

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

February 12, 2020

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Sue Green, Carole Yates, and Jack Yates, customers; Troy DeJoode, IAMU Executive Director; and Michael Galloway, Ahlers & Cooney, P.C.

Moved by Trustee Engel, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Troy DeJoode, provided the Board a copy of an IAMU publication “Investing in Iowa: Municipal Utilities’ Economic Impact on the Communities They Serve”.

Customer Jack Yates was present to request the Utility provide public education on climate changes, emissions and what the Utility plans to do regarding these items. Mr. Yates feels the customer newsletter would be a good place to provide this information. Customer Sue Green distributed a list of recent podcasts related to climate change.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the January 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2020, through January 31, 2020; check numbers: 136744-136747; 136844-136846; 136872-136873; 136935-136938; 137036-137039; 137042-137043; 137102-137123; 137158-137165; 137167-137171; 137245-137246; 215398-215787; 694694194046; 005078708213; 918960728909; 540225344763; 108230457768; 108689998239; 802499656764; 802908310551; 115039756549; 438299686725; 438971266998; 213424158964; 843116064727; 086737951561; 086949911246; 095851065595; 266745336295; 266757643769; 294747863284; 122430647954; 122597941641; 730229704197; 751680562860;

628854886881; 168653921513; 494101593429; 494349504775; 267239770528; 074640126925; 545844868586; 545980263939; 518913545078; 518947031584; 641205987747; 641298828309; 663454954332; 663729165216; 926695771730; 011073812526; 154436700158; 154529048212; 756080503572; 707138276060; 707216277085; 391456353082; 391921567481; 750268361596; 372703160341; 630962075989; 889772759217; 003318459780; 102046064490; 891345456131; 891442132949; 432457826655; 309696844192; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6221 Resolution approving and authorizing execution of revised purchase order with S.T. Cotter Turbine Services, Inc. for field engineering consulting services to provide oversight for the Utility's personnel to complete the disassembly and reassembly of Unit #6 generator, testing and oversight of necessary repairs. Said revision will add \$38,151.68 for a number of additional, unforeseen corrective maintenance issues that have required three more weeks of technical direction; making the total purchase order in the amount of \$209,149.54.

No. 6223 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated February 14, 2018, with Hoffman & Hoffman Trenching, Inc.; and accepting as final the contact for the Installation of Electrical/Communications Conduits and Associated Equipment for Years 2018 and 2019 and authorizing the release of 2019 retainage funds in the amount of \$27,808.04 to Hoffman & Hoffman Trenching, Inc. to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$115,089.27 due to quantity adjustments; making the total contract price \$1,016,060.73.

No. 6224 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated February 14, 2018, with K & W Electric, Inc.; and accepting as final the contract for the Conversion of Overhead Services to Underground Services and Associated Equipment for the Years 2018 and 2019 and authorizing the release of 2018 and 2019 retainage funds in the amount of \$5,279.68 to K & W Electric, Inc. to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$69,576.70 due to quantity adjustments; making the total contract price \$105,593.30.

No. 6225 Resolution approving and adopting as preliminary, the plans, specifications, proposed form of contract, and estimated cost (\$625,000-\$650,000) for the Construction of the Union Road Substation Additions – 2020; authorizing the publication of a Notice of Hearing and the receiving of

bids; setting March 17, 2020, at 2:00 p.m. for the receiving of bids and April 8, 2020, at 2:00 p.m. for the public hearing; and authorizing the General Manager or his designated representative to receive and open bids for said project.

No. 6226 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6222** approving and authorizing an expenditure to the City of Cedar Falls, Iowa, in an amount not to exceed \$70,000 to reimburse the City of Cedar Falls for the reconstruction and upgrade to the Iowa Northern Railroad crossing necessitated by the reconstruction of West 1st Street. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

A public hearing was held on a proposed electric fee for electric vehicle charging stations.

Moved by Trustee Engel, seconded by Trustee Soneson to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

There were no written objections filed with the General Manager of Utilities. Jack Yates suggested the Utility consider not charging consumers to use the electric vehicle charging station; he suggested providing the service free would be a welcoming gesture to the City of Cedar Falls. Chair McAlister declared the hearing closed.

