

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

June 13, 2018

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:10 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, and Richard L. McAlister. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

The Board began their review of the 2017 self-evaluations. Trustees agreed to start the July 11, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to continue the self-evaluation review.

A short recess was called at 1:52 p.m. The meeting resumed at 2:00 p.m.

Trustee Engel joined the meeting (electronically) at 2:00 p.m.

New employees, Tiffany Bohlen and Matthew Hein, were introduced. John Larsen was recognized for his 30 year service anniversary as Board Counsel. MaraBeth Soneson was recognized for her reappointment to the Board of Trustees with her new term ending August 31, 2024.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the minutes of the May 9, 2018, regular meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2018, through May 31, 2018; check numbers: 127216-127219; 127224; 127284-127285; 127305; 127372-127380; 127423-127429; 127503-127504; 127513-127525; 127534-127540; 127632-127635; 127656-127660; 127705-127706; 127708-127709; 207391-207821; 557879028181; 674321812091; 238255792029; 223588218696; 945609418791; 222694517823; 019342643951; 288801187129; 632774709912; 034623287553; 261297541889; 652199997356; 147486136062; 833828560769; 787566713708;

787330686089; 696399379836; 479837846679; 963702593922; 951013204672; 732975743531; 664088291131; 230970467069; 520539432802; 520007358170; 272204733944; 272485315794; 839078468403; 839956192026; 121696197457; 121292784075; 740185119806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2018 Health Care Plan renewal was presented by John Monaghan and Grant Rothweiler of PDCM. PDCM staff also provided an outline of their cost containment strategies over the next 12 months, which includes: network evaluation, prescription clinical programming, benchmarking, plan design, and telemedicine programming.

After careful review of the self-funded health plan funds, staff is recommending a target fund balance of \$1.0 – \$1.2 million and a rate increase of 10% in premiums for both employee and employer contributions. Moved by Trustee McAlister, seconded by Trustee Engel to set the Health Care Fund balance target at \$1.0 – \$1.2 million. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The Board reviewed the Utility's cash infusion to the self-funded Health Care Fund that took place in July 2017. There was discussion around the question of whether the \$31,300 employee share of the \$295,000 infusion should be recovered in some manner from the employees. After discussion, the Chair polled the Trustees on whether a plan should be adopted to recover the \$31,300 contribution to the Health Care Fund on behalf of the employees. Four of the Trustees do not favor any plan for seeking to recover this amount from the employees. Trustee McAlister favors pursuing a method of recovery for the employee portion of the cash infusion. In light of the position of a majority of the Trustees, no action will be taken by the Board of Trustees to recover from the \$31,300 employee share of the 2017 infusion.

Moved by Trustee Taylor, seconded by Trustee Johnson to adopt **Resolution No. 6054** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and

dental coverage with Delta Dental; the termination of the Employer Participation Agreement with Express Scripts, Inc. that is managed through Gallagher Benefit Services; approval of the agreement with RX Benefits/Express Scripts for Pharmacy Benefit Manager Services; and authorizing increased contribution rates for employees and employer of said self-funded health plan. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

No. 6058 Resolution approving and adopting a revised Purchasing Policy. Said revisions include clarification to the General Manager's approval limits; requirement of a monthly report identifying contracts approved by the General Manager; and clarification of authority with respect to Joint Ownership Agreements.

No. 6059 Resolution approving and authorizing an agreement with Mardsen Services, of Waterloo, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$75,520 per year.

