

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**July 13, 2022**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO and John C. Larsen, Board Counsel.

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Prideaux to approve the minutes of the June 8, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of June that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of June 1, 2022, through June 30, 2022; check numbers: 148703; 148754-148756; 148778-148784; 148842-148847; 148885-148893; 148957-148966; 148988-148994; 149058-149063; 149091-149098; 149132-149133; 149141; 149204; 225250-225613; 003667251741; 003937326390; 026855139790; 082358091064; 105123145606; 107926960360; 138289305143; 220506373326; 292243495744; 379145397651; 386871951225; 423804357864; 432405711570; 432672525442; 492922858307; 494025350051; 557344166445; 559278393668; 567235585212; 576855449174; 637336753866; 761609404338; 773616340343; 816047793669; 856165125428; 860179049814; 881758834763; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6444** Resolution approving and authorizing execution of a consulting agreement for review of transmission rate calculations.

**No. 6446** Resolution approving and adopting a revised Customer Service Policy.

**No. 6447** Resolution approving and adopting a revised Customer Privacy Policy.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee McAlister to adopt **Resolution No. 6445** approving and authorizing execution of a Notice of Intent to participate in the Webster-Franklin North transmission line and improvements that are anticipated to be approved by the Midcontinent Independent System Operator (MISO) as part of its Long-Range Transmission Plan. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed revision to the Public Records Request Policy.

Moved by Trustee McAlister, seconded by Trustee Prideaux to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair Soneson declared the hearing closed.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt **Resolution No. 6448** approving and adopting a revised Public Records Request Policy. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; status of the Solar Garden output; a review of customer satisfaction survey results; a review of the current Residential Report Card; General Manager Bernard provided a review

of the American Public Power Association National Conference; a discussion of the Utility's use of the Iowa Northern Railway; and an update on local electric generation.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:00 p.m.

The meeting returned to open session at 5:51 p.m.

There were no Board requests to staff.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:52 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**July 13, 2022**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO and John C. Larsen, Board Counsel.

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Prideaux to approve the minutes of the June 8, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of June that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of June 1, 2022, through June 30, 2022; check numbers: 148703; 148754-148756; 148778-148784; 148842-148847; 148885-148893; 148957-148966; 148988-148994; 149058-149063; 149091-149098; 149132-149133; 149141; 149204; 225250-225613; 003667251741; 003937326390; 026855139790; 082358091064; 105123145606; 107926960360; 138289305143; 220506373326; 292243495744; 379145397651; 386871951225; 423804357864; 432405711570; 432672525442; 492922858307; 494025350051; 557344166445; 559278393668; 567235585212; 576855449174; 637336753866; 761609404338; 773616340343; 816047793669; 856165125428; 860179049814; 881758834763; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6446** Resolution approving and adopting a revised Customer Service Policy.

**No. 6447** Resolution approving and adopting a revised Customer Privacy Policy.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to adopt **Resolution No. 6443** approving and authorizing execution of a Base Contract for the Sale and Purchase of Natural Gas and an Asset Management Contract with Tenaska Marketing Ventures. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed revision to the Public Records Request Policy.

Moved by Trustee McAlister, seconded by Trustee Prideaux to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manger of Utilities. No oral objections were heard at the hearing. Chair Soneson declared the hearing closed.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt **Resolution No. 6448** approving and adopting a revised Public Records Request Policy. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; review of customer satisfaction survey results; a review of the current Residential Report Card; and General Manager Bernard provided a review of the American Public Power Association National Conference.

Moved by Trustee McAlister seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:00 p.m.

The meeting returned to open session at 5:51 p.m.

There were no Board requests to staff.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:52 p.m.

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MaraBeth K. Soneson – Chair

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Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**July 13, 2022**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO and John C. Larsen, Board Counsel.

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Prideaux to approve the minutes of the June 8, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of June that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of June 1, 2022, through June 30, 2022; check numbers: 148703; 148754-148756; 148778-148784; 148842-148847; 148885-148893; 148957-148966; 148988-148994; 149058-149063; 149091-149098; 149132-149133; 149141; 149204; 225250-225613; 003667251741; 003937326390; 026855139790; 082358091064; 105123145606; 107926960360; 138289305143; 220506373326; 292243495744; 379145397651; 386871951225; 423804357864; 432405711570; 432672525442; 492922858307; 494025350051; 557344166445; 559278393668; 567235585212; 576855449174; 637336753866; 761609404338; 773616340343; 816047793669; 856165125428; 860179049814; 881758834763; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6446** Resolution approving and adopting a revised Customer Service Policy.

**No. 6447** Resolution approving and adopting a revised Customer Privacy Policy.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed revision to the Public Records Request Policy.

Moved by Trustee McAlister, seconded by Trustee Prideaux to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manger of Utilities. No oral objections were heard at the hearing. Chair Soneson declared the hearing closed.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt **Resolution No. 6448** approving and adopting a revised Public Records Request Policy. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; review of customer satisfaction survey results; a review of the current Residential Report Card; and General Manager Bernard provided a review of the American Public Power Association National Conference.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:00 p.m.

The meeting returned to open session at 5:51 p.m.

There were no Board requests to staff.



Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:52 p.m.

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MaraBeth K. Soneson – Chair

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Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**July 13, 2022**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically) and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO and John C. Larsen, Board Counsel.

Moved by Trustee Prideaux, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Prideaux to approve the minutes of the June 8, 2022, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of June that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of June 1, 2022, through June 30, 2022; check numbers: 148703; 148754-148756; 148778-148784; 148842-148847; 148885-148893; 148957-148966; 148988-148994; 149058-149063; 149091-149098; 149132-149133; 149141; 149204; 225250-225613; 003667251741; 003937326390; 026855139790; 082358091064; 105123145606; 107926960360; 138289305143; 220506373326; 292243495744; 379145397651; 386871951225; 423804357864; 432405711570; 432672525442; 492922858307; 494025350051; 557344166445; 559278393668; 567235585212; 576855449174; 637336753866; 761609404338; 773616340343; 816047793669; 856165125428; 860179049814; 881758834763; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6442** Resolution approving and authorizing execution of a contract with the University of Northern Iowa to provide internet bandwidth services.

**No. 6446** Resolution approving and adopting a revised Customer Service Policy.

**No. 6447** Resolution approving and adopting a revised Customer Privacy Policy.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed revision to the Public Records Request Policy.

Moved by Trustee McAlister, seconded by Trustee Prideaux to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manger of Utilities. No oral objections were heard at the hearing. Chair Soneson declared the hearing closed.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt **Resolution No. 6448** approving and adopting a revised Public Records Request Policy. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; review of customer satisfaction survey results; a review of the current Residential Report Card; a review of Communications services provided to the City; and General Manager Bernard provided a review of the American Public Power Association National Conference.

Moved by Trustee McAlister, seconded by Trustee Prideaux to adopt **Resolution No. 6449** approving fact-findings in accordance with Code of Iowa, Chapter 388.9(1). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session in accordance with Code of Iowa, Chapter 388.9(1), Chapter 21.5(1)(a), Chapter 21.5(1)(i) and Chapter 21.9 at 4:00 p.m.

The meeting returned to open session at 5:51 p.m.

There were no Board requests to staff.

Moved by Trustee Iehl, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:52 p.m.