Moved by Trustee Soneson, seconded by Trustee Engel to adopt **Resolution No. 6227** establishing an electric fee for electric vehicle charging stations. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

General Manager Bernard presented a Health Plan report with options for a gradual or accelerated approach to plan revisions.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6228** approving and adopting revisions to the self-funded employee health plan. Revisions included

changes to employee contribution rates percentage and plan design changes to increase deductibles and out-of-pocket maximum. The Utility will offer an HMO health plan in 2021 as another option for employees. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; an overview of the current electric reliability report; information on upcoming Energy Services training; and agenda items for the Board Retreat scheduled for February 26 and 27, 2020, were provided.

Trustee Engel thanked staff for the work involved in providing information on health plan options.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:40 p.m.

The meeting returned to open session at 5:05 p.m.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:05 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

February 12, 2020

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Sue Green, Carole Yates, and Jack Yates, customers; Troy DeJoode, IAMU Executive Director; and Michael Galloway, Ahlers & Cooney, P.C.

Moved by Trustee Engel, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Troy DeJoode, provided the Board a copy of an IAMU publication “Investing in Iowa: Municipal Utilities’ Economic Impact on the Communities They Serve”.

Customer Jack Yates was present to request the Utility provide public education on climate changes, emissions and what the Utility plans to do regarding these items. Mr. Yates feels the customer newsletter would be a good place to provide this information. Customer Sue Green distributed a list of recent podcasts related to climate change.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the January 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2020, through January 31, 2020; check numbers: 136744-136747; 136844-136846; 136872-136873; 136935-136938; 137036-137039; 137042-137043; 137102-137123; 137158-137165; 137167-137171; 137245-137246; 215398-215787; 694694194046; 005078708213; 918960728909; 540225344763; 108230457768; 108689998239; 802499656764; 802908310551; 115039756549; 438299686725; 438971266998; 213424158964; 843116064727; 086737951561; 086949911246; 095851065595; 266745336295; 266757643769; 294747863284; 122430647954; 122597941641; 730229704197; 751680562860;

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Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6226** approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

General Manager Bernard presented a Health Plan report with options for a gradual or accelerated approach to plan revisions.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6228** approving and adopting revisions to the self-funded employee health plan. Revisions included changes to employee contribution rates percentage and plan design changes to increase deductibles and out-of-pocket maximum. The Utility will offer an HMO health plan in 2021 as another option for employees. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; information on upcoming Energy Services training; and agenda items for the Board Retreat scheduled for February 26 and 27, 2020, were provided.

Trustee Engel thanked staff for the work involved in providing information on health plan options.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:40 p.m.

The meeting returned to open session at 5:05 p.m.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:05 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

February 12, 2020

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Sue Green, Carole Yates, and Jack Yates, customers; Troy DeJoode, IAMU Executive Director; and Michael Galloway, Ahlers & Cooney, P.C.

Moved by Trustee Engel, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Troy DeJoode, provided the Board a copy of an IAMU publication “Investing in Iowa: Municipal Utilities’ Economic Impact on the Communities They Serve”.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the January 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2020, through January 31, 2020; check numbers: 136744-136747; 136844-136846; 136872-136873; 136935-136938; 137036-137039; 137042-137043; 137102-137123; 137158-137165; 137167-137171; 137245-137246; 215398-215787; 694694194046; 005078708213; 918960728909; 540225344763; 108230457768; 108689998239; 802499656764; 802908310551; 115039756549; 438299686725; 438971266998; 213424158964; 843116064727; 086737951561; 086949911246; 095851065595; 266745336295; 266757643769; 294747863284; 122430647954; 122597941641; 730229704197; 751680562860; 628854886881; 168653921513; 494101593429; 494349504775; 267239770528; 074640126925; 545844868586; 545980263939; 518913545078; 518947031584; 641205987747; 641298828309; 663454954332; 663729165216; 926695771730; 011073812526; 154436700158; 154529048212; 756080503572; 707138276060; 707216277085; 391456353082; 391921567481; 750268361596;

372703160341; 630962075989; 889772759217; 003318459780; 102046064490; 891345456131; 891442132949; 432457826655; 309696844192; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6226** approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

General Manager Bernard presented a Health Plan report with options for a gradual or accelerated approach to plan revisions.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6228** approving and adopting revisions to the self-funded employee health plan. Revisions included changes to employee contribution rates percentage and plan design changes to increase deductibles and out-of-pocket maximum. The Utility will offer an HMO health plan in 2021 as another option for employees. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; information on upcoming Energy Services training; and agenda items for the Board Retreat scheduled for February 26 and 27, 2020, were provided.

