



Cedar Falls Utilities
THE POWER OF SERVICE

Boards of Trustees Regular Meeting

1 Utility Parkway (319) 266-1761
Media Contact (319) 268-5360

November 13, 2019
2:00 PM

- 1) Call the meeting to order and roll call.
- 2) Revisions and approval of the agenda.
- 3) Public forum.

Non-Controversial Calendar *(The following items will be acted upon by majority vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 4) Approval of the October 9, 2019, regular meeting minutes and October 17, 2019, special meeting minutes.
- 5) Approval of the Schedule of Bills.
- 6) Receive and file personnel action reports.
- 7) Receive and file contracts executed by General Manager.

Resolution Calendar *(The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 8) Resolution approving and authorizing execution of a specialized communications service agreement.
- 9) Resolution approving and authorizing execution of a lease agreement amendment for placement of communications equipment.
- 10) Resolution approving request to the City of Cedar Falls, Iowa, for reimbursement of Urban Renewal project costs for the Pinnacle Prairie Renewal Area and Unified Highway 58 Corridor Renewal Area.
- 11) Resolution approving and authorizing execution of Change Order No. 31 with Peters Construction Corporation; accepting the project as final and authorizing the release of retainage funds for the Long Range Facilities Plan – Phase VI – Communications Addition and Maintenance Garage Project.
- 12) Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost for the Conversion of Electrical Overhead Services to Underground Electrical Services and Associated Equipment for the years 2020 and 2021; authorizing publication of

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a Notice of Hearing and the receiving of bids; setting the date for the receiving of bids and the date of public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. [Proposed bid opening: 12/19/19 @3:00 p.m. Proposed public hearing: 01/08/20 @2:00 p.m.]

- 13) Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost for the Installation of Electrical/Communications Conduits and Associated Equipment for the years 2020 and 2021; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date for the receiving of bids and the date of public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. [Proposed bid opening: 12/19/19 @3:00 p.m. Proposed public hearing: 01/08/20 @2:00 p.m.]
- 14) Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost for the Additions and Upgrades to the Headend HVAC and Transportation Service Building, Phase 4; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date for the receiving of bids and the date of public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. [Proposed bid opening: 12/12/19 @2:00 p.m. Proposed public hearing: 01/08/20 @2:00 p.m.]
- 15) Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost for Replacement of Communications Customer Premise Equipment for the years 2020 – 2022; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date for the receiving of bids and the date of public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. [Proposed bid opening: 12/10/19 @2:00 p.m. Proposed public hearing: 01/08/20 @2:00 p.m.]

Resolution/Discussion Calendar

- 16) I) Public hearing on the proposed 2020 Budget.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.II) Chair declares the hearing closed.
- 17) I) Public hearing on proposed rates.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.II) Chair declares the hearing closed.
III) Resolution approving and adopting the revised rate sheets for the Municipal Utilities.

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- IV) Resolution approving and adopting the 2020 Budget.
- 18) I) Public hearing on the preliminary plans, specifications, proposed form of contract, and estimated cost for a Distribution Transformer at Union Substation.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.
- II) Chair declares the hearing closed.
- III) Resolution approving and adopting the plans, specifications, proposed form of contract, and estimated cost for a Distribution Transformer at Union Substation.
- IV) Staff report on bid opening held October 10, 2019.
 - A) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract for a Distribution Transformer at Union Substation; or
 - B) Refer the bids to staff for further study and report; or
 - C) Resolution rejecting for cause any/all bids.
- 19) I) Public hearing on the preliminary plans, specifications, proposed form of contract, and estimated cost for the Replacement of Boiler Superheater Tubes.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.
- II) Chair declares the hearing closed.
- III) Resolution approving and adopting the plans, specifications, proposed form of contract, and estimated cost for the Replacement of Boiler Superheater Tubes.
- IV) Staff report on bid opening held October 28, 2019.
 - A) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract for the Replacement of Boiler Superheater Tubes; or
 - B) Refer the bids to staff for further study and report; or
 - C) Resolution rejecting for cause any/all bids.
- 20) Discussion and overview of Projects and Operations.
 - a) Emission planning report
 - b) Electric Vehicle update
 - c) Electric reliability report

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- d) Financial dashboard, investment and balance sheet reports
 - e) Customer satisfaction results
 - f) American Public Power Association Smart Energy Provider designation
- 21) Board requests to staff.
- 22) Motion to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) and 21.5(1)(j).
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- 23) Adjournment.

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