No. 6061 Resolution approving and authorizing execution of an agreement for the sale of excess MISO (Midcontinent Independent System Operator, Inc.) Zonal Resource Credits (ZRCs) in MISO Zone 3 for planning years 2019-2024 superseding and replacing an agreement for planning years 2020-2023.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6060** approving and authorizing execution of Change Order No. 1 to the original contract dated October 12, 2016, with ABB, Inc.; accepting as final the contract for the software and hardware for the Distributed Control System (DCS) for Streeter Station and approving and authorizing the release of retainage funds in the amount of \$24,650.00 to be paid 30 days after the date of this resolution. Said Change Order provides for an increase in the contract price in the amount of \$41,378.19, due to additional hardware, engineering and technical support; making the total contract price \$534,378.19. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: audit report follow-up including review of our Information Technology (IT) environment and a summary of State

compliance audit procedures; an update on the Volkswagen Clean Air Act settlement; an update on the Transportation building construction; and information on a possible railroad crossing rebuild.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:35 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

June 13, 2018

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:10 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, and Richard L. McAlister. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

The Board began their review of the 2017 self-evaluations. Trustees agreed to start the July 11, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to continue the self-evaluation review.

A short recess was called at 1:52 p.m. The meeting resumed at 2:00 p.m.

Trustee Engel joined the meeting (electronically) at 2:00 p.m.

New employees, Tiffany Bohlen and Matthew Hein, were introduced. John Larsen was recognized for his 30 year service anniversary as Board Counsel. MaraBeth Soneson was recognized for her reappointment to the Board of Trustees with her new term ending August 31, 2024.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the minutes of the May 9, 2018, regular meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2018, through May 31, 2018; check numbers: 127216-127219; 127224; 127284-127285; 127305; 127372-127380; 127423-127429; 127503-127504; 127513-127525; 127534-127540; 127632-127635; 127656-127660; 127705-127706; 127708-127709; 207391-207821; 557879028181; 674321812091; 238255792029; 223588218696; 945609418791; 222694517823; 019342643951; 288801187129; 632774709912; 034623287553; 261297541889; 652199997356; 147486136062; 833828560769; 787566713708; 787330686089; 696399379836; 479837846679; 963702593922; 951013204672; 732975743531;

664088291131; 230970467069; 520539432802; 520007358170; 272204733944; 272485315794; 839078468403; 839956192026; 121696197457; 121292784075; 740185119806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2018 Health Care Plan renewal was presented by John Monaghan and Grant Rothweiler of PDCM. PDCM staff also provided an outline of their cost containment strategies over the next 12 months, which includes: network evaluation, prescription clinical programming, benchmarking, plan design, and telemedicine programming.

After careful review of the self-funded health plan funds, staff is recommending a target fund balance of \$1.0 – \$1.2 million and a rate increase of 10% in premiums for both employee and employer contributions. Moved by Trustee McAlister, seconded by Trustee Engel to set the Health Care Fund balance target at \$1.0 – \$1.2 million. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The Board reviewed the Utility's cash infusion to the self-funded Health Care Fund that took place in July 2017. There was discussion around the question of whether the \$31,300 employee share of the \$295,000 infusion should be recovered in some manner from the employees. After discussion, the Chair polled the Trustees on whether a plan should be adopted to recover the \$31,300 contribution to the Health Care Fund on behalf of the employees. Four of the Trustees do not favor any plan for seeking to recover this amount from the employees. Trustee McAlister favors pursuing a method of recovery for the employee portion of the cash infusion. In light of the position of a majority of the Trustees, no action will be taken by the Board of Trustees to recover from the \$31,300 employee share of the 2017 infusion.

Moved by Trustee Taylor, seconded by Trustee Johnson to adopt **Resolution No. 6054** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and dental coverage with Delta Dental; the termination of the Employer Participation Agreement with Express Scripts, Inc. that is managed through Gallagher Benefit Services; approval of the agreement

with RX Benefits/Express Scripts for Pharmacy Benefit Manager Services; and authorizing increased contribution rates for employees and employer of said self-funded health plan. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

No. 6058 Resolution approving and adopting a revised Purchasing Policy. Said revisions include clarification to the General Manager's approval limits; requirement of a monthly report identifying contracts approved by the General Manager; and clarification of authority with respect to Joint Ownership Agreements.

