

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

August 8, 2018

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Richard L. McAlister, and Jeffrey J. Engel (electronically). Absent: Pamela L. Taylor. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee McAlister to approve the minutes of the July 11, 2018, regular meeting minutes and the July 23, 2018, special meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2018, through July 31, 2018; check numbers: 128221-128224; 128332-128334; 128416-128418; 128461; 128520-128536; 128562-128565; 128635; 128703-128709; 128739-128750; 128821-128824; 208255-208678; 613911160012; 613844094108; 212525815334; 212653381131; 950062759244; 038272170049; 872002390400; 872099246548; 898436856964; 763850536193; 599238959826; 181859480237; 280121956403; 846612442099; 146558191453; 652266516062; 240105058565; 453550251698; 569600318687; 632300233747; 315389748043; 999224631058; 599952551750; 128830346874; 333649594880; 709292937839; 688423441332; 266316812597; 626958845790; 671437421052; 797745402129; 179025647220; 481164104303; 199256963314; 254453927531; 391451192129; 759884044808; 759602680487; 773624069342; 773443756583; 145759047574; 145899254010; 361387897495; 361350718907; 361446014954; 126846502148; 126090381095; 126426937884; 689802829659; 435956154846; 644730526623; 644794370541; 302379659922; 302165957337; 276942139614; 276047977929; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay:

None. Absent: Taylor. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6067 Resolution naming and reorganizing the officers of the Boards of Trustees such that Craig A. Johnson is Chair, Pamela L. Taylor is Vice Chair, and Richard L. McAlister is Secretary beginning September 1, 2018, and continuing through August 31, 2019.

No. 6068 Resolution approving and adopting a revised Investment Policy. Said revision is required due to a revision by the Iowa Legislature of Iowa Code Chapter 12B regarding the investment of operating funds.

No. 6069 Resolution approving and authorizing a revised purchase order with ABM Equipment & Supply, Inc. of Hopkins, Minnesota, for the purchase of three aerial bucket trucks. Said revision will add \$7,402.97 for revisions or additions that were identified during the pre-paint inspections that will improve the safety, durability and functionality of the trucks; making the total purchase order in the amount of \$413,124.97.

No. 6071 Resolution approving and authorizing a revised purchase order with Power Engineers, Inc. to provide engineering services for the Installation and Commissioning of the Distributed Control System for Streeter Station. Said revision will add \$175,000.00 in order to cover the work scope variance requests for cost overages that were unexpected at the inception of this project; making the total purchase order in the amount of \$665,000.00

No. 6072 Resolution approving and authorizing the purchase and installation of security equipment from Control Installations of Iowa, Inc., of Hiawatha, Iowa, in the amount of \$61,701.00.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, McAlister, and Engel. Nay: None. Absent: Taylor. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; electric reliability report was provided; a review of customer payment options; status on the possibility of the Duane Arnold Energy Center closing; and discussion on a possible political candidate visit.

Trustee Engel reviewed highlights of the American Public Power Association's National Conference he attended in June. Chair Soneson requested each Trustee prioritize 4 – 5 items from the conference for discussion at future Strategic Planning sessions.

Board requests to staff included: the addition in the Strategic Plan for an annual

discussion on possible land acquisition; a formal request to City Council to review Trustee compensation; and it was suggested to schedule more time for future Strategic Planning sessions. Trustee McAlister also made the request for the Chair and Vice Chair to meet with Board Counsel to discuss succession planning.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried. The meeting adjourned at 2:57 p.m.

