

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**February 23, 2018**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard and staff presented information on the following items:

- Proposed schedule and process for health care plan
- Staffing plan and projections
- Redundant/Emergency service options
- Financial Reserves report
- Revised Purchasing Policy
- Board oversight and delegation

The Board provided input on key points to consider in addressing critical and strategic issues.

Agenda items "Facilities Extension Policy Report", "Board reporting/monitoring options", "Customer Service comment review", and "Board 2017 self-evaluation" were deferred to future Board meetings. Agenda item "Posting of Board materials and budget" was deferred to the 2019 Board Retreat.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 3:18 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**February 23, 2018**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard and staff presented information on the following items:

- Proposed schedule and process for health care plan
- Staffing plan and projections
- Redundant/Emergency service options
- Financial Reserves report
- Revised Purchasing Policy
- Board oversight and delegation

The Board provided input on key points to consider in addressing critical and strategic issues.

Agenda items "Facilities Extension Policy Report", "Board reporting/monitoring options", "Customer Service comment review", and "Board 2017 self-evaluation" were deferred to future Board meetings. Agenda item "Posting of Board materials and budget" was deferred to the 2019 Board Retreat.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 3:18 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**February 23, 2018**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard and staff presented information on the following items:

- Proposed schedule and process for health care plan
- Staffing plan and projections
- Redundant/Emergency service options
- Financial Reserves report
- Revised Purchasing Policy
- Board oversight and delegation

The Board provided input on key points to consider in addressing critical and strategic issues.

Agenda items "Facilities Extension Policy Report", "Board reporting/monitoring options", "Customer Service comment review", and "Board 2017 self-evaluation" were deferred to future Board meetings. Agenda item "Posting of Board materials and budget" was deferred to the 2019 Board Retreat.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 3:18 p.m.

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MaraBeth K. Soneson – Chair

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Pamela L. Taylor – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**February 23, 2018**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 8:00 a.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard and staff presented information on the following items:

- Proposed schedule and process for health care plan
- Staffing plan and projections
- Redundant/Emergency service options
- Financial Reserves report
- Revised Purchasing Policy
- Board oversight and delegation

The Board provided input on key points to consider in addressing critical and strategic issues.

Agenda items "Facilities Extension Policy Report", "Board reporting/monitoring options", "Customer Service comment review", and "Board 2017 self-evaluation" were deferred to future Board meetings. Agenda item "Posting of Board materials and budget" was deferred to the 2019 Board Retreat.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 3:18 p.m.

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MaraBeth K. Soneson – Chair

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Pamela L. Taylor – Secretary