

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

February 22, 2018

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard reviewed the following items:

- Mission, Vision, Core Values
- Board Role and Authority
- Responsibilities of the General Manager
- Strengths, Weaknesses, Opportunities and Threats (SWOT)

Staff presented a summary of 2017 Customer Survey messages and reviewed new 2018 Strategic Plan initiatives. The Board provided input on key points to consider in addressing critical and strategic issues.

The Board is scheduled to continue the work session on February 23, 2018, at 8:00 a.m.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 5:58 p.m.

MaraBeth K. Soneson – Chair

Pamela L. Taylor – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

February 22, 2018

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard reviewed the following items:

- Mission, Vision, Core Values
- Board Role and Authority
- Responsibilities of the General Manager
- Strengths, Weaknesses, Opportunities and Threats (SWOT)

Staff presented a summary of 2017 Customer Survey messages and reviewed new 2018 Strategic Plan initiatives. The Board provided input on key points to consider in addressing critical and strategic issues.

The Board is scheduled to continue the work session on February 23, 2018, at 8:00 a.m.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 5:58 p.m.

MaraBeth K. Soneson – Chair

Pamela L. Taylor – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

February 22, 2018

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard reviewed the following items:

- Mission, Vision, Core Values
- Board Role and Authority
- Responsibilities of the General Manager
- Strengths, Weaknesses, Opportunities and Threats (SWOT)

Staff presented a summary of 2017 Customer Survey messages and reviewed new 2018 Strategic Plan initiatives. The Board provided input on key points to consider in addressing critical and strategic issues.

The Board is scheduled to continue the work session on February 23, 2018, at 8:00 a.m.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 5:58 p.m.

MaraBeth K. Soneson – Chair

Pamela L. Taylor – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

February 22, 2018

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in special session, pursuant to law and the rules of said Board.

The meeting was called to order at 1:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Pamela L. Taylor, Richard L. McAlister, and Jeffrey J. Engel. Absent: Craig A. Johnson. Others present: Steven E. Bernard, General Manager/CEO, and John Larsen, Board Counsel.

Moved by Trustee Taylor, seconded by Trustee Engel to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried.

The purpose of this meeting was to conduct a work session to review strategic and key issues. The Board's direction provides necessary guidance for staff to develop the 10-year budget, capital improvement plan, and strategic plan. General Manager Bernard reviewed the following items:

- Mission, Vision, Core Values
- Board Role and Authority
- Responsibilities of the General Manager
- Strengths, Weaknesses, Opportunities and Threats (SWOT)

Staff presented a summary of 2017 Customer Survey messages and reviewed new 2018 Strategic Plan initiatives. The Board provided input on key points to consider in addressing critical and strategic issues.

The Board is scheduled to continue the work session on February 23, 2018, at 8:00 a.m.

Moved by Trustee Engel, seconded by Trustee Taylor to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Johnson. Motion carried. The meeting adjourned at 5:58 p.m.

MaraBeth K. Soneson – Chair

Pamela L. Taylor – Secretary