Craig A. Johnson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

August 8, 2018

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Richard L. McAlister, and Jeffrey J. Engel (electronically). Absent: Pamela L. Taylor. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee McAlister to approve the minutes of the July 11, 2018, regular meeting minutes and the July 23, 2018, special meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2018, through July 31, 2018; check numbers: 128221-128224; 128332-128334; 128416-128418; 128461; 128520-128536; 128562-128565; 128635; 128703-128709; 128739-128750; 128821-128824; 208255-208678; 613911160012; 613844094108; 212525815334; 212653381131; 950062759244; 038272170049; 872002390400; 872099246548; 898436856964; 763850536193; 599238959826; 181859480237; 280121956403; 846612442099; 146558191453; 652266516062; 240105058565; 453550251698; 569600318687; 632300233747; 315389748043; 999224631058; 599952551750; 128830346874; 333649594880; 709292937839; 688423441332; 266316812597; 626958845790; 671437421052; 797745402129; 179025647220; 481164104303; 199256963314; 254453927531; 391451192129; 759884044808; 759602680487; 773624069342; 773443756583; 145759047574; 145899254010; 361387897495; 361350718907; 361446014954; 126846502148; 126090381095; 126426937884; 689802829659; 435956154846; 644730526623; 644794370541; 302379659922; 302165957337; 276942139614; 276047977929; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay:

None. Absent: Taylor. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6067 Resolution naming and reorganizing the officers of the Boards of Trustees such that Craig A. Johnson is Chair, Pamela L. Taylor is Vice Chair, and Richard L. McAlister is Secretary beginning September 1, 2018, and continuing through August 31, 2019.

No. 6068 Resolution approving and adopting a revised Investment Policy. Said revision is required due to a revision by the Iowa Legislature of Iowa Code Chapter 12B regarding the investment of operating funds.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, McAlister, and Engel. Nay: None. Absent: Taylor. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; review of customer payment options; and discussion on a possible political candidate visit.

Trustee Engel reviewed highlights of the American Public Power Association's National Conference he attended in June. Chair Soneson requested each Trustee prioritize 4 – 5 items from the conference for discussion at future Strategic Planning sessions.

Board requests to staff included: the addition in the Strategic Plan for an annual discussion on possible land acquisition; a formal request to City Council to review Trustee compensation; and it was suggested to schedule more time for future Strategic Planning sessions. Trustee McAlister also made the request for the Chair and Vice Chair to meet with Board Counsel to discuss succession planning.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried. The meeting adjourned at 2:57 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

August 8, 2018

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Richard L. McAlister, and Jeffrey J. Engel (electronically). Absent: Pamela L. Taylor. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee McAlister to approve the minutes of the July 11, 2018, regular meeting minutes and the July 23, 2018, special meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2018, through July 31, 2018; check numbers: 128221-128224; 128332-128334; 128416-128418; 128461; 128520-128536; 128562-128565; 128635; 128703-128709; 128739-128750; 128821-128824; 208255-208678; 613911160012; 613844094108; 212525815334; 212653381131; 950062759244; 038272170049; 872002390400; 872099246548; 898436856964; 763850536193; 599238959826; 181859480237; 280121956403; 846612442099; 146558191453; 652266516062; 240105058565; 453550251698; 569600318687; 632300233747; 315389748043; 999224631058; 599952551750; 128830346874; 333649594880; 709292937839; 688423441332; 266316812597; 626958845790; 671437421052; 797745402129; 179025647220; 481164104303; 199256963314; 254453927531; 391451192129; 759884044808; 759602680487; 773624069342; 773443756583; 145759047574; 145899254010; 361387897495; 361350718907; 361446014954; 126846502148; 126090381095; 126426937884; 689802829659; 435956154846; 644730526623; 644794370541; 302379659922; 302165957337; 276942139614; 276047977929; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay:

None. Absent: Taylor. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6067 Resolution naming and reorganizing the officers of the Boards of Trustees such that Craig A. Johnson is Chair, Pamela L. Taylor is Vice Chair, and Richard L. McAlister is Secretary beginning September 1, 2018, and continuing through August 31, 2019.

No. 6068 Resolution approving and adopting a revised Investment Policy. Said revision is required due to a revision by the Iowa Legislature of Iowa Code Chapter 12B regarding the investment of operating funds.