No. 6059 Resolution approving and authorizing an agreement with Mardsen Services, of Waterloo, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$75,520 per year.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: audit report follow-up including review of our Information Technology (IT) environment and a summary of State compliance audit procedures and an update on the Transportation building construction.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:35 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

June 13, 2018

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:10 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, and Richard L. McAlister. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

The Board began their review of the 2017 self-evaluations. Trustees agreed to start the July 11, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to continue the self-evaluation review.

A short recess was called at 1:52 p.m. The meeting resumed at 2:00 p.m.

Trustee Engel joined the meeting (electronically) at 2:00 p.m.

New employees, Tiffany Bohlen and Matthew Hein, were introduced. John Larsen was recognized for his 30 year service anniversary as Board Counsel. MaraBeth Soneson was recognized for her reappointment to the Board of Trustees with her new term ending August 31, 2024.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the minutes of the May 9, 2018, regular meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2018, through May 31, 2018; check numbers: 127216-127219; 127224; 127284-127285; 127305; 127372-127380; 127423-127429; 127503-127504; 127513-127525; 127534-127540; 127632-127635; 127656-127660; 127705-127706; 127708-127709; 207391-207821; 557879028181; 674321812091; 238255792029; 223588218696; 945609418791; 222694517823; 019342643951; 288801187129; 632774709912; 034623287553; 261297541889; 652199997356; 147486136062; 833828560769; 787566713708;

787330686089; 696399379836; 479837846679; 963702593922; 951013204672; 732975743531; 664088291131; 230970467069; 520539432802; 520007358170; 272204733944; 272485315794; 839078468403; 839956192026; 121696197457; 121292784075; 740185119806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2018 Health Care Plan renewal was provided by John Monaghan and Grant Rothweiler of PDCM. PDCM staff also provided an outline of their cost containment strategies over the next 12 months, which includes: network evaluation, prescription clinical programming, benchmarking, plan design, and telemedicine programming.

After careful review of the self-funded medical insurance funds, staff is recommending a target fund balance of \$1.0 – \$1.2 million and a rate increase of 10% in premiums for both employee and employer contributions. Moved by Trustee McAlister, seconded by Trustee Engel to set the Health Care Fund balance target at \$1.0 – \$1.2 million. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The Board reviewed the Utility's cash infusion to the self-funded Health Care Fund that took place in July 2017. There was discussion around the question of whether the \$31,300 employee share of the \$295,000 infusion should be recovered in some manner from the employees. After discussion, the Chair polled the Trustees on whether a plan should be adopted to recover the \$31,300 contribution to the Health Care Fund on behalf of the employees. Four of the Trustees do not favor any plan for seeking to recover this amount from the employees. Trustee McAlister favors pursuing a method of recovery for the employee portion of the cash infusion. In light of the position of a majority of the Trustees, no action will be taken by the Board of Trustees to recover from the \$31,300 employee share of the 2017 infusion.

Moved by Trustee Taylor, seconded by Trustee Johnson to adopt **Resolution No. 6054** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and

dental coverage with Delta Dental; the termination of the Employer Participation Agreement with Express Scripts, Inc. that is managed through Gallagher Benefit Services; approval of the agreement with RX Benefits/Express Scripts for Pharmacy Benefit Manager Services; and authorizing increased contribution rates for employees and employer of said self-funded health plan. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

No. 6058 Resolution approving and adopting a revised Purchasing Policy. Said revisions include clarification to the General Manager's approval limits; requirement of a monthly report identifying contracts approved by the General Manager; and clarification of authority with respect to Joint Ownership Agreements.

No. 6059 Resolution approving and authorizing an agreement with Mardsen Services, of Waterloo, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$75,520 per year.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: audit report follow-up including review of our Information Technology (IT) environment and a summary of State compliance audit procedures and an update on the Transportation building construction.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:35 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

June 13, 2018

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:10 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, and Richard L. McAlister. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

The Board began their review of the 2017 self-evaluations. Trustees agreed to start the July 11, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to continue the self-evaluation review.

A short recess was called at 1:52 p.m. The meeting resumed at 2:00 p.m.

Trustee Engel joined the meeting (electronically) at 2:00 p.m.

