

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**May 8, 2019**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair Pamela L. Taylor. Upon call of the roll, present were: Trustees: Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sue Green, and Danika Patten, customers.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

New employees Veda Largent, Tracy Severstgaard, and Hunter Reel were introduced. Retiring employee, Pete Olson, was recognized for over 30 years of service.

Customer Danika Patten was present to encourage the Utility to develop a plan to reduce dependency upon fossil fuels and carbon emissions. Customer Jack Yates was present to mention a recent United Nations report on plant and animal species on the verge of extinction, which the report attributes to global decline of biodiversity together with human-caused climate change. Mr. Yates also requested additional information on the April 10, 2019, Board presentation "Generation and transmission within MISO". Staff will prepare a response to Mr. Yates' request.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the April 10, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2019, through April 30, 2019; check numbers: 132414-132417; 132422; 132490-132492; 132601-132602; 132633-132635; 132695-132722; 132825-132827; 132829-132836; 132863-132864; 132867; 132935; 211714-212143; 916373343224; 544253585703; 231158896549; 252018087583; 054752047396; 609008234819; 397395663605; 397780711101; 796653799046; 796716312927; 489985706915; 237189238739; 898924801528; 917012706194; 917057094312; 108967351858; 447089353153; 669736935224; 113318343011; 113672157692; 080070651227; 080681176967; 086932631003; 375012772377;

879788067613; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

An overview of the 2018 audited financial statements were provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No state compliance issues reported. Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file the 2018 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

**No. 6133** Resolution approving and authorizing execution of a contract with the City of Cedar Falls to provide certain communications and electric services to power cameras to provide surveillance and security.

**No. 6134** Resolution setting the date as June 5, 2019, at 2:00 P.M. for a public hearing on the proposed conveyance of certain real estate to the City of Cedar Falls; and authorizing and directing the publication of a notice of public hearing.

Upon call of the roll, the following Trustees voted aye: Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: Johnson. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment and balance sheet reports were provided; an update on the Utility's Health Plan; and recipients of the Cedar Falls Utilities scholarships were announced.

Board requests to staff included a list of topics and possible dates for a joint session with City Council.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6136** approving fact-findings in accordance with the Code of Iowa, Chapter 388.9(1). Upon call of the roll, the following Trustees voted aye: Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned to closed session in accordance with the Code of Iowa, Chapters 22.7(6), 21.5(1)(a), and 388.9(1) at 2:50 p.m.

The meeting returned to open session at 4:00 p.m.

The Board continued follow-up of their self-evaluations. Board members suggested greater solicitation of public input such as providing Utility updates on the City of Cedar Falls' cable television channel, annual meetings with legislators, and joint meetings with City Council.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 4:24 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**May 8, 2019**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair Pamela L. Taylor. Upon call of the roll, present were: Trustees: Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sue Green, and Danika Patten, customers.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

New employees Veda Largent, Tracy Severstgaard, and Hunter Reel were introduced. Retiring employee, Pete Olson, was recognized for over 30 years of service.

Customer Danika Patten was present to encourage the Utility to develop a plan to reduce dependency upon fossil fuels and carbon emissions. Customer Jack Yates was present to mention a recent United Nations report on plant and animal species on the verge of extinction, which the report attributes to global decline of biodiversity together with human-caused climate change. Mr. Yates also requested additional information on the April 10, 2019, Board presentation "Generation and transmission within MISO". Staff will prepare a response to Mr. Yates' request.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the April 10, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2019, through April 30, 2019; check numbers: 132414-132417; 132422; 132490-132492; 132601-132602; 132633-132635; 132695-132722; 132825-132827; 132829-132836; 132863-132864; 132867; 132935; 211714-212143; 916373343224; 544253585703; 231158896549; 252018087583; 054752047396; 609008234819; 397395663605; 397780711101; 796653799046; 796716312927; 489985706915; 237189238739; 898924801528; 917012706194; 917057094312; 108967351858; 447089353153; 669736935224; 113318343011; 113672157692; 080070651227; 080681176967; 086932631003; 375012772377;

879788067613; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

An overview of the 2018 audited financial statements were provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No state compliance issues reported. Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file the 2018 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6135** setting the date as June 5, 2019, at 2:00 P.M. for a public hearing on proposed revised gas rate; and authorizing and directing the publication of a notice of public hearing. Upon call of the roll, Trustees voting aye: Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: Johnson. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment and balance sheet reports were provided; an update on the Utility's Health Plan; and recipients of the Cedar Falls Utilities scholarships were announced.