No. 6070 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated December 13, 2017, with L&T Painting, Inc.; and accepting as final the contract for the recoating of the interior and exterior of the West 12th Street Water Tower and authorizing the release of retainage funds in the amount of \$28,392.50 to be paid 30 days after the date of resolution. Said Change Order provides for an increase in the contract amount of \$3,400.00 for the installation of an opening in the balcony with a safety swing gate; making the total contract price \$567,850.00.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, McAlister, and Engel. Nay: None. Absent: Taylor. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; review of customer payment options; and discussion on a possible political candidate visit.

Trustee Engel reviewed highlights of the American Public Power Association's National Conference he attended in June. Chair Soneson requested each Trustee prioritize 4 – 5 items from the conference for discussion at future Strategic Planning sessions.

Board requests to staff included: the addition in the Strategic Plan for an annual discussion on possible land acquisition; a formal request to City Council to review Trustee compensation; and it was suggested to schedule more time for future Strategic Planning sessions. Trustee McAlister also made the request for the Chair and Vice Chair to meet with Board Counsel to discuss succession planning.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting.
Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried. The meeting adjourned at 2:57 p.m.

Craig A. Johnson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

August 8, 2018

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Richard L. McAlister, and Jeffrey J. Engel (electronically). Absent: Pamela L. Taylor. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee McAlister to approve the minutes of the July 11, 2018, regular meeting minutes and the July 23, 2018, special meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of July that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of July 1, 2018, through July 31, 2018; check numbers: 128221-128224; 128332-128334; 128416-128418; 128461; 128520-128536; 128562-128565; 128635; 128703-128709; 128739-128750; 128821-128824; 208255-208678; 613911160012; 613844094108; 212525815334; 212653381131; 950062759244; 038272170049; 872002390400; 872099246548; 898436856964; 763850536193; 599238959826; 181859480237; 280121956403; 846612442099; 146558191453; 652266516062; 240105058565; 453550251698; 569600318687; 632300233747; 315389748043; 999224631058; 599952551750; 128830346874; 333649594880; 709292937839; 688423441332; 266316812597; 626958845790; 671437421052; 797745402129; 179025647220; 481164104303; 199256963314; 254453927531; 391451192129; 759884044808; 759602680487; 773624069342; 773443756583; 145759047574; 145899254010; 361387897495; 361350718907; 361446014954; 126846502148; 126090381095; 126426937884; 689802829659; 435956154846; 644730526623; 644794370541; 302379659922; 302165957337; 276942139614; 276047977929; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay:

None. Absent: Taylor. Motion carried.

Moved by Trustee Johnson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6067 Resolution naming and reorganizing the officers of the Boards of Trustees such that Craig A. Johnson is Chair, Pamela L. Taylor is Vice Chair, and Richard L. McAlister is Secretary beginning September 1, 2018, and continuing through August 31, 2019.

No. 6068 Resolution approving and adopting a revised Investment Policy. Said revision is required due to a revision by the Iowa Legislature of Iowa Code Chapter 12B regarding the investment of operating funds.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, McAlister, and Engel. Nay: None. Absent: Taylor. Motion carried.

The following items were presented for information purposes only: financial dashboard, investment and balance sheet reports were provided; review of customer payment options; and discussion on a possible political candidate visit.

Trustee Engel reviewed highlights of the American Public Power Association's National Conference he attended in June. Chair Soneson requested each Trustee prioritize 4 – 5 items from the conference for discussion at future Strategic Planning sessions.

Board requests to staff included: the addition in the Strategic Plan for an annual discussion on possible land acquisition; a formal request to City Council to review Trustee compensation; a report on small cell status vs. fiber backhaul; and it was suggested to schedule more time for future Strategic Planning sessions. Trustee McAlister also made the request for the Chair and Vice Chair to meet with Board Counsel to discuss succession planning.

Moved by Trustee Johnson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Taylor. Motion carried. The meeting adjourned at 2:57 p.m.