

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

September 11, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Chair McAlister administered the Oath of Office to new Trustee Debra S. Iehl. Ms. Iehl's term will expire August 31, 2025.

Moved by Trustee Johnson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Jamie O'Connell, Brian Adkins, and Chakara Madhusudanan were introduced.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the August 14, 2019, regular meeting, and August 26, 2019, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2019, through August 31, 2019; check numbers: 134359-134362; 134395; 134459-134460; 134555-134574; 134601-134612; 134614-134620; 134689-134690; 134706-134713; 134771-134772; 134774-134776; 134863-134868; 213453-213805; 918378469573; 761900761379; 383603407137; 607814316339; 99063669344; 193826957237; 031408483456; 593876533948; 266131194697; 154765287222; 903729947797; 686589515676; 534133242844; 527981785713; 645757953514; 201581608229; 061916714958; 152436306071; 462161902064; 536883613868; 182694115236; 076445593889; 076911131051; 180612684045; 180878289659; 397401671530; 792759116694; 792930071585; 833597231146; 833906277542; 257327862319; 473218511654; 652816462974; 652928600885; 928902163177; 628347141916; 628925275040; 602721226500; 004996467112; 773866999802; 150103019434; 656285136361; 621656225224; 463884407403; 596715636102;

584988044227; 320494540515; 693850211371; 191196608777; 476402023878; 714087419125; 523728744605; 821556964757; 577702046580; 127112772037; 427190110306; 074716666720; 220928389745; 015847644920; 560904221288; 037708806207; 936690226933; 325355686208; 325809964793; 922586280895; 479813670178; 277638216830; 532823389041; 874273518936; 450253640295; 450543885338; 762425717018; 685742785274; 451233726561; 158193718767; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6164 Resolution accepting the quotation and awarding the purchase of a vacuum excavator and trailer to the low bidder, Ditch Witch of Minnesota & Iowa, of Huxley, Iowa, in the amount of \$102,721.19.

No. 6165 Resolution approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the additions and upgrades to the Headend HVAC and Transportation Service Building, Phase 4; and approving and authorizing execution of an agreement with I & S Group, Inc., f/k/a StruXture Architects, of Waterloo, Iowa, in the amount of \$46,125.00 to provide architectural services for said project.

No. 6166 Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the replacement of Streeter Station Unit #7 boiler super heater pendants.

No. 6168 Resolution approving and accepting as final the contract for the Inspection and Treatment of Electric Distribution Poles for the Years 2016 – 2019; and authorizing the release of 2018 – 2019 retainage funds in the amount of \$1,352.54 to Intec Services to be paid thirty days after the date of this resolution.

No. 6169 Resolution approving and adopting the plans, specifications, form of contract, and estimated cost (\$900,000) for a distribution transformer at Union Substation; authorizing publication of a Notice of Hearing the receiving of bids; setting the date as October 10, 2019, at 2:00 p.m. for the receiving of bids and November 13, 2019, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: a copy of revised Bylaws and Governance Policies was provided for feedback and future approval; national rate comparisons were provided; Electric Non-Profit/Governmental/Interdepartmental Rate evaluations were provided; and health plan year-end data was provided.

Board requests to staff included a brief summary at the October Board meeting of revisions made to the Bylaws and Governance Policies.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:36 p.m.

The meeting returned to open session at 2:55 p.m.

The Board completed the review of their Board self-evaluations.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:08 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

September 11, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Chair McAlister administered the Oath of Office to new Trustee Debra S. Iehl. Ms. Iehl's term will expire August 31, 2025.

Moved by Trustee Johnson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Jamie O'Connell, Brian Adkins, and Chakara Madhusudanan were introduced.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the August 14, 2019, regular meeting, and August 26, 2019, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2019, through August 31, 2019; check numbers: 134359-134362; 134395; 134459-134460; 134555-134574; 134601-134612; 134614-134620; 134689-134690; 134706-134713; 134771-134772; 134774-134776; 134863-134868; 213453-213805; 918378469573; 761900761379; 383603407137; 607814316339; 99063669344; 193826957237; 031408483456; 593876533948; 266131194697; 154765287222; 903729947797; 686589515676; 534133242844; 527981785713; 645757953514; 201581608229; 061916714958; 152436306071; 462161902064; 536883613868; 182694115236; 076445593889; 076911131051; 180612684045; 180878289659; 397401671530; 792759116694; 792930071585; 833597231146; 833906277542; 257327862319; 473218511654; 652816462974; 652928600885; 928902163177; 628347141916; 628925275040; 602721226500; 004996467112; 773866999802; 150103019434; 656285136361; 621656225224; 463884407403; 596715636102;

584988044227; 320494540515; 693850211371; 191196608777; 476402023878; 714087419125; 523728744605; 821556964757; 577702046580; 127112772037; 427190110306; 074716666720; 220928389745; 015847644920; 560904221288; 037708806207; 936690226933; 325355686208; 325809964793; 922586280895; 479813670178; 277638216830; 532823389041; 874273518936; 450253640295; 450543885338; 762425717018; 685742785274; 451233726561; 158193718767; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6165** approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the additions and upgrades to the Headend HVAC and Transportation Service Building, Phase 4; and approving and authorizing execution of an agreement with I & S Group, Inc., f/k/a StruXture Architects, of Waterloo, Iowa, in the amount of \$46,125.00 to provide architectural services for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: a copy of revised Bylaws and Governance Policies was provided for feedback and future approval; national rate comparisons were provided; and health plan year-end data was provided.

