

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

March 9, 2022

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: Debra S. Iehl. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

New employees Josh Edgerton and Angie Tessau were introduced.

Customer Sue Green thanked the Board for their financial support of the Cedar Falls TREES program which she believes makes a difference in the reduction of our carbon footprint.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the minutes of the February 9, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2022, through February 28, 2022; check numbers: 147144-147147; 147264-147266; 147288; 147344-147347; 147413-147437; 147456-147461; 147540-147541; 147543-147546; 147560-147562; 147641-147642; 147646; 223976-224280; 152475411995; 242296387879; 242557216641; 537510115275; 537904188371; 560015963694; 564926744162; 575320092235; 575793483247; 610133014823; 626716177105; 650398355905; 771810272983; 824990728521; 852134512020; 859122531758; 876407387186; 921828560315; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file the report. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6405 Resolution approving and adopting a revised Procurement Policy. Said revisions ensure compliance with Iowa law; clarification for the competitive quote and bidding process; as well as increasing the micro-purchase level.

No. 6406 Resolution approving and adopting an Electric Reliability Plan to be filed with the Iowa Utilities Board.

No. 6408 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated January 8, 2020, with K&W Electric, Inc.; accepting as final the contract for the Conversion of Overhead Electrical Services and Associated Equipment for Years 2020 and 2021 and authorizing the release of retainage funds in the amount of \$3,204.75 to be paid 30 days after the date of this Resolution. Said Change Order provides for a decrease of \$128,380.00 due to quantity adjustments; making the total contract price \$64,095.00.

No. 6409 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated January 8, 2020, with Hoffman & Hoffman Trenching, Inc.; accepting as final the contract for the Installation of Electrical/Communications Conduits and Associated Equipment for Years 2020 and 2021 and authorizing the release of retainage funds in the amount of \$27,898.95 to be paid 30 days after the date of this Resolution. Said Change Order provides for a decrease of \$199,333.00 due to quantity adjustments; making the total contract price \$1,285,959.50.

No. 6410 Resolution approving and authorizing execution of Change Order No. 2 to the original contract dated July 14, 2021, with Harold K. Scholz Company; accepting as final the contract for the Construction of Greenhill Road Substation Improvements – 2021 and authorizing the release of retainage funds in the amount of \$4,812.60 to be paid 30 days after the date of this Resolution. Said Change Order provides for a decrease of \$15,318.00 due to quantity adjustments; making the total contract price \$96,252.00.

No. 6411 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated September 8, 2021, with Power Plant Services; accepting as final the contract for the Streeter Station Turbine Inspection Services and authorizing the release of retainage funds in the amount of \$10,504.29 to be paid 30 days after the date of this Resolution. Said Change Order provides for an increase of \$10,085.75 for additional services due to the number of repairs needed; longer lead times for repairs; and other unanticipated challenges that arose during the reassembly phase; making the total contract price \$210,085.75.

Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux.

Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to adopt **Resolution No. 6407** approving an amended and restated lease agreement with Simple Mining, LLC. Matt Hein, Energy Services Manager, provided a presentation on cryptocurrency. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee Prideaux to adopt **Resolution No. 6412** authorizing the General Manager to approve and execute North American Energy Markets Association (NAEMA) Agreement for the sale of electric generating capacity. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk County Conservation Commission for property at Black Hawk Park was provided; an update on the Utility's Health Plan; and annual emission reporting.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 4:23 p.m.

The meeting returned to open session at 4:46 p.m.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 4:47 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

March 9, 2022

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: Debra S. Iehl. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

New employees Josh Edgerton and Angie Tessau were introduced.

