

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**April 1, 2022**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and Strategic Plan.

Ken Kagy, Principal Transmission Engineer, and Bill Skubal, Director of Electric, Gas and Water Operations, presented an overview of Electric Generation and Transmission as related to local generation and jointly owned transmission.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of Tax Increment Financing (TIF) districts and schedules and Payment in Lieu of Taxes (PILOT) schedules.

Board Counsel Larsen and General Manager Bernard presented an overview of Board Duties and General Manager Delegations as specified in the Procurement Policy.

General Manager Bernard provided an update on Economic Development requests and Board Counsel Larsen provided a perspective on economic development contributions from a municipal utility.

Susan Abernathy, Director of Employee & Legal Services, presented an overview of hiring and employee data. Turnover rates/reasons, generational mix data, employee tenure, and employee numbers eligible for retirement were among items discussed.

The Board requested staff work with Board Counsel Larsen to review Governance Policies to ensure current delegation reporting and Board oversight is sufficient.

The Board scheduled Wednesday, April 13, 2022, at noon to continue their work session.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 12:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**April 1, 2022**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and Strategic Plan.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of Tax Increment Financing (TIF) districts and schedules and Payment in Lieu of Taxes (PILOT) schedules.

Board Counsel Larsen and General Manager Bernard presented an overview of Board Duties and General Manager Delegations as specified in the Procurement Policy.

General Manager Bernard provided an update on Economic Development requests and Board Counsel Larsen provided a perspective on economic development contributions from a municipal utility.

Susan Abernathy, Director of Employee & Legal Services, presented an overview of hiring and employee data. Turnover rates/reasons, generational mix data, employee tenure, and employee numbers eligible for retirement were among items discussed.

The Board requested staff work with Board Counsel Larsen to review Governance Policies to ensure current delegation reporting and Board oversight is sufficient.

The Board scheduled Wednesday, April 13, 2022, at noon to continue their work session.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 12:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**April 1, 2022**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and Strategic Plan.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of Tax Increment Financing (TIF) districts and schedules and Payment in Lieu of Taxes (PILOT) schedules.

Board Counsel Larsen and General Manager Bernard presented an overview of Board Duties and General Manager Delegations as specified in the Procurement Policy.

General Manager Bernard provided an update on Economic Development requests and Board Counsel Larsen provided a perspective on economic development contributions from a municipal utility.

Susan Abernathy, Director of Employee & Legal Services, presented an overview of hiring and employee data. Turnover rates/reasons, generational mix data, employee tenure, and employee numbers eligible for retirement were among items discussed.

The Board requested staff work with Board Counsel Larsen to review Governance Policies to ensure current delegation reporting and Board oversight is sufficient.

The Board scheduled Wednesday, April 13, 2022, at noon to continue their work session.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 12:01 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**March 9, 2022**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO, and John C. Larsen, Board Counsel.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and Strategic Plan.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview of Tax Increment Financing (TIF) districts and schedules and Payment in Lieu of Taxes (PILOT) schedules.

Board Counsel Larsen and General Manager Bernard presented an overview of Board Duties and General Manager Delegations as specified in the Procurement Policy.

General Manager Bernard provided an update on Economic Development requests and Board Counsel Larsen provided a perspective on economic development contributions from a municipal utility.

Susan Abernathy, Director of Employee & Legal Services, presented an overview of hiring and employee data. Turnover rates/reasons, generational mix data, employee tenure, and employee numbers eligible for retirement were among items discussed.

The Board requested staff work with Board Counsel Larsen to review Governance Policies to ensure current delegation reporting and Board oversight is sufficient.

The Board scheduled Wednesday, April 13, 2022, at noon to continue their work session.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 12:01 p.m.