

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**February 10, 2021**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Amie Rivers, Waterloo Courier reporter.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the January 13, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2021, through January 31, 2021; check numbers: 141814-141815; 141849-141851; 141874-141876; 141947-141949; 141972; 142048-142059; 142079-142092; 142094-142097; 142154-142158; 142183-142184; 142244-142248; 219606-219912; 644042808978; 644389367930; 138226196664; 922411707450; 922491263754; 721228672076; 721538705717; 593610667703; 593907084336; 787301034361; 047498619178; 489289208018; 489408704205; 912605463324; 044925102048; 044802335029; 400555485751; 957252562608; 193284879193; 386278092926; 386429299213; 136100557395; 816594703249; 513291335717; 995587542852; 783202791517; 103291506326; 084483573909; 563907410762; 663086594734; a detailed itemized copy of which has been submitted to the Board of

Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports, the 2021 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

**No. 6298** Resolution approving and authorizing execution of a Payment Agreement with Viking Pump, Inc. for upgraded electrical services and equipment.

**No. 6299** Resolution approving and authorizing execution of an agreement with DeWild, Grant, Reckert & Associates Company, d/b/a DGR Engineering, of Rock Rapids, Iowa, in the amount of \$63,000.00 to provide engineering services for Greenhill Substation Improvements.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6300** approving and authorizing an employment agreement with the General Manager; approving and adopting a revised compensation pay range for the General Manager position; and approving and authorizing adjustment of the General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; an update on current state legislative items; and an overview of the current electric reliability report.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:26 p.m.

The meeting returned to open session at 2:47 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting.

Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:49 p.m.

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Jeffrey J. Engel – Chair

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Debra S. Iehl – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**February 10, 2021**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Amie Rivers, Waterloo Courier reporter.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the January 13, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2021, through January 31, 2021; check numbers: 141814-141815; 141849-141851; 141874-141876; 141947-141949; 141972; 142048-142059; 142079-142092; 142094-142097; 142154-142158; 142183-142184; 142244-142248; 219606-219912; 644042808978; 644389367930; 138226196664; 922411707450; 922491263754; 721228672076; 721538705717; 593610667703; 593907084336; 787301034361; 047498619178; 489289208018; 489408704205; 912605463324; 044925102048; 044802335029; 400555485751; 957252562608; 193284879193; 386278092926; 386429299213; 136100557395; 816594703249; 513291335717; 995587542852; 783202791517; 103291506326; 084483573909; 563907410762; 663086594734; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports, the 2021 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6300** approving and authorizing an employment agreement with the General Manager; approving and adopting a revised compensation pay range for the General Manager position; and approving and authorizing adjustment of the General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; and an update on current state legislative items.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:26 p.m.

The meeting returned to open session at 2:47 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:49 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**February 10, 2021**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Amie Rivers, Waterloo Courier reporter.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the January 13, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2021, through January 31, 2021; check numbers: 141814-141815; 141849-141851; 141874-141876; 141947-141949; 141972; 142048-142059; 142079-142092; 142094-142097; 142154-142158; 142183-142184; 142244-142248; 219606-219912; 644042808978; 644389367930; 138226196664; 922411707450; 922491263754; 721228672076; 721538705717; 593610667703; 593907084336; 787301034361; 047498619178; 489289208018; 489408704205; 912605463324; 044925102048; 044802335029; 400555485751; 957252562608; 193284879193; 386278092926; 386429299213; 136100557395; 816594703249; 513291335717; 995587542852; 783202791517; 103291506326; 084483573909; 563907410762; 663086594734; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports, the 2021 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6300** approving and authorizing an employment agreement with the General Manager; approving and adopting a revised compensation pay range for the General Manager position; and approving and authorizing adjustment of the General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; and an update on current state legislative items.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:26 p.m.

The meeting returned to open session at 2:47 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:49 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**February 10, 2021**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Amie Rivers, Waterloo Courier reporter.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the minutes of the January 13, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2021, through January 31, 2021; check numbers: 141814-141815; 141849-141851; 141874-141876; 141947-141949; 141972; 142048-142059; 142079-142092; 142094-142097; 142154-142158; 142183-142184; 142244-142248; 219606-219912; 644042808978; 644389367930; 138226196664; 922411707450; 922491263754; 721228672076; 721538705717; 593610667703; 593907084336; 787301034361; 047498619178; 489289208018; 489408704205; 912605463324; 044925102048; 044802335029; 400555485751; 957252562608; 193284879193; 386278092926; 386429299213; 136100557395; 816594703249; 513291335717; 995587542852; 783202791517; 103291506326; 084483573909; 563907410762; 663086594734; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.



Moved by Trustee Johnson, seconded by Trustee Soneson to receive and file personnel action reports, the 2021 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6297** approving and authorizing execution of a specialized communications service agreement. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

Moved by Trustee Johnson, seconded by Trustee Soneson to adopt **Resolution No. 6300** approving and authorizing an employment agreement with the General Manager; approving and adopting a revised compensation pay range for the General Manager position; and approving and authorizing adjustment of the General Manager's compensation pursuant to terms of employment agreement. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the Utility's current Residential Report Card; financial dashboard, investment and balance sheet reports were provided; and an update on current state legislative items.

There were no Board requests to staff.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:26 p.m.

The meeting returned to open session at 2:47 p.m.

Moved by Trustee Johnson, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 2:49 p.m.