Customer Sue Green thanked the Board for their financial support of the Cedar Falls TREES program which she believes makes a difference in the reduction of our carbon footprint.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the minutes of the February 9, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2022, through February 28, 2022; check numbers: 147144-147147; 147264-147266; 147288; 147344-147347; 147413-147437; 147456-147461; 147540-147541; 147543-147546; 147560-147562; 147641-147642; 147646; 223976-224280; 152475411995; 242296387879; 242557216641; 537510115275; 537904188371; 560015963694; 564926744162; 575320092235; 575793483247; 610133014823; 626716177105; 650398355905; 771810272983; 824990728521; 852134512020; 859122531758; 876407387186; 921828560315; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Matt Hein, Energy Services Manager, presented an overview of the annual energy efficiency/conservation report. Moved by Trustee Prideaux, seconded by Trustee McAlister to receive and file the report. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt **Resolution No. 6405** approving and adopting a revised Procurement Policy. Said revisions ensure compliance with Iowa law; clarification for the competitive quote and bidding process; as well as increasing the micro-purchase level. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk County Conservation Commission for property at Black Hawk Park was provided; an update on the Utility's Health Plan; and annual emission reporting.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 4:23 p.m.

The meeting returned to open session at 4:46 p.m.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 4:47 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

March 9, 2022

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: Debra S. Iehl. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

New employees Josh Edgerton and Angie Tessau were introduced.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the minutes of the February 9, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2022, through February 28, 2022; check numbers: 147144-147147; 147264-147266; 147288; 147344-147347; 147413-147437; 147456-147461; 147540-147541; 147543-147546; 147560-147562; 147641-147642; 147646; 223976-224280; 152475411995; 242296387879; 242557216641; 537510115275; 537904188371; 560015963694; 564926744162; 575320092235; 575793483247; 610133014823; 626716177105; 650398355905; 771810272983; 824990728521; 852134512020; 859122531758; 876407387186; 921828560315; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt **Resolution No. 6405** approving and adopting a revised Procurement Policy. Said revisions ensure compliance with Iowa law; clarification for the competitive quote and bidding process; as well as increasing the micro-purchase level. Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; a summary of the Utility's continuation of a lease with Black Hawk County Conservation Commission for property at Black Hawk Park was provided; and an update on the Utility's Health Plan.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned to closed session at 4:23 p.m.

The meeting returned to open session at 4:46 p.m.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 4:47 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

March 9, 2022

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Richard L. McAlister, Jeffrey J. Engel, and Leslie J. Prideaux. Absent: Debra S. Iehl. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, customer.

Moved by Trustee Engel, seconded by Trustee Prideaux to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

New employees Josh Edgerton and Angie Tessau were introduced.

There were no public forum items.

Moved by Trustee McAlister, seconded by Trustee Engel to approve the minutes of the February 9, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of February that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of February 1, 2022, through February 28, 2022; check numbers: 147144-147147; 147264-147266; 147288; 147344-147347; 147413-147437; 147456-147461; 147540-147541; 147543-147546; 147560-147562; 147641-147642; 147646; 223976-224280; 152475411995; 242296387879; 242557216641; 537510115275; 537904188371; 560015963694; 564926744162; 575320092235; 575793483247; 610133014823; 626716177105; 650398355905; 771810272983; 824990728521; 852134512020; 859122531758; 876407387186; 921828560315; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6403 Resolution approving and authorizing execution of a specialized communications service agreement.

No. 6404 Resolution approving and authorizing execution of a specialized communications service agreement.

No. 6405 Resolution approving and adopting a revised Procurement Policy. Said revisions ensure compliance with Iowa law; clarification for the competitive quote and bidding process; as well as increasing the micro-purchase level.

No. 6409 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated January 8, 2020, with Hoffman & Hoffman Trenching, Inc.; accepting as final the contract for the Installation of Electrical/Communications Conduits and Associated Equipment for Years 2020 and 2021 and authorizing the release of retainage funds in the amount of \$27,898.95 to be paid 30 days after the date of this Resolution. Said Change Order provides for a decrease of \$199,333.00 due to quantity adjustments; making the total contract price \$1,285,959.50.

Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux.

Nay: None. Absent: Iehl. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items and an update on the Utility's Health Plan.

There were no Board requests to staff.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, McAlister, Engel, and Prideaux. Nay: None. Absent: Iehl. Motion carried.

The meeting adjourned to closed session at 4:23 p.m.

The meeting returned to open session at 4:46 p.m.

Moved by Trustee McAlister, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Iehl. Motion carried. The meeting adjourned at 4:47 p.m.