New employees, Tiffany Bohlen and Matthew Hein, were introduced. John Larsen was recognized for his 30 year service anniversary as Board Counsel. MaraBeth Soneson was recognized for her reappointment to the Board of Trustees with her new term ending August 31, 2024.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the minutes of the May 9, 2018, regular meeting minutes as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2018, through May 31, 2018; check numbers: 127216-127219; 127224; 127284-127285; 127305; 127372-127380; 127423-127429; 127503-127504; 127513-127525; 127534-127540; 127632-127635; 127656-127660; 127705-127706; 127708-127709; 207391-207821; 557879028181; 674321812091; 238255792029; 223588218696; 945609418791; 222694517823; 019342643951; 288801187129; 632774709912; 034623287553; 261297541889; 652199997356; 147486136062; 833828560769; 787566713708;

787330686089; 696399379836; 479837846679; 963702593922; 951013204672; 732975743531; 664088291131; 230970467069; 520539432802; 520007358170; 272204733944; 272485315794; 839078468403; 839956192026; 121696197457; 121292784075; 740185119806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2018 Health Care Plan renewal was presented by John Monaghan and Grant Rothweiler of PDCM. PDCM staff also provided an outline of their cost containment strategies over the next 12 months, which includes: network evaluation, prescription clinical programming, benchmarking, plan design, and telemedicine programming.

After careful review of the self-funded health plan funds, staff is recommending a target fund balance of \$1.0 – \$1.2 million and a rate increase of 10% in premiums for both employee and employer contributions. Moved by Trustee McAlister, seconded by Trustee Engel to set the Health Care Fund balance target at \$1.0 – \$1.2 million. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The Board reviewed the Utility's cash infusion to the self-funded Health Care Fund that took place in July 2017. There was discussion around the question of whether the \$31,300 employee share of the \$295,000 infusion should be recovered in some manner from the employees. After discussion, the Chair polled the Trustees on whether a plan should be adopted to recover the \$31,300 contribution to the Health Care Fund on behalf of the employees. Four of the Trustees do not favor any plan for seeking to recover this amount from the employees. Trustee McAlister favors pursuing a method of recovery for the employee portion of the cash infusion. In light of the position of a majority of the Trustees, no action will be taken by the Board of Trustees to recover from the \$31,300 employee share of the 2017 infusion.

Moved by Trustee Taylor, seconded by Trustee Johnson to adopt **Resolution No. 6054** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield and

dental coverage with Delta Dental; the termination of the Employer Participation Agreement with Express Scripts, Inc. that is managed through Gallagher Benefit Services; approval of the agreement with RX Benefits/Express Scripts for Pharmacy Benefit Manager Services; and authorizing increased contribution rates for employees and employer of said self-funded health plan. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6055 Resolution approving and authorizing execution of a contract with Lane 7 LLC to provide specialized telecommunications services to property known as 228 Spaces.

No. 6056 Resolution approving and authorizing execution of a contract with Thomas Peterson to provide specialized telecommunications services to property known as Brick Stone Apartments.

No. 6058 Resolution approving and adopting a revised Purchasing Policy. Said revisions include clarification to the General Manager's approval limits; requirement of a monthly report identifying contracts approved by the General Manager; and clarification of authority with respect to Joint Ownership Agreements.

No. 6059 Resolution approving and authorizing an agreement with Mardsen Services, of Waterloo, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$75,520 per year.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6057** approving and authorizing termination of agreements for the construction of telecommunications system extension with Oster Family Limited Partnership and BRL Development; and issue refunds of the remaining balances in said construction contribution funds. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: audit report follow-up including review of our Information Technology (IT) environment and a summary of State compliance audit procedures and an overview of existing 28E agreements with other municipal utilities and potential 28E agreements with other municipal utilities. The Board expressed support for the path that has been taken regarding 28E agreements for joint action with other municipal utilities.

A request was made that periodic updates be provided to City officials so they are informed regarding these 28E agreements.

Moved by Trustee McAlister, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:35 p.m.