

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

June 5, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and MaraBeth K. Soneson. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, James Young, and Laurie Young, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employees Steffen Wood and Bradley Swarts were introduced. Retiring employee, Terri Roberts, was recognized for over 38 years of service.

Customer Jack Yates was present to share a document he and other University of Northern Iowa personnel prepared on “Skepticism v. Statements on Changes in Climate from Reputable Organizations”. Mr. Yates believes the public is becoming more concerned with climate change and the Utility should be prepared to address skeptics. Customer James Young noted he had read the Utility’s annual report and did not see a goal for carbon reduction in the report and encouraged the Utility to establish a goal.

Moved by Trustee Soneson, seconded by Trustee Taylor to approve the minutes of the May 8, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2019, through May 31, 2019; check numbers: 132865-132866; 132930-132866; 133000; 133032; 133082-133083; 133086-133087; 133112-133124; 133203-133223; 133254-133255; 133298-133310; 133336-133337; 133339; 212144-212525; 270603373417; 084987749601; 176570936941; 376434338362; 425820745091; 821696474487; 732767377651; 476342927383; 627284773200; 124337844414; 230751899863; 930950094404; 855568069811; 813627945200; 056173385594; 269862924868; 160745991293; 936394233791; 074655785037; 074677711597; 253129066617; 253507985118; 711426841939; 830861879375; 969855935481; 821374339969; 656070109409; 776931471552; 645998775725;

355982608748; 375411925841; 315101048927; 712079465373; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6139 Resolution approving and authorizing execution of a contract with the City of Cedar Falls to provide certain communications and electric services to power cameras to provide surveillance and security. Said Agreement replaces the Agreement previously approved by the Board via Resolution No. 6133.

No. 6141 Resolution approving and authorizing execution of Change Order Nos. 27 – 29 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$31,765.40; making the total contract price \$5,018,552.08. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$2,495.48 for architectural services necessary; bringing the total cost to \$426,021.13 for the architectural services agreement.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6140** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; pharmacy benefits management with RX Benefits/Express Scripts; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

A public hearing was held on the conveyance of certain real estate to the City of Cedar Falls.

Moved by Trustee Taylor, seconded by Trustee Soneson to receive and file proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

No written objections were filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair Johnson declared the hearing closed.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6143** approving and authorizing execution of a Quit Claim Deed for the conveyance of certain real estate by the Municipal Electric Utility to the City of Cedar Falls for the completion of a new roundabout on Ridgeway Avenue. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's health plan was reviewed and Board Chair duties as defined by the Utility's Bylaws and Governance Policy was provided.

Board requests to staff included suggested revisions to the Board Chair duties and continued collaboration with Cedar Falls Schools on energy efficiency opportunities provided the referendum for construction of a new high school passes on June 25.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 3:42 p.m.

The meeting returned to open session at 4:09 p.m.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee McAlister, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 4:10 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

June 5, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and MaraBeth K. Soneson. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, James Young, and Laurie Young, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employees Steffen Wood and Bradley Swarts were introduced. Retiring employee, Terri Roberts, was recognized for over 38 years of service.

Customer Jack Yates was present to share a document he and other University of Northern Iowa personnel prepared on “Skepticism v. Statements on Changes in Climate from Reputable Organizations”. Mr. Yates believes the public is becoming more concerned with climate change and the Utility should be prepared to address skeptics. Customer James Young noted he had read the Utility’s annual report and did not see a goal for carbon reduction in the report and encouraged the Utility to establish a goal.

Moved by Trustee Soneson, seconded by Trustee Taylor to approve the minutes of the May 8, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2019, through May 31, 2019; check numbers: 132865-132866; 132930-132866; 133000; 133032; 133082-133083; 133086-133087; 133112-133124; 133203-133223; 133254-133255; 133298-133310; 133336-133337; 133339; 212144-212525; 270603373417; 084987749601; 176570936941; 376434338362; 425820745091; 821696474487; 732767377651; 476342927383; 627284773200; 124337844414; 230751899863; 930950094404; 855568069811; 813627945200; 056173385594; 269862924868; 160745991293; 936394233791; 074655785037; 074677711597; 253129066617; 253507985118; 711426841939; 830861879375; 969855935481; 821374339969; 656070109409; 776931471552; 645998775725;

355982608748; 375411925841; 315101048927; 712079465373; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6140** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; pharmacy benefits management with RX Benefits/Express Scripts; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt **Resolution No. 6141** approving and authorizing execution of Change Order Nos. 27 – 29 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$31,765.40; making the total contract price \$5,018,552.08. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$2,495.48 for architectural services necessary; bringing the total cost to \$426,021.13 for the architectural services agreement. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

A public hearing was held on a proposed revised Large-Volume Interruptible gas rate.

Moved by Trustee Taylor, seconded by Trustee Soneson to receive and file proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

No written objections were filed with the General Manager of Utilities. No oral objections were heard at the hearing. Chair Johnson declared the hearing closed.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6144** approving and adopting revised rate sheets for the Gas Utility. Upon call of the roll, the

following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's health plan was reviewed and Board Chair duties as defined by the Utility's Bylaws and Governance Policy was provided.

