

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

March 10, 2021

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, John Wagner, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer John Wagner requested an explanation on the financial impacts from the February extreme weather event. General Manager Steven Bernard answered Mr. Wagner’s questions and offered to discuss the event further with him at a later time. Customer Carole Yates complimented the Utility on the addition of the Future Ready Home rebate available for new construction homes that meet the rebate requirements. Ms. Yates also mentioned the City of Ames acknowledged modeling their community solar garden in part like the Cedar Falls Utilities solar array.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the February 10, 2021, regular meeting and the March 1, 2021, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2021, through February 28, 2021; check numbers: 142179-142181; 142185; 142241-142243; 142275; 142342-142345; 142412-142413; 142490-142513; 142515; 142538-142547;

142597; 219913-220222; 557728728379; 557897004546; 416529055064; 386677467213;
73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150;
73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150;
557101982595; 761278101129; 241483438356; 660501479513; 669420849347; 355168220126;
318457620608; 747672065096; 747884145861; 610552698451; 712090418288; 490786423180;
240368858398; 501059273389; 501330653608; 822632850613; 822871885487; 732851995583;
732862466637; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6308 Resolution approving and authorizing execution of an agreement with ISG, Inc. in the amount of \$15,000 for professional consulting services to assist staff with preparation of plans and specifications, as well as project management, for security improvements to the customer service office area.

No. 6309 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated November 13, 2019, with Delta Star Transformers, Inc.; and accepting as final the contract for the Distribution Transformer at Union Substation. Said Change Order provides for an increase of \$11,269.00 due to additional work required upon delivery of the transformer; making the total contract price \$750,929.00.

No. 6311 Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6310** approving and accepting as final the 2020 contract for the Installation of Electrical/Communications Conduits and Associated Equipment for the years 2020 and 2021; and authorizing the release of retainage funds for the year 2020 in the amount of \$36,399.14 to Hoffman & Hoffman Trenching, Inc. to be paid 30 days after the date of this Resolution. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; an update on current state and federal legislative items; a summary of the Utility's continuation of a lease of Black Hawk Park property to the Black Hawk County Conservation Commission; an update on the expected transfer to the City; and an overview of February weather impacts on natural gas and electricity.

Board requests to staff included a list of possible qualified projects for COVID stimulus funds and the development of a text-based application to be able to send alerts to customers.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:07 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

March 10, 2021

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, John Wagner, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer John Wagner requested an explanation on the financial impacts from the February extreme weather event. General Manager Steven Bernard answered Mr. Wagner’s questions and offered to discuss the event further with him at a later time. Customer Carole Yates complimented the Utility on the addition of the Future Ready Home rebate available for new construction homes that meet the rebate requirements. Ms. Yates also mentioned the City of Ames acknowledged modeling their community solar garden in part like the Cedar Falls Utilities solar array.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the February 10, 2021, regular meeting and the March 1, 2021, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2021, through February 28, 2021; check numbers: 142179-142181; 142185; 142241-142243; 142275; 142342-142345; 142412-142413; 142490-142513; 142515; 142538-142547;

142597; 219913-220222; 557728728379; 557897004546; 416529055064; 386677467213;
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240368858398; 501059273389; 501330653608; 822632850613; 822871885487; 732851995583;
732862466637; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee McAlister, seconded by Trustee Johnson to receive and file the report. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6308 Resolution approving and authorizing execution of an agreement with ISG, Inc. in the amount of \$15,000 for professional consulting services to assist staff with preparation of plans and specifications, as well as project management, for security improvements to the customer service office area.

No. 6311 Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

No. 6312 Resolution approving and adopting use of Utility funds for payment to natural gas suppliers.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; an update on current state and federal legislative items; a summary of the Utility's continuation of a lease of Black Hawk Park property to the Black Hawk

County Conservation Commission; and an overview of February weather impacts on natural gas and electricity.

