

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

May 11, 2022

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, and Jeffrey J. Engel. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Thomas Weintraut, City of Cedar Falls; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically) customers.

Moved by Trustee Engel, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

New employees Jake Richards, Dylan Southall, Susan Dean, and Seth Klobassa were introduced.

Customer Sue Green commented on a news article about a cryptocurrency site in Grundy Center, Iowa. Ms. Green had previously provided the Board the link to this article.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the April 13, 2022, regular meeting, and the April 13, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2022, through April 30, 2022; check numbers: 148087-148091; 148147-148153; 148170-148179; 148253-148260; 148272-148274; 148333-148339; 148360-148367; 224648-224945; 024216568612; 058841505018; 064235333836; 216481769128; 253475571228; 261465232213; 271138587230; 276034202979; 395078888094; 397722660668; 398580012450; 406478480657; 406709156155; 436026775415; 449767029568; 507504972192; 549606846192; 549888062708; 628208008292; 800510458053; 800747046712; 821771658339; 891812612783; 891985851996; 936490951549; 979329984571; 979402926983; 984089100790; a detailed itemized copy of which has been

Board of Trustees

submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None.

Absent: Prideaux. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Douglas Peirce, Senior Project Architect, Senior Associate of Perkins&Will, presented an overview of the Cedar Falls Resiliency Plan. The Board consensus was to acknowledge their support of utility-related portions of the plan to the City of Cedar Falls. A Resolution expressing this support will be on the Board's June Agenda.

Moved by Trustee McAlister, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6424 Resolution approving and authorizing the purchase of a corporate enterprise data storage backup system, including a 5-year support contract, in the amount of \$533,084.21.

No. 6426 Resolution approving and authorizing execution of an agreement and purchase requisition with Ragan Mechanical Inc. for Streeter Station emergency repairs in the amount of \$73,469.26. Said Agreement approves these services in the event additional emergency repairs are required for the remainder of calendar year 2022.

No. 6427 Resolution approving and ratifying execution of Change Order Nos. 1a and 1b to the original contract dated July 14, 2021, for security camera upgrades; accepting the project as final and authorizing the release of retainage funds in the amount of \$12,400.12 to be paid 30 days after the date of this Resolution. Said Change Orders provide for an increase of \$9,030.80 for additional equipment; making the total contract price \$248,002.46.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt **Resolution No. 6422** approving and authorizing execution of an Electric Retail Services Agreement with Energy Conversion Group, LLC. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt **Resolution No. 6425** approving and awarding the purchase of an Electric line truck to Altec Industries, Inc. of

Birmingham, Alabama, in the amount of \$409,098.90. The quotation submitted by Altec Industries is the most responsive, responsible quotation received which met all required specifications. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; financial dashboard, investment and balance sheet reports were provided; Health and Dental Plan reports; the current electric reliability report; insurance renewal updates; and Board Strategic Planning discussion and directives.

Board requests to staff included the development of reliability and preparation messaging for customers related to Midcontinent Independent System Operator (MISO) warnings of increased summer demands which could result in rolling blackouts; a timeline and cost analysis for the option of a reciprocating engine plant for power generation; and encouraged staff to elevate and celebrate cyber security awareness as the Utility does with staff physical safety.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned to closed session at 4:47 p.m.

The meeting returned to open session at 5:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:07 p.m.

MaraBeth K. Soneson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

May 11, 2022

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, and Jeffrey J. Engel. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Thomas Weintraut, City of Cedar Falls; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically) customers.

Moved by Trustee Engel, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

New employees Jake Richards, Dylan Southall, Susan Dean, and Seth Klobassa were introduced.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the April 13, 2022, regular meeting, and the April 13, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2022, through April 30, 2022; check numbers: 148087-148091; 148147-148153; 148170-148179; 148253-148260; 148272-148274; 148333-148339; 148360-148367; 224648-224945; 024216568612; 058841505018; 064235333836; 216481769128; 253475571228; 261465232213; 271138587230; 276034202979; 395078888094; 397722660668; 398580012450; 406478480657; 406709156155; 436026775415; 449767029568; 507504972192; 549606846192; 549888062708; 628208008292; 800510458053; 800747046712; 821771658339; 891812612783; 891985851996; 936490951549; 979329984571; 979402926983; 984089100790; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Board of Trustees

Moved by Trustee Engel, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Douglas Peirce, Senior Project Architect, Senior Associate of Perkins&Will presented an overview of the Cedar Falls Resiliency Plan. The Board consensus was to acknowledge their support of the plan to the City of Cedar Falls.

Moved by Trustee McAlister, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6423 Resolution approving participation in Central Plains Energy Project for a long-term natural gas supply contract.

