

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

March 13, 2019

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; and Jack Yates, Carole Yates, Dale Olson, Sue Green, and Chris Conrad, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Customer Jack Yates provided research findings from Professor Joellen Russell of the University of Arizona. Her findings consistently show the earth warming, and she attributes climate change to human activity. Mr. Yates shared his belief that if there is nothing done to reduce the Utility's carbon footprint it could result in disaster.

Customer Chris Conrad was present to express his satisfaction as a Cedar Falls Utilities customer and thanked the Utility for the development of the Simple Solar program. Mr. Conrad understands that economics is an important factor in emissions planning and encouraged the Utility to start including the cost of climate change in rates.

Moved by Trustee Engel, seconded by Trustee Taylor to approve the minutes of the February 13, 2019, regular meeting, February 28, 2019, special meeting, and March 1, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2019, through February 28, 2019; check numbers: 131612-131615; 131635; 131701-131702; 131705-131709; 131731-131737; 131821-131828; 131835; 131884-131888; 131890-131896; 131899-131902; 131919-131922; 131924-131925; 131976-131984; 131998-132000; 211080-211386; 401717679024; 401123095738; 283704517045; 283582240668; 253920766081; 253524076828; 348272624407; 348150798250; 024595540085; 579273896707; 579893177645; a detailed itemized copy of which has been submitted to the Board of

Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Mike Litterer, Director of Business Development & Customer Service, presented an overview of emissions reductions through energy efficiency and renewable energy.

Danny Laudick, Executive Director of Red Cedar, was present to outline their successes from 2018 and a look to the future direction in 2019. Red Cedar is a public-private partnership founded to champion innovation and entrepreneurship in the Cedar Valley.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6125 Resolution authorizing the permanent transfer of surplus funds from the Municipal Electric Utility to the City of Cedar Falls' General Fund in the amount of \$3,107,237.00 and to the Economic Development Fund in the amount of \$15,750.00.

No. 6126 Resolution approving and authorizing execution of Change Order No. 26 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$20,657.28; making the total contract price \$4,986,786.68. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$1,446.01 for architectural services necessary; bringing the total cost to \$423,525.65 for the architectural services agreement.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Trustee Taylor made the motion to table Item #11 “Resolution approving and adopting the 2019 Strategic Plan” to a later date to allow time for revisions. The motion was seconded by Trustee Soneson. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items and a summary of the Utility's continuation of a lease of Black Hawk Park property to the Black Hawk County Conservation Commission.

Board requests to staff included sending Capitol Links weekly and additional

information on a possible land swap with Black Hawk County.

The Board continued follow-up of their self-evaluations. Board members made suggestions for increasing Board availability to the public and suggestions for keeping the ratepayers informed via the Utility's website, social media, and the cable public network channel.

Moved by Trustee Soneson, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

March 13, 2019

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; and Jack Yates, Carole Yates, Dale Olson, Sue Green, and Chris Conrad, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Customer Jack Yates provided research findings from Professor Joellen Russell of the University of Arizona. Her findings consistently show the earth warming, and she attributes climate change to human activity. Mr. Yates shared his belief that if there is nothing done to reduce the Utility's carbon footprint it could result in disaster.

Customer Chris Conrad was present to express his satisfaction as a Cedar Falls Utilities customer and thanked the Utility for the development of the Simple Solar program. Mr. Conrad understands that economics is an important factor in emissions planning and encouraged the Utility to start including the cost of climate change in rates.

Moved by Trustee Engel, seconded by Trustee Taylor to approve the minutes of the February 13, 2019, regular meeting, February 28, 2019, special meeting, and March 1, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2019, through February 28, 2019; check numbers: 131612-131615; 131635; 131701-131702; 131705-131709; 131731-131737; 131821-131828; 131835; 131884-131888; 131890-131896; 131899-131902; 131919-131922; 131924-131925; 131976-131984; 131998-132000; 211080-211386; 401717679024; 401123095738; 283704517045;

283582240668; 253920766081; 253524076828; 348272624407; 348150798250; 024595540085; 579273896707; 579893177645; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Mike Litterer, Director of Business Development & Customer Service, presented an overview of emissions reductions through energy efficiency and renewable energy.

Danny Laudick, Executive Director of Red Cedar, was present to outline their successes from 2018 and a look to the future direction in 2019. Red Cedar is a public-private partnership founded to champion innovation and entrepreneurship in the Cedar Valley.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6125 Resolution authorizing the permanent transfer of surplus funds from the Municipal Gas Utility to the City of Cedar Falls' General Fund in the amount of \$265,444.00 and to the Economic Development Fund in the amount of \$14,250.00.

No. 6126 Resolution approving and authorizing execution of Change Order No. 26 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$20,657.28; making the total contract price \$4,986,786.68. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$1,446.01 for architectural services necessary; bringing the total cost to \$423,525.65 for the architectural services agreement.

Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Trustee Taylor made the motion to table Item #11 “Resolution approving and adopting the 2019 Strategic Plan” to a later date to allow time for revisions. The motion was seconded by Trustee Soneson. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items and a summary of the Utility's continuation of a lease of Black Hawk

Park property to the Black Hawk County Conservation Commission.

Board requests to staff included sending Capitol Links weekly and obtaining additional information on a possible land swap with Black Hawk County.

The Board continued follow-up of their self-evaluations. Board members made suggestions for increasing Board availability to the public and suggestions for keeping the ratepayers informed via the Utility's website, social media, and the cable public network channel.

Moved by Trustee Soneson, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

March 13, 2019

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; and Jack Yates, Carole Yates, Dale Olson, Sue Green, and Chris Conrad, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Taylor to approve the minutes of the February 13, 2019, regular meeting, February 28, 2019, special meeting, and March 1, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2019, through February 28, 2019; check numbers: 131612-131615; 131635; 131701-131702; 131705-131709; 131731-131737; 131821-131828; 131835; 131884-131888; 131890-131896; 131899-131902; 131919-131922; 131924-131925; 131976-131984; 131998-132000; 211080-211386; 401717679024; 401123095738; 283704517045; 283582240668; 253920766081; 253524076828; 348272624407; 348150798250; 024595540085; 579273896707; 579893177645; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick, Executive Director of Red Cedar, was present to outline their successes from 2018 and a look to the future direction in 2019. Red Cedar is a public-private partnership founded to champion innovation and entrepreneurship in the Cedar Valley.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6126** approving and authorizing execution of Change Order No. 26 to the original contract dated June 14, 2017, with Peters Construction Corporation for the Phase VI of Long Range Facilities Plan – Communications Addition & Maintenance Garage Project. Said Change Order provides for a net increase of \$20,657.28; making the total contract price \$4,986,786.68. Explanation of said Change Order has been provided to the Board by staff in the format of a Change Order Log. Said Resolution also approves and authorizes a revised purchase order with StuXture Architects for an additional \$1,446.01 for architectural services necessary; bringing the total cost to \$423,525.65 for the architectural services agreement. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Trustee Taylor made the motion to table Item #11 “Resolution approving and adopting the 2019 Strategic Plan” to a later date to allow time for revisions. The motion was seconded by Trustee Soneson. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items and a summary of the Utility’s continuation of a lease of Black Hawk Park property to the Black Hawk County Conservation Commission.

Board requests to staff included sending Capitol Links weekly and obtaining additional information on a possible land swap with Black Hawk County.

The Board continued follow-up of their self-evaluations. Board members made suggestions for increasing Board availability to the public and suggestions for keeping the ratepayers informed via the Utility’s website, social media, and the cable public network channel.

Moved by Trustee Soneson, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

March 13, 2019

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Craig A. Johnson. Upon call of the roll, present were: Trustees: Craig A. Johnson, Pamela L. Taylor, Richard L. McAlister, Jeffrey J. Engel, and MaraBeth K. Soneson. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; and Jack Yates, Carole Yates, Dale Olson, Sue Green, and Chris Conrad, customers.

Moved by Trustee Taylor, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Taylor to approve the minutes of the February 13, 2019, regular meeting, February 28, 2019, special meeting, and March 1, 2019, special meeting, as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2019, through February 28, 2019; check numbers: 131612-131615; 131635; 131701-131702; 131705-131709; 131731-131737; 131821-131828; 131835; 131884-131888; 131890-131896; 131899-131902; 131919-131922; 131924-131925; 131976-131984; 131998-132000; 211080-211386; 401717679024; 401123095738; 283704517045; 283582240668; 253920766081; 253524076828; 348272624407; 348150798250; 024595540085; 579273896707; 579893177645; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Taylor to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Danny Laudick, Executive Director of Red Cedar, was present to outline their successes from 2018 and a look to the future direction in 2019. Red Cedar is a public-private partnership founded to champion innovation and entrepreneurship in the Cedar Valley.

Moved by Trustee Soneson, seconded by Trustee Taylor to adopt **Resolution No. 6123** approving and authorizing execution of Amendment No. 2 to an agreement with the University of Northern Iowa to provide specialized telecommunications services. Upon call of the roll, the following Trustees voted aye: Johnson, Taylor, McAlister, Engel, and Soneson. Nay: None. Absent: None. Motion carried.

Trustee Taylor made the motion to table Item #11 “Resolution approving and adopting the 2019 Strategic Plan” to a later date to allow time for revisions. The motion was seconded by Trustee Soneson. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

The following item was presented for information purposes only: an update on current state legislative items.

The Board requested the Capitol Links be sent weekly.

The Board continued follow-up of their self-evaluations. Board members made suggestions for increasing Board availability to the public and suggestions for keeping the ratepayers informed via the Utility’s website, social media, and the cable public network channel.

Moved by Trustee Soneson, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 4:50 p.m.