Board requests to staff included a brief summary at the October Board meeting of revisions made to the Bylaws and Governance Policies.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:36 p.m.

The meeting returned to open session at 2:55 p.m.

The Board completed the review of their Board self-evaluations.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:08 p.m.

Richard L. McAlister – Chair

MaraBeth K. Soneson – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

September 11, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Chair McAlister administered the Oath of Office to new Trustee Debra S. Iehl. Ms. Iehl's term will expire August 31, 2025.

Moved by Trustee Johnson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Jamie O'Connell, Brian Adkins, and Chakara Madhusudanan were introduced.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the August 14, 2019, regular meeting, and August 26, 2019, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2019, through August 31, 2019; check numbers: 134359-134362; 134395; 134459-134460; 134555-134574; 134601-134612; 134614-134620; 134689-134690; 134706-134713; 134771-134772; 134774-134776; 134863-134868; 213453-213805; 918378469573; 761900761379; 383603407137; 607814316339; 99063669344; 193826957237; 031408483456; 593876533948; 266131194697; 154765287222; 903729947797; 686589515676; 534133242844; 527981785713; 645757953514; 201581608229; 061916714958; 152436306071; 462161902064; 536883613868; 182694115236; 076445593889; 076911131051; 180612684045; 180878289659; 397401671530; 792759116694; 792930071585; 833597231146; 833906277542; 257327862319; 473218511654; 652816462974; 652928600885; 928902163177; 628347141916; 628925275040; 602721226500; 004996467112; 773866999802; 150103019434; 656285136361; 621656225224; 463884407403; 596715636102;

584988044227; 320494540515; 693850211371; 191196608777; 476402023878; 714087419125; 523728744605; 821556964757; 577702046580; 127112772037; 427190110306; 074716666720; 220928389745; 015847644920; 560904221288; 037708806207; 936690226933; 325355686208; 325809964793; 922586280895; 479813670178; 277638216830; 532823389041; 874273518936; 450253640295; 450543885338; 762425717018; 685742785274; 451233726561; 158193718767; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6165** approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the additions and upgrades to the Headend HVAC and Transportation Service Building, Phase 4; and approving and authorizing execution of an agreement with I & S Group, Inc., f/k/a StruXture Architects, of Waterloo, Iowa, in the amount of \$46,125.00 to provide architectural services for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: a copy of revised Bylaws and Governance Policies was provided for feedback and future approval; national rate comparisons were provided; and health plan year-end data was provided.

Board requests to staff included a brief summary at the October Board meeting of revisions made to the Bylaws and Governance Policies.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:36 p.m.

The meeting returned to open session at 2:55 p.m.

The Board completed the review of their Board self-evaluations.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:08 p.m.

Richard L. McAlister – Chair

MaraBeth K. Soneson – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

September 11, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Chair McAlister administered the Oath of Office to new Trustee Debra S. Iehl. Ms. Iehl's term will expire August 31, 2025.

Moved by Trustee Johnson, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Jamie O'Connell, Brian Adkins, and Chakara Madhusudanan were introduced.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the August 14, 2019, regular meeting, and August 26, 2019, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2019, through August 31, 2019; check numbers: 134359-134362; 134395; 134459-134460; 134555-134574; 134601-134612; 134614-134620; 134689-134690; 134706-134713; 134771-134772; 134774-134776; 134863-134868; 213453-213805; 918378469573; 761900761379; 383603407137; 607814316339; 99063669344; 193826957237; 031408483456; 593876533948; 266131194697; 154765287222; 903729947797; 686589515676; 534133242844; 527981785713; 645757953514; 201581608229; 061916714958; 152436306071; 462161902064; 536883613868; 182694115236; 076445593889; 076911131051; 180612684045; 180878289659; 397401671530; 792759116694; 792930071585; 833597231146; 833906277542; 257327862319; 473218511654; 652816462974; 652928600885; 928902163177; 628347141916; 628925275040; 602721226500; 004996467112; 773866999802; 150103019434; 656285136361; 621656225224; 463884407403; 596715636102;

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Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6163 Resolution approving and authorizing execution of an agreement to provide specialized communications services to Iowa Health System, d/b/a UnityPoint Health.

No. 6167 Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the conversion of Communications equipment throughout the City of Cedar Falls.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: a copy of revised Bylaws and Governance Policies was provided for feedback and future approval; national rate comparisons were provided; health plan year-end data was provided; and status on the project to provide certain communications services to rural non-Cedar Falls Electric Utility customers in the Waverly Road corridor was provided.

Board requests to staff included a brief summary at the October Board meeting of revisions made to the Bylaws and Governance Policies.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees

voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:36 p.m.

The meeting returned to open session at 2:55 p.m.

The Board completed the review of their Board self-evaluations.

Moved by Trustee Engel, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:08 p.m.