Trustee Engel thanked staff for the work involved in providing information on health plan options.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion

carried. The meeting adjourned to closed session at 4:40 p.m.

The meeting returned to open session at 5:05 p.m.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:05 p.m.

Richard L. McAlister – Chair

MaraBeth K. Soneson – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

February 12, 2020

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Richard L. McAlister. Upon call of the roll, present were: Trustees: Richard L. McAlister, Jeffrey J. Engel, MaraBeth K. Soneson, Craig A. Johnson, and Debra S. Iehl. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andrew Wind, Waterloo Courier reporter; Sue Green, Carole Yates, and Jack Yates, customers; Troy DeJoode, IAMU Executive Director; and Michael Galloway, Ahlers & Cooney, P.C.

Moved by Trustee Engel, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Troy DeJoode, provided the Board a copy of an IAMU publication “Investing in Iowa: Municipal Utilities’ Economic Impact on the Communities They Serve”.

Moved by Trustee Soneson, seconded by Trustee Engel to approve the minutes of the January 8, 2020, regular meeting, as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2020, through January 31, 2020; check numbers: 136744-136747; 136844-136846; 136872-136873; 136935-136938; 137036-137039; 137042-137043; 137102-137123; 137158-137165; 137167-137171; 137245-137246; 215398-215787; 694694194046; 005078708213; 918960728909; 540225344763; 108230457768; 108689998239; 802499656764; 802908310551; 115039756549; 438299686725; 438971266998; 213424158964; 843116064727; 086737951561; 086949911246; 095851065595; 266745336295; 266757643769; 294747863284; 122430647954; 122597941641; 730229704197; 751680562860; 628854886881; 168653921513; 494101593429; 494349504775; 267239770528; 074640126925; 545844868586; 545980263939; 518913545078; 518947031584; 641205987747; 641298828309; 663454954332; 663729165216; 926695771730; 011073812526; 154436700158; 154529048212; 756080503572; 707138276060; 707216277085; 391456353082; 391921567481; 750268361596;

372703160341; 630962075989; 889772759217; 003318459780; 102046064490; 891345456131; 891442132949; 432457826655; 309696844192; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Engel to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt the following Resolutions by one motion:

No. 6204 Resolution approving and authorizing execution of an agreement with Lincoln Savings Bank to provide specialized communications services.

No. 6220 Resolution approving and authorizing a revised contract with TEAM Companies (d/b/a OneNeck IT Solutions) to provide specialized communications services to TEAM and their clients.

No. 6223 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated February 14, 2018, with Hoffman & Hoffman Trenching, Inc.; and accepting as final the contract for the Installation of Electrical/Communications Conduits and Associated Equipment for Years 2018 and 2019 and authorizing the release of 2019 retainage funds in the amount of \$27,808.04 to Hoffman & Hoffman Trenching, Inc. to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease of \$115,089.27 due to quantity adjustments; making the total contract price \$1,016,060.73.

No. 6226 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

General Manager Bernard presented a Health Plan report with options for a gradual or accelerated approach to plan revisions.

Moved by Trustee Engel, seconded by Trustee Soneson to adopt **Resolution No. 6228** approving and adopting revisions to the self-funded employee health plan. Revisions included changes to employee contribution rates percentage and plan design changes to increase deductibles and out-of-pocket maximum. The Utility will offer an HMO health plan in 2021 as another option for employees. Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; updates on cable programming contracts was provided; and agenda items for the Board Retreat scheduled for February 26 and 27, 2020, were provided.

Trustee Engel thanked staff for the work involved in providing information on health plan options.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: McAlister, Engel, Soneson, Johnson, and Iehl. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 4:40 p.m.

The meeting returned to open session at 5:05 p.m.

Moved by Trustee Soneson, seconded by Trustee Engel to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 5:05 p.m.