact on reducing greenhouse gases. Customer Jack Yates encouraged the Utility to set a goal and make a plan to reduce greenhouse gases. Iowa House Representative and customer Dave Williams was present to suggest the Utility staff stay in contact with him regarding energy policies and encourage staff to be even more aggressive when setting policies.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the October 9, 2019, regular meeting, and the October 17, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of October that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 135184-135187; 135199; 135262-135263; 135310; 135409-135410; 135496-135503; 135518-135523; 1355612-135637; 135665-135676; 135738; 135744-135747; 214159-214637; 263033885297; 556631642163; 148563688374; 350729142386; 862849470460; 317686910541; 876059912971; 429371629926; 429954705534; 249319371084; 249829907597; 403173108498; 403183724224; 827175649268; 895307896380; 729206843890; 589970565778; 180607406413; 064022666061; 262655544568; 067292910746;

544382489011; 400817633963; 011580662222; 831890938778; 203905412272; 519222391928; 261439137743; 261729395342; 679889465138; 491026003348; 491400841179; 066615474645; 311387633549; 021213304465; 103992183724; 307018022618; 858148981246; 034339352255; 832556746261; 084690847584; 712066523428; 788389039559; 054213534573; 110516395519; 068076450104; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6182 Resolution approving request to the City of Cedar Falls for reimbursement of Urban Renewal project costs for the Unified Highway 58 Corridor Urban Renewal Area.

No. 6184 Resolution approving and authorizing execution of Change Order No. 31 to the original contract dated June 14, 2017, with Peters Construction Corporation; and accepting as final the contract for the Phase VI of Long Range Facilities Plan – Communications Addition and Maintenance Garage Project and authorizing the release of retainage funds in the amount of \$252,497.84 to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$167.20 based upon offsetting credits and charges for the final completion; making the total contract price \$5,049,956.88.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6187** approving and adopting plans, specifications, form of contract, and estimated cost (\$425,000.00) for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 12, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the proposed 2020 Budget.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the proof

of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 Budget. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

A public hearing was held on the proposed rate revisions.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 rate proposal. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6189** approving revised rate and fee schedules for 2020. An overall 2% average increase in base gas rates is necessary in order to generate additional revenues which are needed to cover the operating and capital expenses; it is also necessary to implement revisions to the Gas Miscellaneous Customer Fee Schedule. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Johnson to adopt **Resolution No. 6190** approving and adopting the 2020 Budget. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; a review of current customer satisfaction survey results; and it was noted the Utility was recently designated as a Smart Energy Provider from the American Public Power Association.

Board requests to staff included continued updates on the new high school project.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees

voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:41 p.m.

The meeting returned to open session at 4:49 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

November 13, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, Jim Young, Dave Williams, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the October 9, 2019, regular meeting, and the October 17, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of October that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 135184-135187; 135199; 135262-135263; 135310; 135409-135410; 135496-135503; 135518-135523; 1355612-135637; 135665-135676; 135738; 135744-135747; 214159-214637; 263033885297; 556631642163; 148563688374; 350729142386; 862849470460; 317686910541; 876059912971; 429371629926; 429954705534; 249319371084; 249829907597; 403173108498; 403183724224; 827175649268; 895307896380; 729206843890; 589970565778; 180607406413; 064022666061; 262655544568; 067292910746; 544382489011; 400817633963; 011580662222; 831890938778; 203905412272; 519222391928; 261439137743; 261729395342; 679889465138; 491026003348; 491400841179; 066615474645; 311387633549; 021213304465; 103992183724; 307018022618; 858148981246; 034339352255; 832556746261; 084690847584; 712066523428; 788389039559; 054213534573; 110516395519; 068076450104; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6181 Resolution approving and authorizing execution of Amendment No. 3 to the Lease Agreement with USCOC of Greater Iowa, LLC (U.S. Cellular). Said amendment updates the type, description and number of pieces of equipment to be located on the Utility's water tower located at 1418 Lloyd Lane Road; the Amendment also provides for a corresponding increase to the monthly rental payments due to more equipment being located on the water tower.

