

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

February 9, 2022

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel, and Leslie J. Prideaux (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee Scott Butterfield was introduced.

Customer Sue Green provided a written request to Trustees “Just a reminder: When decisions are made at the Retreat, please keep in mind the need for CFU to reduce its carbon footprint”. Customer Carole Yates requested information on what it would involve for the Utility to add solar panels to the existing solar garden.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the January 12, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2022, through January 31, 2022; check numbers: 146746-146749; 146825-146827; 146849-146850; 146917-146919; 146941; 146988-147006; 147029; 147100-147110; 147138-147143; 147206-147208; 223594-223975; 015043236942; 026551536315; 085552935873; 109117040671; 148456094457; 190312907371; 229148623056; 419210909103; 419905550260; 306307188207; 306884829587; 316219622568; 474686853151; 559867810689; 622630417643; 685336525460; 747941080795; 761331129195; 761345743709; 839411612539; 854323562960; 927552569360; 993257432297; 154541834156; 361437011064; 361620869669; 486524739147; 730437601315; 730599461919; 852347481844;

852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758; 398707485695; 533521513712; 533932877919; 756798054282; 854476537941; 859739852967; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6395 Resolution approving and authorizing a Marketing Services Agreement with the University of Northern Iowa.

No. 6397 Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with K&W Electric, Inc. for the Conversion of Electrical Overhead Services to Underground Electrical Services and Associated Equipment for Years 2022 and 2023. The bid received from K&W Electric, Inc. was the lowest responsive responsible bid received for the project in the amount of \$208,950.00, based on estimated quantities.

No. 6399 Resolution approving and authorizing the purchase of core network switch equipment to support the new Supervisory Control and Data Acquisition (SCADA) Virtual Machine (VM) Server infrastructure project. Said purchase was awarded to CCI Systems in the amount of \$116,588.02.

No. 6401 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated May 13, 2020, with K&W Electric, Inc.; and accepting as final the contract for the Installation of Streetlights for Years 2020 and 2021 and authorizing the release of retainage funds in the amount of \$1,900.50 to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease in the contract price in the amount of \$61,690.00 due to quantity adjustments, making the total contract price \$38,010.00.

No. 6402 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment, and balance sheet reports were

provided; an overview of the current electric reliability report; an update on Overhead-to-Underground constructions plans for 2022; an update on a current property lease; and tentative agenda items for the Board Retreat scheduled for March 31 and April 1, 2022, were provided.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:29 p.m.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:30 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

February 9, 2022

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel, and Leslie J. Prideaux (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee Scott Butterfield was introduced.

Customer Sue Green provided a written request to Trustees “Just a reminder: When decisions are made at the Retreat, please keep in mind the need for CFU to reduce its carbon footprint”. Customer Carole Yates requested information on what it would involve for the Utility to add solar panels to the existing solar garden.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the January 12, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2022, through January 31, 2022; check numbers: 146746-146749; 146825-146827; 146849-146850; 146917-146919; 146941; 146988-147006; 147029; 147100-147110; 147138-147143; 147206-147208; 223594-223975; 015043236942; 026551536315; 085552935873; 109117040671; 148456094457; 190312907371; 229148623056; 419210909103; 419905550260; 306307188207; 306884829587; 316219622568; 474686853151; 559867810689; 622630417643; 685336525460; 747941080795; 761331129195; 761345743709; 839411612539; 854323562960; 927552569360; 993257432297; 154541834156; 361437011064; 361620869669; 486524739147; 730437601315; 730599461919; 852347481844;

852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758; 398707485695; 533521513712; 533932877919; 756798054282; 854476537941; 859739852967; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6395 Resolution approving and authorizing a Marketing Services Agreement with the University of Northern Iowa.

No. 6399 Resolution approving and authorizing the purchase of core network switch equipment to support the new Supervisory Control and Data Acquisition (SCADA) Virtual Machine (VM) Server infrastructure project. Said purchase was awarded to CCI Systems in the amount of \$116,588.02.

