



Boards of Trustees Regular Meeting

1 Utility Parkway (319) 266-1761
Media Contact (319) 268-5360

September 11, 2019
2:00 PM

- 1) Call the meeting to order and roll call.
- 2) Oath of office for new Trustee.
- 3) Revisions and approval of the agenda.
- 4) Public forum.

Non-Controversial Calendar *(The following items will be acted upon by majority vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 5) Approval of the August 14, 2019, regular meeting minutes and August 26, 2019, special meeting minutes.
- 6) Approval of the Schedule of Bills.
- 7) Receive and file personnel action reports.
- 8) Receive and file contracts executed by General Manager.

Resolution Calendar *(The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 9) Resolution approving and authorizing execution of specialized communications service agreements.
- 10) Resolution approving and awarding the purchase of construction equipment to Ditch Witch.
- 11) Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the additions and upgrades to the Headend HVAC and Transportation Service Building, Phase 4; and approving and authorizing a purchase order with I & S Group, Inc. to provide architectural services for said project.
- 12) Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the replacement of Streeter Station #7 boiler super heater pendants.
- 13) Resolution authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the conversion of Communications equipment.

Vision: *Cedar Falls Utilities strives to achieve a standard of excellence as an industry leader and a trusted provider of utility services to its customers and community.*

Mission: *To provide our customers with innovative, high-quality services that bring the best value to the community.*

- 14) Resolution accepting as final the contract for the Inspection and Treatment of Electric Distribution Poles for the Years 2016 – 2019; and authorizing the release of 2018 – 2019 retainage funds to Intec Services.
 - 15) Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost for a distribution transformer at Union Substation; authorizing publication of a Notice of Hearing and the receiving of bids; setting the date for the receiving of bids and the date of public hearing; and authorizing the General Manger or his designated representative to receive and open bids for said project. [Proposed bid opening: 10/10/19 @2:00 p.m. Proposed public hearing: 11/13/19 @2:00 p.m.]
-

Resolution/Discussion Calendar

- 16) Discussion and overview of Projects and Operations.
 - a) Governance/Policies
 - b) Rate comparisons
 - c) Electric Non-Profit/Governmental/Interdepartmental Rate Evaluations
 - d) Health plan report
 - e) Waverly Road fiber expansion
 - 17) Board requests to staff.
 - 18) Insurance Premiums and Coverage presentation.
 - 19) Motion to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k).
 - 20) Board self-evaluation follow-up.
-
- 21) Adjournment.

Vision: Cedar Falls Utilities strives to achieve a standard of excellence as an industry leader and a trusted provider of utility services to its customers and community.

Mission: To provide our customers with innovative, high-quality services that bring the best value to the community.