

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

April 11, 2018

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cameron DePauw, was introduced.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the minutes of the March 14, 2018, regular meeting minutes, as corrected; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2018, through March 31, 2018; check numbers: 126358-126362; 126393; 126447-126453; 126455; 126560; 126581-126590; 126655-126670; 126655-126670; 126693-126702; 126776-126777; 126779-126782; 126809-126814; 206653-207013; 701205600430; 701631715229; 261179451702; 873895515491; 525751665194; 108034294459; 999017267430; 999378969450; 871285495675; 708653139447; 064535302919; 419233379894; 590215349805; 825642678652; 518835671338; 418378958671; 418189810347; 231942059929; 231363754712; 188292747492; 188670040083; 188742024171; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to receive and file personnel action reports and 2018 personnel annual report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6041** approving and authorizing a revised purchase order with 06 Environmental, of St. Louis, Missouri, in

the amount of \$594,415.85 for the management of excavation and disposal of soil materials; making the total purchase order in the amount of \$918,415.85. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

An overview of the annual energy efficiency/conservation report was provided.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of Customer Survey comments; the selection of a benefit consultant for the self-funded employee health plan; status of the Solar Garden output; a proposed agenda for a joint session with the City of Cedar Falls; and Trustee Johnson reported on the American Public Power Association CEO Roundtable Conference he attended.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) to discuss security procedures. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:53 p.m.

The meeting returned to open session at 5:32 p.m.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(c) to discuss pending litigation. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 5:34 p.m.

The meeting returned to open session at 5:45 p.m.

Item #14 "Board 2017 self-evaluation" was deferred to the May 9, 2018, Board meeting. Trustees agreed to start the May 9, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to complete the self-evaluation review.

Board requests to staff included: a review of Trustee and Board Counsel compensation; quarterly security procedure updates; calculation of return on state tax credits for

solar; and a review of options to make Trustees more visible to Utility customers.

Moved by Trustee Taylor, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:49 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

April 11, 2018

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cameron DePauw, was introduced.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the minutes of the March 14, 2018, regular meeting minutes, as corrected; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2018, through March 31, 2018; check numbers: 126358-126362; 126393; 126447-126453; 126455; 126560; 126581-126590; 126655-126670; 126655-126670; 126693-126702; 126776-126777; 126779-126782; 126809-126814; 206653-207013; 701205600430; 701631715229; 261179451702; 873895515491; 525751665194; 108034294459; 999017267430; 999378969450; 871285495675; 708653139447; 064535302919; 419233379894; 590215349805; 825642678652; 518835671338; 418378958671; 418189810347; 231942059929; 231363754712; 188292747492; 188670040083; 188742024171; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to receive and file personnel action reports and 2018 personnel annual report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6041** approving and authorizing a revised purchase order with 06 Environmental, of St. Louis, Missouri, in

the amount of \$594,415.85 for the management of excavation and disposal of soil materials; making the total purchase order in the amount of \$918,415.85. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

An overview of the annual energy efficiency/conservation report was provided.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of Customer Survey comments; the selection of a benefit consultant for the self-funded employee health plan; a proposed agenda for a joint session with the City of Cedar Falls; and Trustee Johnson reported on the American Public Power Association CEO Roundtable Conference he attended.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) to discuss security procedures. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:53 p.m.

The meeting returned to open session at 5:32 p.m.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(c) to discuss pending litigation. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 5:34 p.m.

The meeting returned to open session at 5:45 p.m.

Item #14 "Board 2017 self-evaluation" was deferred to the May 9, 2018, Board meeting. Trustees agreed to start the May 9, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to complete the self-evaluation review.

Board requests to staff included: a review of Trustee and Board Counsel compensation; quarterly security procedure updates; and a review of options to make Trustees more visible to Utility customers.

Moved by Trustee Taylor, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:49 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

April 11, 2018

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cameron DePauw, was introduced.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the minutes of the March 14, 2018, regular meeting minutes, as corrected; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2018, through March 31, 2018; check numbers: 126358-126362; 126393; 126447-126453; 126455; 126560; 126581-126590; 126655-126670; 126655-126670; 126693-126702; 126776-126777; 126779-126782; 126809-126814; 206653-207013; 701205600430; 701631715229; 261179451702; 873895515491; 525751665194; 108034294459; 999017267430; 999378969450; 871285495675; 708653139447; 064535302919; 419233379894; 590215349805; 825642678652; 518835671338; 418378958671; 418189810347; 231942059929; 231363754712; 188292747492; 188670040083; 188742024171; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to receive and file personnel action reports and 2018 personnel annual report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6041** approving and authorizing a revised purchase order with 06 Environmental, of St. Louis, Missouri, in

the amount of \$594,415.85 for the management of excavation and disposal of soil materials; making the total purchase order in the amount of \$918,415.85. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

An overview of the annual energy efficiency/conservation report was provided.