No. 6182 Resolution approving request to the City of Cedar Falls for reimbursement of Urban Renewal project costs for the Unified Highway 58 Corridor Urban Renewal Area.

No. 6184 Resolution approving and authorizing execution of Change Order No. 31 to the original contract dated June 14, 2017, with Peters Construction Corporation; and accepting as final the contract for the Phase VI of Long Range Facilities Plan – Communications Addition and Maintenance Garage Project and authorizing the release of retainage funds in the amount of \$252,497.84 to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$167.20 based upon offsetting credits and charges for the final completion; making the total contract price \$5,049,956.88.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6187** approving and adopting plans, specifications, form of contract, and estimated cost (\$425,000.00) for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 12, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the proposed 2020 Budget.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye:

McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 Budget. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

A public hearing was held on the proposed rate revisions.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 rate proposal. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6189** approving revised rate schedules for 2020. An overall 7.4% average increase in base water rates is necessary in order to generate additional revenues which are needed to cover the operating and capital expenses; it is also necessary to implement revisions to the Water Miscellaneous Customer Fee Schedule. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Johnson to adopt **Resolution No. 6190** approving and adopting the 2020 Budget. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; and a review of current customer satisfaction survey results.

There were no Board requests to staff.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:41 p.m.

The meeting returned to open session at 4:49 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

Richard L. McAlister – Chair

MaraBeth K. Soneson – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

November 13, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel (electronically), MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Jack Yates, Carole Yates, Jim Young, Dave Williams, and Sue Green, customers.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the October 9, 2019, regular meeting, and the October 17, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of October that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 135184-135187; 135199; 135262-135263; 135310; 135409-135410; 135496-135503; 135518-135523; 1355612-135637; 135665-135676; 135738; 135744-135747; 214159-214637; 263033885297; 556631642163; 148563688374; 350729142386; 862849470460; 317686910541; 876059912971; 429371629926; 429954705534; 249319371084; 249829907597; 403173108498; 403183724224; 827175649268; 895307896380; 729206843890; 589970565778; 180607406413; 064022666061; 262655544568; 067292910746; 544382489011; 400817633963; 011580662222; 831890938778; 203905412272; 519222391928; 261439137743; 261729395342; 679889465138; 491026003348; 491400841179; 066615474645; 311387633549; 021213304465; 103992183724; 307018022618; 858148981246; 034339352255; 832556746261; 084690847584; 712066523428; 788389039559; 054213534573; 110516395519; 068076450104; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6180 Resolution approving and authorizing execution of Amendment No. 4 to a 28E Agreement with Waverly Communications Utility to provide wholesale internet bandwidth services. Said Amendment provides for an increase in the amount of bandwidth purchased and extends the term of the Agreement.

No. 6182 Resolution approving request to the City of Cedar Falls for reimbursement of Urban Renewal project costs for the Unified Highway 58 Corridor Urban Renewal Area.

No. 6186 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$1,168,875.00) for the Installation of Electrical/Communications Conduits and Associated Equipment for the years 2020 and 2021; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 19, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

No. 6188 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$1,784,750.00) for Replacement of Communications Customer Premise Equipment for the years 2020 – 2022; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as December 10, 2019, at 2:00 p.m. for the receiving of bids and January 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on the proposed 2020 Budget.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 Budget. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

A public hearing was held on the proposed rate revisions.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye:

McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the 2020 rate proposal. There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6189** approving revised rate and fee schedules for 2020. To cover higher programming costs, service rates include an increase of \$3.00 to Basic and \$4.00 to Basic Plus TV service plans; it is also necessary to implement revisions to the Communications Miscellaneous Customer and Equipment Fee Schedules. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Johnson to adopt **Resolution No. 6190** approving and adopting the 2020 Budget. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided and a review of current customer satisfaction survey results.

There were no Board requests to staff.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:41 p.m.

The meeting returned to open session at 4:49 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.