No. 6427 Resolution approving and ratifying execution of Change Order Nos. 1a and 1b to the original contract dated July 14, 2021, for security camera upgrades; accepting the project as final and authorizing the release of retainage funds in the amount of \$12,400.12 to be paid 30 days after the date of this Resolution. Said Change Orders provide for an increase of \$9,030.80 for additional equipment; making the total contract price \$248,002.46.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; financial dashboard, investment and balance sheet reports were provided; Health and Dental Plan reports; insurance renewal updates; and Board Strategic Planning discussion and directives.

The Board encouraged staff to elevate and celebrate cyber security awareness as the Utility does with staff physical safety.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned to closed session at 4:47 p.m.

The meeting returned to open session at 5:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:07 p.m.

MaraBeth K. Soneson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

May 11, 2022

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, and Jeffrey J. Engel. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Thomas Weintraut, City of Cedar Falls; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically) customers.

Moved by Trustee Engel, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

New employees Jake Richards, Dylan Southall, Susan Dean, and Seth Klobassa were introduced.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the April 13, 2022, regular meeting, and the April 13, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2022, through April 30, 2022; check numbers: 148087-148091; 148147-148153; 148170-148179; 148253-148260; 148272-148274; 148333-148339; 148360-148367; 224648-224945; 024216568612; 058841505018; 064235333836; 216481769128; 253475571228; 261465232213; 271138587230; 276034202979; 395078888094; 397722660668; 398580012450; 406478480657; 406709156155; 436026775415; 449767029568; 507504972192; 549606846192; 549888062708; 628208008292; 800510458053; 800747046712; 821771658339; 891812612783; 891985851996; 936490951549; 979329984571; 979402926983; 984089100790; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Board of Trustees

Moved by Trustee Engel, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Douglas Peirce, Senior Project Architect, Senior Associate of Perkins&Will presented an overview of the Cedar Falls Resiliency Plan. The Board consensus was to acknowledge their support of the plan to the City of Cedar Falls.

Moved by Trustee McAlister, seconded by Trustee Engel to adopt **Resolution No. 6427** approving and ratifying execution of Change Order Nos. 1a and 1b to the original contract dated July 14, 2021, for security camera upgrades; accepting the project as final and authorizing the release of retainage funds in the amount of \$12,400.12 to be paid 30 days after the date of this Resolution. Said Change Orders provide for an increase of \$9,030.80 for additional equipment; making the total contract price \$248,002.46. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; financial dashboard, investment and balance sheet reports were provided; Health and Dental Plan reports; insurance renewal updates; and Board Strategic Planning discussion and directives.

The Board encouraged staff to elevate and celebrate cyber security awareness as the Utility does with staff physical safety.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned to closed session at 4:47 p.m.

The meeting returned to open session at 5:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:07 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:07 p.m.

MaraBeth K. Soneson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

May 11, 2022

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, and Jeffrey J. Engel. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Thomas Weintraut, City of Cedar Falls; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically) customers.

Moved by Trustee Engel, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

New employees Jake Richards, Dylan Southall, Susan Dean, and Seth Klobassa were introduced.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the April 13, 2022, regular meeting, and the April 13, 2022, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2022, through April 30, 2022; check numbers: 148087-148091; 148147-148153; 148170-148179; 148253-148260; 148272-148274; 148333-148339; 148360-148367; 224648-224945; 024216568612; 058841505018; 064235333836; 216481769128; 253475571228; 261465232213; 271138587230; 276034202979; 395078888094; 397722660668; 398580012450; 406478480657; 406709156155; 436026775415; 449767029568; 507504972192; 549606846192; 549888062708; 628208008292; 800510458053; 800747046712; 821771658339; 891812612783; 891985851996; 936490951549; 979329984571; 979402926983; 984089100790; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Board of Trustees

Moved by Trustee McAlister, seconded by Trustee Engel to adopt the following Resolutions by one motion:

No. 6424 Resolution approving and authorizing the purchase of a corporate enterprise data storage backup system, including a 5-year support contract, in the amount of \$533,084.21.

No. 6428 Resolution approving and accepting as final the 2020-2021 contract for the Replacement of Communications Customer Premise Equipment for Years 2020-2022; and authorizing the release of retainage funds for the years 2020-2021 in the amount of \$25,611.42 to MP Nexlevel to be paid 30 days after the date of this Resolution.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; financial dashboard, investment and balance sheet reports were provided; Health and Dental Plan reports; information on a potential service extension; insurance renewal updates; and Board Strategic Planning discussion and directives.

The Board requested follow-up on the potential communications service extension to an area within another corporate boundary but otherwise authorized by the Rural Broadband Grant Program. Staff will present more information to the Board at a future meeting when available. The Board also encouraged staff to elevate and celebrate cyber security awareness as the Utility does with staff physical safety.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, and Engel. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned to closed session at 4:47 p.m.

The meeting returned to open session at 5:06 p.m.

Moved by Trustee McAlister, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:07 p.m.

MaraBeth K. Soneson – Chair

Richard L. McAlister – Secretary