

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**September 9, 2020**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Vice Chair Soneson indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates, and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employee, Blake Keys, was introduced.

Customer Sue Green commended the Board and staff for their foresight to have mutual aid agreements in place allowing the Utility to assist communities affected by the recent Derecho.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the minutes of the August 12, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2020, through August 31, 2020; check numbers: 139657-139659; 139685; 139743-139744; 139778-139779; 139840-139843; 139910-139912; 139953; 140025-140058; 140089; 140140; 217817-218189; 320550542937; 824324990444; 364394595483; 364402416965; 085994230438; 655135210523; 639181547808; 942316158863; 056640191776; 827666913631; 852964613757; 254906066333; 013174482644; 013545970957; 392404446478; 652571644112; 117784772312; 563317381009; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6274** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and self-funded dental administrative services with Delta Dental; authorizing implementation of health plan design changes and Health Management Organization (HMO) health plan option; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt **Resolution No. 6276** approving and authorizing a revised purchase order with PS Analytics for consulting services related to MISO transactions. Said revision increases the purchase order from \$58,500 to \$84,500 for annual services. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; national rate comparisons were provided; information on an energy storage webinar series through Iowa State was shared; a summary of mutual aid provided after the recent Derecho was provided; and a review of the budget timeline.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 2:50 p.m.

The meeting returned to open session at 2:55 p.m.

Board requests to staff included an update on the new high school design.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 3:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**September 9, 2020**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Vice Chair Soneson indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates, and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employee, Blake Keys, was introduced.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the minutes of the August 12, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2020, through August 31, 2020; check numbers: 139657-139659; 139685; 139743-139744; 139778-139779; 139840-139843; 139910-139912; 139953; 140025-140058; 140089; 140140; 217817-218189; 320550542937; 824324990444; 364394595483; 364402416965; 085994230438; 655135210523; 639181547808; 942316158863; 056640191776; 827666913631; 852964613757; 254906066333; 013174482644; 013545970957; 392404446478; 652571644112; 117784772312; 563317381009; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6274** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and self-funded dental administrative services with Delta Dental; authorizing implementation of health plan design changes and Health Management Organization (HMO) health plan option; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; national rate comparisons were provided; and a review of the budget timeline.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 2:50 p.m.

The meeting returned to open session at 2:55 p.m.

Board requests to staff included an update on the new high school design.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 3:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**September 9, 2020**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Vice Chair Soneson indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates, and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employee, Blake Keys, was introduced.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the minutes of the August 12, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2020, through August 31, 2020; check numbers: 139657-139659; 139685; 139743-139744; 139778-139779; 139840-139843; 139910-139912; 139953; 140025-140058; 140089; 140140; 217817-218189; 320550542937; 824324990444; 364394595483; 364402416965; 085994230438; 655135210523; 639181547808; 942316158863; 056640191776; 827666913631; 852964613757; 254906066333; 013174482644; 013545970957; 392404446478; 652571644112; 117784772312; 563317381009; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6274** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and self-funded dental administrative services with Delta Dental; authorizing implementation of health plan design changes and Health Management Organization (HMO) health plan option; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 and a review of the budget timeline.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 2:50 p.m.

The meeting returned to open session at 2:55 p.m.

Board requests to staff included an update on the new high school design.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 3:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**September 9, 2020**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair MaraBeth K. Soneson. Vice Chair Soneson indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates, and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employee, Blake Keys, was introduced.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the minutes of the August 12, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of August that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of August 1, 2020, through August 31, 2020; check numbers: 139657-139659; 139685; 139743-139744; 139778-139779; 139840-139843; 139910-139912; 139953; 140025-140058; 140089; 140140; 217817-218189; 320550542937; 824324990444; 364394595483; 364402416965; 085994230438; 655135210523; 639181547808; 942316158863; 056640191776; 827666913631; 852964613757; 254906066333; 013174482644; 013545970957; 392404446478; 652571644112; 117784772312; 563317381009; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.



Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to adopt **Resolution No. 6274** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and self-funded dental administrative services with Delta Dental; authorizing implementation of health plan design changes and Health Management Organization (HMO) health plan option; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt **Resolution No. 6275** approving and authorizing a revised purchase order with Kontron for transcoding hardware for the adaptive bit rate equipment. Said revision will include an increase in the price by \$1,910.82 for errors in specifications and warranty; payment of \$8,723.26 for sales tax; and shipping to be paid by the Utility in the approximate amount of \$1,300.00; and revises the terms and conditions. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 and a review of the budget timeline.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of the Utility's current insurance premiums and coverage.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 2:50 p.m.

The meeting returned to open session at 2:55 p.m.

Board requests to staff included an update on the new high school design.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 3:01 p.m.