



Boards of Trustees Regular Meeting Electronic Meeting

(Pursuant to Iowa Code section 21.8)

Public may participate by calling 1-312-626-6799

Meeting ID: 848 5661 4937

Media Contact (319) 268-5360

August 12, 2020 2:00 PM

ELECTRONIC MEETING PURSUANT TO IOWA CODE SECTION 21.8 – IN CIRCUMSTANCES WHERE AN IN-PERSON MEETING IS IMPOSSIBLE OR IMPRACTICAL DUE TO CONCERNS ABOUT COVID-19 AND SOCIAL DISTANCING FOR THE SAFETY OF BOARD MEMBERS AND THE PUBLIC.

- 1) Call the meeting to order and roll call.
- 2) Revisions and approval of the agenda.
- 3) Public forum.

Non-Controversial Calendar *(The following items will be acted upon by majority vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 4) Approval of the July 8, 2020, regular meeting minutes and the July 27, 2020, special meeting minutes.
- 5) Approval of the Schedule of Bills.
- 6) Receive and file personnel action reports.
- 7) Receive and file contracts executed by General Manager.

Resolution Calendar *(The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 8) Resolution naming and reorganizing the officers of the Board of Trustees.
- 9) Resolution approving and adopting the 2020 Strategic Plan.
- 10) Resolution naming depositories.
- 11) Resolution approving and adopting a revised Customer Service Policy.

Vision: *Cedar Falls Utilities strives to achieve a standard of excellence as an industry leader and a trusted provider of utility services to its customers and community.*

Mission: *To provide our customers with innovative, high-quality services that bring the best value to the community.*

- 12) Resolution approving and adopting a revised Procurement Policy.
 - 13) Resolution approving and authorizing execution of specialized communications service agreements.
 - 14) Resolution approving and authorizing execution of a 28E agreement for joint ownership and management of telecommunications headend equipment.
 - 15) Resolution approving and authorizing execution of an agreement with Panther Sports Properties, LLC to provide promotional marketing.
 - 16) Resolution approving and authorizing execution of an agreement with Pitney Bowes Software, Inc. for professional services for bill design and implementation.
 - 17) Resolution approving and authorizing a purchase order with Anevia SA for adaptive bit rate equipment.
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Resolution/Discussion Calendar

- 18) I) Public hearing on the preliminary plans, specifications, proposed form of contract, and estimated cost for the back lot paving project.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.
- II) Chair declares the hearing closed.
- III) Resolution approving and adopting the plans, specifications, proposed form of contract, and estimated cost for the back lot paving project.
- IV) Staff report on bid opening held July 14, 2020.
 - A) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract for the back lot paving project; or
 - B) Refer the bids to staff for further study and report; or
 - C) Resolution rejecting for cause any/all bids.
- 19) Resolution approving and authorizing a revised purchase order with AECOM for engineering services.
- 20) Discussion and overview of Projects and Operations.
 - a) COVID-19 update
 - b) Financial dashboard, investment and balance sheet reports
 - c) Electric reliability report
 - d) High School sports TV coverage
- 21) American Public Power Association National Conference Report.

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22) Motion to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k).

23) Board requests to staff.

24) Adjournment.

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