Board requests to staff included suggested revisions to the Board Chair duties and continued collaboration with Cedar Falls Schools on energy efficiency opportunities provided the referendum for construction of a new high school passes on June 25.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 3:42 p.m.

The meeting returned to open session at 4:09 p.m.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee McAlister, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 4:10 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

June 5, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and MaraBeth K. Soneson. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, James Young, and Laurie Young, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employees Steffen Wood and Bradley Swarts were introduced. Retiring employee, Terri Roberts, was recognized for over 38 years of service.

Moved by Trustee Soneson, seconded by Trustee Taylor to approve the minutes of the May 8, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2019, through May 31, 2019; check numbers: 132865-132866; 132930-132866; 133000; 133032; 133082-133083; 133086-133087; 133112-133124; 133203-133223; 133254-133255; 133298-133310; 133336-133337; 133339; 212144-212525; 270603373417; 084987749601; 176570936941; 376434338362; 425820745091; 821696474487; 732767377651; 476342927383; 627284773200; 124337844414; 230751899863; 930950094404; 855568069811; 813627945200; 056173385594; 269862924868; 160745991293; 936394233791; 074655785037; 074677711597; 253129066617; 253507985118; 711426841939; 830861879375; 969855935481; 821374339969; 656070109409; 776931471552; 645998775725; 355982608748; 375411925841; 315101048927; 712079465373; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6140** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; pharmacy benefits management with RX Benefits/Express Scripts; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt **Resolution No. 6141** approving and authorizing execution of Change Order Nos. 27 – 29 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$31,765.40; making the total contract price \$5,018,552.08. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$2,495.48 for architectural services necessary; bringing the total cost to \$426,021.13 for the architectural services agreement. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's health plan was reviewed and Board Chair duties as defined by the Utility's Bylaws and Governance Policy was provided.

Board request to staff was suggested revisions to the Board Chair duties.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 3:42 p.m.

The meeting returned to open session at 4:09 p.m.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee McAlister, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 4:10 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

June 5, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and MaraBeth K. Soneson. Absent: Jeffrey J. Engel. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, James Young, and Laurie Young, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

New employees Steffen Wood and Bradley Swarts were introduced. Retiring employee, Terri Roberts, was recognized for over 38 years of service.

Moved by Trustee Soneson, seconded by Trustee Taylor to approve the minutes of the May 8, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of May that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of May 1, 2019, through May 31, 2019; check numbers: 132865-132866; 132930-132866; 133000; 133032; 133082-133083; 133086-133087; 133112-133124; 133203-133223; 133254-133255; 133298-133310; 133336-133337; 133339; 212144-212525; 270603373417; 084987749601; 176570936941; 376434338362; 425820745091; 821696474487; 732767377651; 476342927383; 627284773200; 124337844414; 230751899863; 930950094404; 855568069811; 813627945200; 056173385594; 269862924868; 160745991293; 936394233791; 074655785037; 074677711597; 253129066617; 253507985118; 711426841939; 830861879375; 969855935481; 821374339969; 656070109409; 776931471552; 645998775725; 355982608748; 375411925841; 315101048927; 712079465373; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6132 Resolution approving and authorizing execution of an agreement with Unite Private Networks, LLC (UPN) to provide specialized communications services.

No. 6137 Resolution approving and authorizing execution of an agreement with Iowa Health System, d/b/a UnityPoint Health to provide specialized communications services.

No. 6138 Resolution approving and authorizing execution of a 28E agreement with Waverly Communications Utility to provide specialized communications services.

No. 6139 Resolution approving and authorizing execution of a contract with the City of Cedar Falls to provide certain communications and electric services to power cameras to provide surveillance and security. Said Agreement replaces the Agreement previously approved by the Board via Resolution No. 6133.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee Soneson to adopt **Resolution No. 6140** approving and authorizing the renewal agreements for the administration of benefit services and stop-loss coverage for the self-funded health insurance plan with Wellmark Blue Cross Blue Shield; pharmacy benefits management with RX Benefits/Express Scripts; dental administrative coverage with Delta Dental; and authorizing contribution rates for self-funded health and dental plans. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to adopt **Resolution No. 6142** approving and authorizing execution of an agreement to provide specialized communications services to rural non-Cedar Falls Electric Utility customers in the Waverly Road corridor and accepting as form of agreement. The properties in the Waverly Road corridor are not receiving any wired communications services from any providers. The General Manager has authority to execute said Agreements with individual customers. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried.

The following items were presented for information purposes only: an update on the Utility's health plan was reviewed; Board Chair duties as defined by the Utility's Bylaws and Governance Policy was provided; the option of defining the General Manager's authority to offer product and services promotions was reviewed; and an update on the Vinton Municipal Electric Utility IPTV proposal was provided.

Board requests to staff included suggested revisions to the Board Chair duties and a written policy defining criteria for serving customers outside the Utility's service territory.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, and Soneson. Nay: None. Absent: Engel. Motion carried. The meeting adjourned to closed session at 3:42 p.m.

The meeting returned to open session at 4:09 p.m.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee McAlister, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Engel. Motion carried. The meeting adjourned at 4:10 p.m.