Board requests to staff included a list of possible qualified projects for COVID stimulus funds and the development of a text-based application to be able to send alerts to customers.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:07 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

March 10, 2021

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, John Wagner, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the February 10, 2021, regular meeting and the March 1, 2021, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2021, through February 28, 2021; check numbers: 142179-142181; 142185; 142241-142243; 142275; 142342-142345; 142412-142413; 142490-142513; 142515; 142538-142547; 142597; 219913-220222; 557728728379; 557897004546; 416529055064; 386677467213; 73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150; 73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150; 557101982595; 761278101129; 241483438356; 660501479513; 669420849347; 355168220126; 318457620608; 747672065096; 747884145861; 610552698451; 712090418288; 490786423180; 240368858398; 501059273389; 501330653608; 822632850613; 822871885487; 732851995583;

732862466637; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6308 Resolution approving and authorizing execution of an agreement with ISG, Inc. in the amount of \$15,000 for professional consulting services to assist staff with preparation of plans and specifications, as well as project management, for security improvements to the customer service office area.

No. 6311 Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; an update on current state and federal legislative items; and a summary of the Utility's continuation of a lease of Black Hawk Park property to the Black Hawk County Conservation Commission.

Board requests to staff included a list of possible qualified projects for COVID stimulus funds and the development of a text-based application to be able to send alerts to customers.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:07 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

March 10, 2021

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, John Wagner, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee McAlister, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the minutes of the February 10, 2021, regular meeting and the March 1, 2021, special meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2021, through February 28, 2021; check numbers: 142179-142181; 142185; 142241-142243; 142275; 142342-142345; 142412-142413; 142490-142513; 142515; 142538-142547; 142597; 219913-220222; 557728728379; 557897004546; 416529055064; 386677467213; 73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150; 73357599303; 973546892703; 204223562210; 254922391159; 254999428057; 644792786150; 557101982595; 761278101129; 241483438356; 660501479513; 669420849347; 355168220126; 318457620608; 747672065096; 747884145861; 610552698451; 712090418288; 490786423180; 240368858398; 501059273389; 501330653608; 822632850613; 822871885487; 732851995583;

732862466637; a detailed itemized copy of which has been submitted to the Board of Trustees.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6302 Resolution approving and authorizing execution of an agreement with Black Hawk County 911 Service Board to provide specialized communications services, specifically internet services.

No. 6303 Resolution approving and authorizing execution of an agreement with Black Hawk County 911 Service Board to provide specialized communications services, specifically internet transport services.

No. 6304 Resolution approving and authorizing execution of Amendment No. 7 to a 28E Agreement with Grundy Center Municipal Utilities to provide wholesale internet bandwidth and television headend services. Said Amendment provides for an increase in the amount of bandwidth purchased and extends the term of the Agreement.

No. 6305 Resolution approving and authorizing execution of Amendment No. 2 to a 28E Agreement with Osage Municipal Utilities to provide wholesale internet bandwidth and television headend services. Said Amendment provides for an increase in the amount of bandwidth purchased and extends the term of the Agreement.

No. 6306 Resolution approving and authorizing execution of Amendment No. 4 to a 28E Agreement with Reinbeck Telecommunications Utility to provide wholesale internet bandwidth and television headend services. Said Amendment provides for an increase in the amount of bandwidth purchased and extends the term of the Agreement.

No. 6307 Resolution approving and authorizing execution of Amendment No. 5 to a 28E Agreement with Waverly Communications Utility to provide wholesale internet bandwidth and television headend services. Said Amendment provides for an increase in the amount of bandwidth purchased and extends the term of the Agreement.

No. 6311 Resolution approving and authorizing an amendment to the Classification and Compensation Plan.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6310** approving and accepting as final the 2020 contract for the Installation of

Electrical/Communications Conduits and Associated Equipment for the years 2020 and 2021; and authorizing the release of retainage funds for the year 2020 in the amount of \$36,399.14 to Hoffman & Hoffman Trenching, Inc. to be paid 30 days after the date of this Resolution. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; an update on current state and federal legislative items; a summary of the Utility's continuation of a lease of Black Hawk Park property to the Black Hawk County Conservation Commission; and an update on the expected transfer to the City.

Board requests to staff included a list of possible qualified projects for COVID stimulus funds and the development of a text-based application to be able to send alerts to customers.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:07 p.m.