



Cedar Falls Utilities
THE POWER OF SERVICE

Boards of Trustees Regular Meeting

1 Utility Parkway (319) 266-1761
Media Contact (319) 268-5360

February 14, 2018
2:00 PM

- 1) Call the meeting to order and roll call.
- 2) Revisions and approval of the agenda.
- 3) Public forum.

Non-Controversial Calendar *(The following items will be acted upon by majority vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 4) Approval of the January 10, 2017, regular meeting minutes.
- 5) Approval of the Schedule of Bills.

Resolution Calendar *(The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Board or public requests that a specific item be considered separately.)*

- 6) Resolution approving and authorizing execution of a specialized telecommunications service agreement.
- 7) Resolution approving and awarding the purchase of fleet vehicles from Bill Colwell Ford.
- 8) Resolution approving and authorizing a purchase order with the City of Cedar Falls for the installation of streetlights on University Avenue.
- 9) Resolution approving and authorizing execution of an agreement for the sale of excess capacity.
- 10) Resolution approving and authorizing execution of an agreement with McNeary Consulting Services for risk management consulting services for 2018.
- 11) Resolution approving and authorizing execution of an agreement with RSM US LLP for professional services for the upgrade of SharePoint; and authorizing a purchase order with Insight for additional software licenses.
- 12) Resolution accepting and consenting to Assignment and Assumption of Indefeasible Right of Use Agreement.
- 13) Resolution approving and authorizing execution of Change Order No. 1 with Hoffman & Hoffman

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Mission: *To provide our customers with innovative, high-quality services that bring the best value to the community.*

Trenching, Inc.; accepting the project as final and authorizing the release of 2017 retainage funds for the installation of electrical/communications conduits and associated equipment for the years 2016 and 2017.

- 14) Resolution approving and authorizing execution of Change Order No. 1 with K & W Electric, Inc.; accepting the project as final and authorizing the release of 2017 retainage funds for the conversion of overhead electric services to underground services and associated equipment for the years 2016 and 2017.
- 15) Resolution authorizing publication of Notice of Hearing and setting date of hearing for establishing a new communications rate.

Resolution/Discussion Calendar

- 16) I) Public hearing on the preliminary plans, specifications, proposed form of contract, and estimated cost for the conversion of overhead electric services to underground services and associated equipment for years 2018 and 2019.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.
- II) Chair declares the hearing closed.
- III) Resolution approving and adopting the plans, specifications, proposed form of contract, and estimated cost for the conversion of overhead electric services to underground services and associated equipment for years 2018 and 2019.
- IV) Staff report on bid opening held January 18, 2018.
 - A) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract for the conversion of overhead electric services to underground services and associated equipment for years 2018 and 2019; or
 - B) Refer the bids to staff for further study and report; or
 - C) Resolution rejecting for cause any/all bids.
- 17) I) Public hearing on the preliminary plans, specifications, proposed form of contract, and estimated cost for the installation of electrical/communications conduits and associated equipment for the years 2018 and 2019.
 - A) Receive and file proof of publication of the notice of hearing.
 - B) Written objections filed with the General Manager of Utilities.
 - C) Oral objections.
 - D) If objections are offered, consider resolution sustaining or overruling them.
- II) Chair declares the hearing closed.

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- III) Resolution approving and adopting the plans, specifications, proposed form of contract, and estimated cost for the installation of electrical/communications conduits and associated equipment for the years 2018 and 2019.
 - IV) Staff report on bid opening held January 18, 2018.
 - A) Resolution accepting the bid, awarding the contract, and approving and authorizing execution of the contract for the installation of electrical/communications conduits and associated equipment for the years 2018 and 2019; or
 - B) Refer the bids to staff for further study and report; or
 - C) Resolution rejecting for cause any/all bids.
 - 18) Discussion and overview of Projects and Operations.
 - a) State Legislative update
 - b) Purchasing Policy review
 - c) Report on compensation merit adjustments for 2018
 - d) Residential Report Card
 - e) Summary of retransmission renewal costs
 - f) Prometheus Award application
 - g) Internet Protocol TV (IPTV) partnership addition
 - h) Customer Billing System upgrade
 - i) Board Retreat agenda
 - 19) Board requests to staff.
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- 20) Adjournment.

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