

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

June 10, 2020

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Sue Green, customer (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Carter Herbst, was introduced.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the May 13, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2020, through May 31, 2020; check numbers: 138436-138439; 138538-138545; 138595-138613; 138679-138687; 138702; 138763-138764; 138772; 138774-138793; 138843-138844; 216833-217116; 318889774279; 445877508482; 222619606211; 400361682874; 634735138998; 569644209373; 217006095619; 176933563147; 197225262960; 652971224959; 262268529083; 686842859741; 464279972436; 128235957289; 958816708670; 344559883877; 560825324217; 059322671927; 832256780587; 362748859800; 388365539627; 969862260570; 608086888161; 199046915139; 170007648116; 170090928951; 835058602091; 835881477792; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6252 Resolution approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans.

No. 6253 Resolution approving and authorizing the purchase of two Uninterruptable Power Supply (UPS) units and Wall Mounted External Bypass switches for the Head End. Power Protection Products, Inc. submitted the lowest evaluated bid in the amount of \$54,965, plus applicable taxes and shipping.

No. 6254 Resolution approving and authorizing execution of a contract for cyber and physical security assessment.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6255** approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost (\$464,428.00) for the back lot paving project; authorizing publication of a Notice of Hearing and the receiving of bids; setting July 14, 2020, at 2:00 p.m. for the receiving of bids and August 12, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: an update on the Utility's actions related to COVID-19.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

June 10, 2020

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Sue Green, customer (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Carter Herbst, was introduced.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the May 13, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2020, through May 31, 2020; check numbers: 138436-138439; 138538-138545; 138595-138613; 138679-138687; 138702; 138763-138764; 138772; 138774-138793; 138843-138844; 216833-217116; 318889774279; 445877508482; 222619606211; 400361682874; 634735138998; 569644209373; 217006095619; 176933563147; 197225262960; 652971224959; 262268529083; 686842859741; 464279972436; 128235957289; 958816708670; 344559883877; 560825324217; 059322671927; 832256780587; 362748859800; 388365539627; 969862260570; 608086888161; 199046915139; 170007648116; 170090928951; 835058602091; 835881477792; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6252 Resolution approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans.

No. 6253 Resolution approving and authorizing the purchase of two Uninterruptable Power Supply (UPS) units and Wall Mounted External Bypass switches for the Head End. Power Protection Products, Inc. submitted the lowest evaluated bid in the amount of \$54,965, plus applicable taxes and shipping.

No. 6254 Resolution approving and authorizing execution of a contract for cyber and physical security assessment.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6255** approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost (\$464,428.00) for the back lot paving project; authorizing publication of a Notice of Hearing and the receiving of bids; setting July 14, 2020, at 2:00 p.m. for the receiving of bids and August 12, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: an update on the Utility's actions related to COVID-19.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

June 10, 2020

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Sue Green, customer (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Carter Herbst, was introduced.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the May 13, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2020, through May 31, 2020; check numbers: 138436-138439; 138538-138545; 138595-138613; 138679-138687; 138702; 138763-138764; 138772; 138774-138793; 138843-138844; 216833-217116; 318889774279; 445877508482; 222619606211; 400361682874; 634735138998; 569644209373; 217006095619; 176933563147; 197225262960; 652971224959; 262268529083; 686842859741; 464279972436; 128235957289; 958816708670; 344559883877; 560825324217; 059322671927; 832256780587; 362748859800; 388365539627; 969862260570; 608086888161; 199046915139; 170007648116; 170090928951; 835058602091; 835881477792; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6252 Resolution approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans.

No. 6253 Resolution approving and authorizing the purchase of two Uninterruptable Power Supply (UPS) units and Wall Mounted External Bypass switches for the Head End. Power Protection Products, Inc. submitted the lowest evaluated bid in the amount of \$54,965, plus applicable taxes and shipping.

No. 6254 Resolution approving and authorizing execution of a contract for cyber and physical security assessment.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6255** approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost (\$464,428.00) for the back lot paving project; authorizing publication of a Notice of Hearing and the receiving of bids; setting July 14, 2020, at 2:00 p.m. for the receiving of bids and August 12, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: an update on the Utility's actions related to COVID-19.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

June 10, 2020

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; and Sue Green, customer (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Carter Herbst, was introduced.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the May 13, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2020, through May 31, 2020; check numbers: 138436-138439; 138538-138545; 138595-138613; 138679-138687; 138702; 138763-138764; 138772; 138774-138793; 138843-138844; 216833-217116; 318889774279; 445877508482; 222619606211; 400361682874; 634735138998; 569644209373; 217006095619; 176933563147; 197225262960; 652971224959; 262268529083; 686842859741; 464279972436; 128235957289; 958816708670; 344559883877; 560825324217; 059322671927; 832256780587; 362748859800; 388365539627; 969862260570; 608086888161; 199046915139; 170007648116; 170090928951; 835058602091; 835881477792; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6252 Resolution approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans.

No. 6254 Resolution approving and authorizing execution of a contract for cyber and physical security assessment.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed Communications rate for Marquee Sports Network.

Moved by Trustee Engel, seconded by Trustee Johnson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair McAlister declared the hearing closed.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6256** revising the Commercial FiberNet TV Services rate sheet to include a fee for the Marquee Sports Network. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: an update on the Utility's actions related to COVID-19.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting.
Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:37 p.m.