

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

August 10, 2022

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Brad Dixon and Aaron Walther were introduced.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the July 13, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2022, through July 31, 2022; check numbers: 149134-149137; 149201-149203; 149205-149210; 149245-249249; 149307-149314; 149334-149340; 149413-149416; 149458-149463; 149512-149516; 149577-149582; 225614-225944; 134889038560; 165324873490; 183799335415; 196879158515; 329237300913; 424308141301; 424805919431; 543530116631; 544269879215; 663591029234; 666791944738; 685137616727; 730138134787; 774385009406; 923100621346; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Cedar Falls High School students Grant Redfern, Jake Hulstein, and Klaertje Hesselink along with Adviser Glynis Worthington were present to share the energy efficiency projects they have completed with the help of the nonprofit LED Brighter Communities.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6450 Resolution naming and reorganizing the officers of the Board of Trustees such that Debra S. Iehl is Chair, Richard L. McAlister is Vice Chair and Jeffrey J. Engel is Secretary beginning September 1, 2022 and continuing through August 31, 2022.

No. 6451 Resolution approving and authorizing the purchase of renewal software licensing and support with Microsoft for an estimated cost of \$155,936.82 per year for three years, which is a total cost of \$467,810.46.

No. 6452 Resolution approving and adopting a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

No. 6454 Resolution approving and authorizing execution of a Professional Services Agreement and Purchase Requisition not to exceed \$200,000, with S.T. Cotter for emergency gas turbine repairs. S.T. Cotter submitted the lowest, responsive, and responsible quotation and is the best qualified to perform the emergency disassembly, inspection, and potential repairs of the gas turbine.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adopt **Resolution No. 6453** approving and authorizing the purchase of fleet vehicles. The Board requested staff investigate additional vendors for bids and authorized the General Manager to award the purchase based on the additional information obtained and pursuant to authority granted by Resolution No. 6452. Trustee Prideaux withdrew her Motion to adopt Resolution No. 6453. There were no objections, and the Motion was withdrawn.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; the current electric reliability report; Health Plan fund balance and its management; a proposed change to the employee bereavement leave policy; and national rate comparisons were provided.

The Board requested staff provide historical data on electric reliability before services were converted from overhead to underground.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:51 p.m.

The meeting returned to open session at 4:19 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:20 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

August 10, 2022

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Brad Dixon and Aaron Walther were introduced.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the July 13, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2022, through July 31, 2022; check numbers: 149134-149137; 149201-149203; 149205-149210; 149245-249249; 149307-149314; 149334-149340; 149413-149416; 149458-149463; 149512-149516; 149577-149582; 225614-225944; 134889038560; 165324873490; 183799335415; 196879158515; 329237300913; 424308141301; 424805919431; 543530116631; 544269879215; 663591029234; 666791944738; 685137616727; 730138134787; 774385009406; 923100621346; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Cedar Falls High School students Grant Redfern, Jake Hulstein, and Klaertje

Hesselink along with Adviser Glynis Worthington were present to share the energy efficiency projects they have completed with the help of the nonprofit LED Brighter Communities.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adopt the following

Resolutions by one motion:

No. 6450 Resolution naming and reorganizing the officers of the Board of Trustees such that Debra S. Iehl is Chair, Richard L. McAlister is Vice Chair and Jeffrey J. Engel is Secretary beginning September 1, 2022 and continuing through August 31, 2022.

No. 6451 Resolution approving and authorizing the purchase of renewal software licensing and support with Microsoft for an estimated cost of \$155,936.82 per year for three years, which is a total cost of \$467,810.46.

No. 6452 Resolution approving and adopting a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health Plan fund balance and its management; a proposed change to the employee bereavement leave policy; and national rate comparisons were provided.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:51 p.m.

The meeting returned to open session at 4:19 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:20 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

August 10, 2022

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Brad Dixon and Aaron Walther were introduced.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the July 13, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2022, through July 31, 2022; check numbers: 149134-149137; 149201-149203; 149205-149210; 149245-249249; 149307-149314; 149334-149340; 149413-149416; 149458-149463; 149512-149516; 149577-149582; 225614-225944; 134889038560; 165324873490; 183799335415; 196879158515; 329237300913; 424308141301; 424805919431; 543530116631; 544269879215; 663591029234; 666791944738; 685137616727; 730138134787; 774385009406; 923100621346; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Cedar Falls High School students Grant Redfern, Jake Hulstein, and Klaertje

Hesselink along with Adviser Glynis Worthington were present to share the energy efficiency projects they have completed with the help of the nonprofit LED Brighter Communities.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adopt the following

Resolutions by one motion:

No. 6450 Resolution naming and reorganizing the officers of the Board of Trustees such that Debra S. Iehl is Chair, Richard L. McAlister is Vice Chair and Jeffrey J. Engel is Secretary beginning September 1, 2022 and continuing through August 31, 2022.

No. 6451 Resolution approving and authorizing the purchase of renewal software licensing and support with Microsoft for an estimated cost of \$155,936.82 per year for three years, which is a total cost of \$467,810.46.

No. 6452 Resolution approving and adopting a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health Plan fund balance and its management; and a proposed change to the employee bereavement leave policy.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:51 p.m.

The meeting returned to open session at 4:19 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:20 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

August 10, 2022

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Brad Dixon and Aaron Walther were introduced.

Moved by Trustee McAlister, seconded by Trustee Iehl to approve the minutes of the July 13, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2022, through July 31, 2022; check numbers: 149134-149137; 149201-149203; 149205-149210; 149245-249249; 149307-149314; 149334-149340; 149413-149416; 149458-149463; 149512-149516; 149577-149582; 225614-225944; 134889038560; 165324873490; 183799335415; 196879158515; 329237300913; 424308141301; 424805919431; 543530116631; 544269879215; 663591029234; 666791944738; 685137616727; 730138134787; 774385009406; 923100621346; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adopt the following

Resolutions by one motion:

No. 6450 Resolution naming and reorganizing the officers of the Board of Trustees such that Debra S. Iehl is Chair, Richard L. McAlister is Vice Chair and Jeffrey J. Engel is Secretary beginning September 1, 2022 and continuing through August 31, 2022.

No. 6451 Resolution approving and authorizing the purchase of renewal software licensing and support with Microsoft for an estimated cost of \$155,936.82 per year for three years, which is a total cost of \$467,810.46.

No. 6452 Resolution approving and adopting a temporary exception to the Procurement and Operational Delegations to the General Manager relating to the acquisition of vehicles and construction or off-road equipment.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; Health Plan fund balance and its management; a proposed change to the employee bereavement leave policy; and discussion on the possibility of serving another municipality with communications services.

The Board requested staff to do further research on serving another municipality with communications services.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:51 p.m.

The meeting returned to open session at 4:19 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:20 p.m.