Board requests to staff included a list of topics and possible dates for a joint session with City Council.

The Board continued follow-up of their self-evaluations. Board members suggested greater solicitation of public input such as providing Utility updates on the City of Cedar Falls' cable television channel, annual meetings with legislators, and joint meetings with City Council.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 4:24 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**May 8, 2019**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair Pamela L. Taylor. Upon call of the roll, present were: Trustees: Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sue Green, and Danika Patten, customers.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

New employees Veda Largent, Tracy Severstgaard, and Hunter Reel were introduced. Retiring employee, Pete Olson, was recognized for over 30 years of service.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the April 10, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2019, through April 30, 2019; check numbers: 132414-132417; 132422; 132490-132492; 132601-132602; 132633-132635; 132695-132722; 132825-132827; 132829-132836; 132863-132864; 132867; 132935; 211714-212143; 916373343224; 544253585703; 231158896549; 252018087583; 054752047396; 609008234819; 397395663605; 397780711101; 796653799046; 796716312927; 489985706915; 237189238739; 898924801528; 917012706194; 917057094312; 108967351858; 447089353153; 669736935224; 113318343011; 113672157692; 080070651227; 080681176967; 086932631003; 375012772377; 879788067613; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

An overview of the 2018 audited financial statements were provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest

opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No state compliance issues reported. Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file the 2018 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment and balance sheet reports were provided; an update on the Utility's Health Plan; and recipients of the Cedar Falls Utilities scholarships were announced.

Board requests to staff included a list of topics and possible dates for a joint session with City Council.

The Board continued follow-up of their self-evaluations. Board members suggested greater solicitation of public input such as providing Utility updates on the City of Cedar Falls' cable television channel, annual meetings with legislators, and joint meetings with City Council.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 4:24 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**May 8, 2019**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Vice Chair Pamela L. Taylor. Upon call of the roll, present were: Trustees: Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Sue Green, and Danika Patten, customers.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. The General Manager requested that **Resolution No. 6132** of Item #9 “Resolution approving and authorizing execution of specialized communications service agreements” be removed from the agenda to allow staff time to obtain additional information from the customer. This item will be brought back to the Board for approval at a later date. Upon call for the vote for agenda approval, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as revised. Upon call for the vote on the revised agenda, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

New employees Veda Largent, Tracy Severstgaard, and Hunter Reel were introduced. Retiring employee, Pete Olson, was recognized for over 30 years of service.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the April 10, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of April that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of April 1, 2019, through April 30, 2019; check numbers: 132414-132417; 132422; 132490-132492; 132601-132602; 132633-132635; 132695-132722; 132825-132827; 132829-132836; 132863-132864; 132867; 132935; 211714-212143; 916373343224; 544253585703; 231158896549; 252018087583; 054752047396; 609008234819; 397395663605; 397780711101; 796653799046; 796716312927; 489985706915; 237189238739; 898924801528; 917012706194; 917057094312; 108967351858; 447089353153; 669736935224; 113318343011; 113672157692; 080070651227; 080681176967; 086932631003; 375012772377; 879788067613; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.



Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

An overview of the 2018 audited financial statements were provided by Brian Unsen, CPA, Partner of Eide Bailly. The Utility received an unmodified opinion, which is the highest opinion that can be achieved. No audit findings were reported, including no material weaknesses or significant internal control deficiencies. No state compliance issues reported. Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file the 2018 audited financial statements. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6133** approving and authorizing execution of a contract with the City of Cedar Falls to provide certain communications and electric services to power cameras to provide surveillance and security. Upon call of the roll, Trustees voting aye: Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: Johnson. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment and balance sheet reports were provided; an update on the Utility's Health Plan; and recipients of the Cedar Falls Utilities scholarships were announced.

Board requests to staff included a list of topics and possible dates for a joint session with City Council.

The Board continued follow-up of their self-evaluations. Board members suggested greater solicitation of public input such as providing Utility updates on the City of Cedar Falls' cable television channel, annual meetings with legislators, and joint meetings with City Council.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 4:24 p.m.