

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**April 10, 2019**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Dale Olson, and Sue Green, customers.

Moved by Trustee Taylor, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Roberta Cahoe, was recognized for nine years of service.

Customer Sue Green was present to share her views of a presentation by the Iowa Department of Agriculture & Land Stewardship on "Recent Behavior and Trends in Precipitation Across Iowa". Customer Carole Yates was present to provide information on an upcoming Electric Vehicle Drive Event sponsored by the Sierra Club. The event will be held April 28, 2019, at Singlespeed in Waterloo.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the minutes of the March 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2019, through March 31, 2019; check numbers: 131985-131988; 132001; 132067-132068; 132088; 132176-132179; 132201-132202; 132263-132287; 132289-132290; 132301-132308; 132366-132376; 132418-132421; 211387-211713; 236366291113; 236428319543; 227433850774; 227678319382; 653386427159; 653515476118; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Bill Skubal, Director of Operations, presented an overview of generation and transmission within Midwest Independent System Operator (MISO).

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6124** approving and adopting the 2019 Strategic Plan. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6128** approving and authorizing an agreement with T&C Cleaning, Inc., of Denver, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$83,000 per year. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

An overview of the annual energy efficiency/conservation report was provided. Moved by Trustee Engel, seconded by Trustee Soneson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; status of the Solar Garden output; the current safety status of the Utility; a review of current customer satisfaction survey results; and an overview of the current electric reliability report.

There were no Board requests to staff.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**April 10, 2019**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Dale Olson, and Sue Green, customers.

Moved by Trustee Taylor, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Roberta Cahoe, was recognized for nine years of service.

Customer Sue Green was present to share her views of a presentation by the Iowa Department of Agriculture & Land Stewardship on "Recent Behavior and Trends in Precipitation Across Iowa". Customer Carole Yates was present to provide information on an upcoming Electric Vehicle Drive Event sponsored by the Sierra Club. The event will be held April 28, 2019, at Singlespeed in Waterloo.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the minutes of the March 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2019, through March 31, 2019; check numbers: 131985-131988; 132001; 132067-132068; 132088; 132176-132179; 132201-132202; 132263-132287; 132289-132290; 132301-132308; 132366-132376; 132418-132421; 211387-211713; 236366291113; 236428319543; 227433850774; 227678319382; 653386427159; 653515476118; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt **Resolution No. 6124** approving and adopting the 2019 Strategic Plan. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6128** approving and authorizing an agreement with T&C Cleaning, Inc., of Denver, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$83,000 per year. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

An overview of the annual energy efficiency/conservation report was provided. Moved by Trustee Engel, seconded by Trustee Soneson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; and a review of current customer satisfaction survey results.

There were no Board requests to staff.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**April 10, 2019**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Dale Olson, and Sue Green, customers.

Moved by Trustee Taylor, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Roberta Cahoe, was recognized for nine years of service.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the minutes of the March 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2019, through March 31, 2019; check numbers: 131985-131988; 132001; 132067-132068; 132088; 132176-132179; 132201-132202; 132263-132287; 132289-132290; 132301-132308; 132366-132376; 132418-132421; 211387-211713; 236366291113; 236428319543; 227433850774; 227678319382; 653386427159; 653515476118; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

**No. 6124** Resolution approving and adopting the 2019 Strategic Plan.

**No. 6129** Resolution authorizing the expenditure of funds in the amount of \$1,400,000 for the water main replacement associated with the City of Cedar Falls and Iowa Department of Transportation Highway 57/West First Street Reconstruction project.

**No. 6130** Resolution authorizing the expenditure of funds in the amount of \$620,000 for the installation, replacement or abandonment of water mains associated with the City of Cedar Falls' 2019 street improvement projects and permanent street patching.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6128** approving and authorizing an agreement with T&C Cleaning, Inc., of Denver, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$83,000 per year. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6131** approving and authorizing an agreement with University of Northern Iowa (UNI) for replacement and transfer of ownership of water main between Hudson Road and Campus Street. Said agreement calls for the Utility to reimburse UNI for a portion (\$190,000) of the water main replacement costs and in return, UNI will take over ownership of said section of replaced water main, which only serves the campus. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Jerald Lukensmeyer, Gas & Water Operations Manager, presented the water services maintenance report. Moved by Trustee McAlister, seconded by Trustee Engel to receive and file the report. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; and a review of current customer satisfaction survey results.

Board requests to staff included a review of suggestions made for the water services maintenance plan options.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:37 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**April 10, 2019**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Jack Yates, Carole Yates, Dale Olson, and Sue Green, customers.

Moved by Trustee Taylor, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Retiring employee, Roberta Cahoe, was recognized for nine years of service.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the minutes of the March 13, 2019, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2019, through March 31, 2019; check numbers: 131985-131988; 132001; 132067-132068; 132088; 132176-132179; 132201-132202; 132263-132287; 132289-132290; 132301-132308; 132366-132376; 132418-132421; 211387-211713; 236366291113; 236428319543; 227433850774; 227678319382; 653386427159; 653515476118; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Taylor, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to adopt the following Resolutions by one motion:

**No. 6127** Resolution approving and authorizing execution of an agreement with Central Rivers Area Education Agency (CRAEA) to provide specialized communications services.

**No. 6124** Resolution approving and adopting the 2019 Strategic Plan.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and

Soneson. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6128** approving and authorizing an agreement with T&C Cleaning, Inc., of Denver, Iowa, to provide janitorial services. Said agreement provides for routine janitorial and cleaning services for \$83,000 per year. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; and a review of current customer satisfaction survey results.

There were no Board requests to staff.

The Board agreed to postpone the continued follow-up of their self-evaluations to a later date.

Moved by Trustee Taylor, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:37 p.m.