Moved by Trustee Taylor, seconded by Trustee Johnson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of Customer Survey comments; the selection of a benefit consultant for the self-funded employee health plan; and a proposed agenda for a joint session with the City of Cedar Falls.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) to discuss security procedures. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:53 p.m.

The meeting returned to open session at 5:32 p.m.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(c) to discuss pending litigation. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 5:34 p.m.

The meeting returned to open session at 5:45 p.m.

Item #14 "Board 2017 self-evaluation" was deferred to the May 9, 2018, Board meeting. Trustees agreed to start the May 9, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to complete the self-evaluation review.

Board requests to staff included: a review of Trustee and Board Counsel compensation; quarterly security procedure updates; and a review of options to make Trustees more visible to Utility customers.

Moved by Trustee Taylor, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:49 p.m.

MaraBeth K. Soneson – Chair

Pamela L. Taylor – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

April 11, 2018

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, John C. Larsen, Board Counsel, and Dale Olson, customer.

Moved by Trustee Taylor, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee, Cameron DePauw, was introduced.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the minutes of the March 14, 2018, regular meeting minutes, as corrected; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2018, through March 31, 2018; check numbers: 126358-126362; 126393; 126447-126453; 126455; 126560; 126581-126590; 126655-126670; 126655-126670; 126693-126702; 126776-126777; 126779-126782; 126809-126814; 206653-207013; 701205600430; 701631715229; 261179451702; 873895515491; 525751665194; 108034294459; 999017267430; 999378969450; 871285495675; 708653139447; 064535302919; 419233379894; 590215349805; 825642678652; 518835671338; 418378958671; 418189810347; 231942059929; 231363754712; 188292747492; 188670040083; 188742024171; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Taylor to receive and file personnel action reports and 2018 personnel annual report. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

No. 6038 Resolution approving and authorizing execution of an agreement with Black Hawk County 911 Service Board to provide specialized telecommunications services.

No. 6039 Resolution approving and authorizing execution of an agreement with the Iowa Northland Regional Council of Governments (INRCOG) to provide specialized telecommunications services.

No. 6040 Resolution approving and authorizing execution of a 28E Agreement with Indianola Municipal Utilities to provide certain telecommunications transport services. In its deliberation on this Resolution, it was material to the Board that this is an agreement with an already existing municipal utility.

Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Engel to adopt **Resolution No. 6042** approving and authorizing the purchase of communications equipment and support for core and aggregation upgrade from CCI Systems Inc., of Iron Mountain, Michigan, in an amount not to exceed \$622,575.82. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of Customer Survey comments; the selection of a benefit consultant for the self-funded employee health plan; the Utility was recently recognized by IAMU with the Broadband Vanguard Award as a “big brother” to Iowa’s municipal broadband community; a proposed agenda for a joint session with the City of Cedar Falls; and Trustee Johnson reported on the American Public Power Association CEO Roundtable Conference he attended.

Moved by Trustee Taylor, seconded by Trustee Engel to adopt **Resolution No. 6043** approving fact-findings in accordance with the Code of Iowa, Chapter 388.9(1). Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:10 p.m. to discuss the Utility’s boundaries and market share.

The meeting returned to open session at 4:49 p.m.

Moved by Trustee Taylor, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k) to discuss security procedures. Upon call of the roll, the following Trustees voted aye: Soneson, Johnson, Taylor, McAlister, and Engel. Nay: None.

Absent: None. Motion carried. The meeting adjourned to closed session at 4:53 p.m.

The meeting returned to open session at 5:32 p.m.

Item #14 “Board 2017 self-evaluation” was deferred to the May 9, 2018, Board meeting. Trustees agreed to start the May 9, 2018, Board meeting at 1:00 p.m. instead of the normal 2:00 p.m. in order to complete the self-evaluation review.

Board requests to staff included: a review of Trustee and Board Counsel compensation; quarterly security procedure updates; and a review of options to make Trustees more visible to Utility customers.

Moved by Trustee Taylor, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:49 p.m.