

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

May 13, 2020

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Luann Alemao, Sue Green, and Carole Yates, customers (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Sue Green thanked staff for reviewing the article on electric vehicles she provided and expressed her gratitude for the Utility’s partnership with the City of Cedar Falls to make an electric vehicle charging station available to the public. Customer Luann Alemao shared her thoughts on the City of San Luis Obispo, California’s Climate Action Plan. Customer Carole Yates provided a link to a recent Iowa Environmental Council webinar on “Iowa’s Road to 100% Renewable”.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the April 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2020, through April 30, 2020; check numbers: 138105-138110; 138202; 138259-138266; 138356-138384; 138392-138400; 138435; 138455-138456; 216498-216832; 509330233186; 509340757088; 002824917856; 428283804447; 796298715625; 931412811919; 060370328033; 481512265292; 272222852578; 821173027214; 984718000941; 440580760363; 211779656492; 971562506382;

319206268887; 394579298123; 726759710322; 427199812203; 427780073809; 898252187283; 321106541302; 955232465785; 771215951604; 162079360856; 162743068595; 490101158558; 237786627289; 300989278843; 474731057343; 739745654842; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2019 audited financial statements was provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No significant state compliance issues reported. Moved by Trustee Engel, seconded by Trustee Johnson to receive and file the 2019 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6248** approving and authorizing execution of an agreement between the Utility and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) covering the five-year period commencing July 1, 2020 to June 30, 2025. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6249** approving and authorizing execution of a contract with K&W Electric, Inc. of Cedar Falls, Iowa, in the amount of \$99,700.00 based on estimated quantities for the installation of streetlights for the years 2020 and 2021. The Utility only received one sealed quotation from K&W Electric, Inc. K&W Electric, Inc. provided a responsive, responsible bid. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; financial dashboard, investment and balance sheet reports were provided; an overview of the current electric reliability report; and it was announced the Utility has earned the Reliable Public Provider (RP₃) Platinum designation from the American Public Power Association for providing reliable and safe electric service.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:00 p.m.

The meeting returned to open session at 3:55 p.m.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

May 13, 2020

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Luann Alemao, Sue Green, and Carole Yates, customers (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Sue Green thanked staff for reviewing the article on electric vehicles she provided and expressed her gratitude for the Utility’s partnership with the City of Cedar Falls to make an electric vehicle charging station available to the public. Customer Luann Alemao shared her thoughts on the City of San Luis Obispo, California’s Climate Action Plan. Customer Carole Yates provided a link to a recent Iowa Environmental Council webinar on “Iowa’s Road to 100% Renewable”.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the April 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2020, through April 30, 2020; check numbers: 138105-138110; 138202; 138259-138266; 138356-138384; 138392-138400; 138435; 138455-138456; 216498-216832; 509330233186; 509340757088; 002824917856; 428283804447; 796298715625; 931412811919; 060370328033; 481512265292; 272222852578; 821173027214; 984718000941; 440580760363; 211779656492; 971562506382;

319206268887; 394579298123; 726759710322; 427199812203; 427780073809; 898252187283; 321106541302; 955232465785; 771215951604; 162079360856; 162743068595; 490101158558; 237786627289; 300989278843; 474731057343; 739745654842; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2019 audited financial statements was provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No significant state compliance issues reported. Moved by Trustee Engel, seconded by Trustee Johnson to receive and file the 2019 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6248** approving and authorizing execution of an agreement between the Utility and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) covering the five-year period commencing July 1, 2020 to June 30, 2025. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 and financial dashboard, investment and balance sheet reports were provided.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:00 p.m.

The meeting returned to open session at 3:55 p.m.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

May 13, 2020

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Luann Alemao, Sue Green, and Carole Yates, customers (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the April 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2020, through April 30, 2020; check numbers: 138105-138110; 138202; 138259-138266; 138356-138384; 138392-138400; 138435; 138455-138456; 216498-216832; 509330233186; 509340757088; 002824917856; 428283804447; 796298715625; 931412811919; 060370328033; 481512265292; 272222852578; 821173027214; 984718000941; 440580760363; 211779656492; 971562506382; 319206268887; 394579298123; 726759710322; 427199812203; 427780073809; 898252187283; 321106541302; 955232465785; 771215951604; 162079360856; 162743068595; 490101158558; 237786627289; 300989278843; 474731057343; 739745654842; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2019 audited financial statements was provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No significant state compliance issues reported. Moved by Trustee Engel, seconded by Trustee Johnson to receive and file the 2019 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6248** approving and authorizing execution of an agreement between the Utility and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) covering the five-year period commencing July 1, 2020 to June 30, 2025. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19 and financial dashboard, investment and balance sheet reports were provided.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:00 p.m.

The meeting returned to open session at 3:55 p.m.

Trustees discussed items related to water territories.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting.
Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

May 13, 2020

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Chair McAlister indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Luann Alemao, Sue Green, and Carole Yates, customers (all electronically).

Moved by Trustee Engel, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Soneson to approve the minutes of the April 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2020, through April 30, 2020; check numbers: 138105-138110; 138202; 138259-138266; 138356-138384; 138392-138400; 138435; 138455-138456; 216498-216832; 509330233186; 509340757088; 002824917856; 428283804447; 796298715625; 931412811919; 060370328033; 481512265292; 272222852578; 821173027214; 984718000941; 440580760363; 211779656492; 971562506382; 319206268887; 394579298123; 726759710322; 427199812203; 427780073809; 898252187283; 321106541302; 955232465785; 771215951604; 162079360856; 162743068595; 490101158558; 237786627289; 300989278843; 474731057343; 739745654842; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

An overview of the 2019 audited financial statements was provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No significant state compliance issues reported. Moved by Trustee Engel, seconded by Trustee Johnson to receive and file the 2019 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6248** approving and authorizing execution of an agreement between the Utility and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) covering the five-year period commencing July 1, 2020 to June 30, 2025. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6249** approving and authorizing execution of a contract with K&W Electric, Inc. of Cedar Falls, Iowa, in the amount of \$99,700.00 based on estimated quantities for the installation of streetlights for the years 2020 and 2021. The Utility only received one sealed quotation from K&W Electric, Inc. K&W Electric, Inc. provided a responsive, responsible bid. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6250** setting the date as June 10, 2020, at 2:00 p.m. for a public hearing on a proposed Commercial FiberNet TV Service rate change due to the addition of the Marquee Sport Network and a change to the Fox Sports Midwest per month fee; and authorizing and directing the publication of a notice of public hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; an update on 28E headend joint ownership agreements; and financial dashboard, investment and balance sheet reports were provided.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6251** approving fact-findings in accordance with the Code of Iowa, Chapter 388.9(1). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session in accordance with the Code of Iowa, Chapters 21.5(1)(k) and 388.9(1) at 3:00 p.m.

The meeting returned to open session at 3:55 p.m.

The Board requested staff determine a date to continue their Strategic Planning session.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:16 p.m.