

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

October 9, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sasha Wohlpart, and Sue Green, customers.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cory Schnell was introduced.

Customer Sasha Wohlpart was present to encourage Utility staff to address climate change and set an ambitious timeline to reduce greenhouse gases.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the September 11, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of September that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 134804-134807; 134860-134862; 134891; 134959-134972; 134983; 135062-135067; 135082-135096; 135157-135159; 135183; 135188-135198; 135265; 213806-214158; 680275715433; 680393411389; 044198105932; 287672432833; 287770407831; 910262049687; 910982060341; 950074250250; 106422781248; 662659625043; 662927371305; 852714560576; 634573770581; 706278913092; 256061698567; 513214384944; 413114177312; 378461099097; 824556246446; 324627967790; 329441403997; 877190000151; 134839169199; 059835960241; 450791214316; 122133671470; 885213843063; 402491015341; 876645657503; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6170 Resolution approving and authorizing execution of an agreement with S.T. Cotter Turbine Services, Inc., of Clearwater, Minnesota in the amount not to exceed \$171,000 for Streeter Station generator inspection field engineering services. S.T. Cotter Turbine Services, Inc. has been determined to be the best qualified to perform the required field engineering services.

No. 6171 Resolution approving and authorizing the execution of Iowa Solid Waste Program Environmental Covenant for the Leverage Road Ash Landfill Site.

No. 6173 Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the conversion of overhead electric services to underground services and associated equipment for the years 2020 and 2021.

No. 6174 Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the installation of electrical/communications conduits and associated equipment for the years 2020 and 2021.

No. 6176 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$325,000) for the purchase of an indoor metalclad switchgear and 161 kV transformer control panel for the Union Substation; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as November 18, 2019, at 2:00 p.m. for the receiving of bids and December 11, 2019, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

No. 6177 Resolution amending the Bylaws and adopting a Board Policy Governance Manual.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt **Resolution No. 6175** approving and adopting plans, specifications, form of contract, and estimated cost (\$150,000) for the replacement of boiler super heater tubes for Streeter Station; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date as October 28, 2019, at 10:00 a.m. for the receiving of bids and November 13, 2019, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: emission reduction report; an update on the Central Plains Energy Project; status of the Solar Garden output; the current safety status of the Utility; a review of current customer satisfaction survey results; and payment in lieu of taxes (PILOT) planning was discussed.

Board requests to staff included a summary of what other communities are doing regarding emission reduction and to provide a schedule of our next steps, as well as reporting to monitor and track our emissions reductions.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:02 p.m.

Richard L. McAlister – Chair

MaraBeth K. Soneson – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

October 9, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sasha Wohlpart, and Sue Green, customers.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cory Schnell was introduced.

Customer Sasha Wohlpart was present to encourage Utility staff to address climate change and set an ambitious timeline to reduce greenhouse gases.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the September 11, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of September that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 134804-134807; 134860-134862; 134891; 134959-134972; 134983; 135062-135067; 135082-135096; 135157-135159; 135183; 135188-135198; 135265; 213806-214158; 680275715433; 680393411389; 044198105932; 287672432833; 287770407831; 910262049687; 910982060341; 950074250250; 106422781248; 662659625043; 662927371305; 852714560576; 634573770581; 706278913092; 256061698567; 513214384944; 413114177312; 378461099097; 824556246446; 324627967790; 329441403997; 877190000151; 134839169199; 059835960241; 450791214316; 122133671470; 885213843063; 402491015341; 876645657503; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Engel to adopt **Resolution No. 6177** amending the Bylaws and adopting a Board Policy Governance Manual. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: emission reduction report; an update on the Central Plains Energy Project; the current safety status of the Utility; a review of current customer satisfaction survey results; and payment in lieu of taxes (PILOT) planning was discussed.

Board requests to staff included a summary of what other communities are doing regarding emission reduction and to provide a schedule of our next steps, as well as reporting to monitor and track our emissions reductions.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:02 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

October 9, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sasha Wohlpart, and Sue Green, customers.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cory Schnell was introduced.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the September 11, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of September that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 134804-134807; 134860-134862; 134891; 134959-134972; 134983; 135062-135067; 135082-135096; 135157-135159; 135183; 135188-135198; 135265; 213806-214158; 680275715433; 680393411389; 044198105932; 287672432833; 287770407831; 910262049687; 910982060341; 950074250250; 106422781248; 662659625043; 662927371305; 852714560576; 634573770581; 706278913092; 256061698567; 513214384944; 413114177312; 378461099097; 824556246446; 324627967790; 329441403997; 877190000151; 134839169199; 059835960241; 450791214316; 122133671470; 885213843063; 402491015341; 876645657503; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Engel to adopt **Resolution No. 6177** amending the Bylaws and adopting a Board Policy Governance Manual. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; a review of current customer satisfaction survey results; and payment in lieu of taxes (PILOT) planning was discussed.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:02 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

October 9, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sasha Wohlpart, and Sue Green, customers.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cory Schnell was introduced.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the September 11, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of September that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of September 1, 2019, through September 30, 2019; check numbers: 134804-134807; 134860-134862; 134891; 134959-134972; 134983; 135062-135067; 135082-135096; 135157-135159; 135183; 135188-135198; 135265; 213806-214158; 680275715433; 680393411389; 044198105932; 287672432833; 287770407831; 910262049687; 910982060341; 950074250250; 106422781248; 662659625043; 662927371305; 852714560576; 634573770581; 706278913092; 256061698567; 513214384944; 413114177312; 378461099097; 824556246446; 324627967790; 329441403997; 877190000151; 134839169199; 059835960241; 450791214316; 122133671470; 885213843063; 402491015341; 876645657503; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6172 Resolution approving and authorizing the purchase of additional software licenses for headend middleware and viewer guide from Minerva Networks, Inc. at a cost of \$89,730.

No. 6174 Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the installation of electrical/communications conduits and associated equipment for the years 2020 and 2021.

No. 6177 Resolution amending the Bylaws and adopting a Board Policy Governance Manual.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; a review of current customer satisfaction survey results; and payment in lieu of taxes (PILOT) planning was discussed.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:02 p.m.