No. 6402 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment, and balance sheet reports were provided; and tentative agenda items for the Board Retreat scheduled for March 31 and April 1, 2022, were provided.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:29 p.m.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:30 p.m.

MaraBeth K. Soneson – Chair

Richard L. McAlister – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

February 9, 2022

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel, and Leslie J. Prideaux (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee Scott Butterfield was introduced.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the January 12, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2022, through January 31, 2022; check numbers: 146746-146749; 146825-146827; 146849-146850; 146917-146919; 146941; 146988-147006; 147029; 147100-147110; 147138-147143; 147206-147208; 223594-223975; 015043236942; 026551536315; 085552935873; 109117040671; 148456094457; 190312907371; 229148623056; 419210909103; 419905550260; 306307188207; 306884829587; 316219622568; 474686853151; 559867810689; 622630417643; 685336525460; 747941080795; 761331129195; 761345743709; 839411612539; 854323562960; 927552569360; 993257432297; 154541834156; 361437011064; 361620869669; 486524739147; 730437601315; 730599461919; 852347481844; 852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758;

852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758; 398707485695; 533521513712; 533932877919; 756798054282; 854476537941; 859739852967; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6395 Resolution approving and authorizing a Marketing Services Agreement with the University of Northern Iowa.

No. 6396 Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Peterson Contractors, Inc., for the Water Main Replacement Project at 314 E. 4th Street. The bid received from Peterson Contractors, Inc. was the lowest responsive, responsible bid received for said project the amount of \$82,780.00.

No. 6399 Resolution approving and authorizing the purchase of core network switch equipment to support the new Supervisory Control and Data Acquisition (SCADA) Virtual Machine (VM) Server infrastructure project. Said purchase was awarded to CCI Systems in the amount of \$116,588.02.

No. 6402 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment, and balance sheet reports were provided; and tentative agenda items for the Board Retreat scheduled for March 31 and April 1, 2022, were provided.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees

voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:29 p.m.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:30 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

February 9, 2022

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel, and Leslie J. Prideaux (electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; and Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employee Scott Butterfield was introduced.

There were no public forum items.

Moved by Trustee Engel, seconded by Trustee Iehl to approve the minutes of the January 12, 2022, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of January that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of January 1, 2022, through January 31, 2022; check numbers: 146746-146749; 146825-146827; 146849-146850; 146917-146919; 146941; 146988-147006; 147029; 147100-147110; 147138-147143; 147206-147208; 223594-223975; 015043236942; 026551536315; 085552935873; 109117040671; 148456094457; 190312907371; 229148623056; 419210909103; 419905550260; 306307188207; 306884829587; 316219622568; 474686853151; 559867810689; 622630417643; 685336525460; 747941080795; 761331129195; 761345743709; 839411612539; 854323562960; 927552569360; 993257432297; 154541834156; 361437011064; 361620869669; 486524739147; 730437601315; 730599461919; 852347481844; 852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758;

852753561429; 976675001636; 018080637586; 018173201333; 429914226727; 033278095491; 056160885669; 107052797398; 109807840569; 143523645748; 203176113333; 248850071019; 362833756981; 371300949241; 371767829336; 391109217622; 391959993250; 398468940758; 398707485695; 533521513712; 533932877919; 756798054282; 854476537941; 859739852967; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Engel, seconded by Trustee Iehl to adopt the following Resolutions by one motion:

No. 6395 Resolution approving and authorizing a Marketing Services Agreement with the University of Northern Iowa.

No. 6398 Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with MP Nexlevel LLC for the Installation of Conduits and Associated Equipment for Empower Rural Iowa Broadband Program for Years 2022 and 2023. The bid received from MP Nexlevel, LLC was the lowest responsive, responsible bid received for said project in the amount of \$2,755,705.00.

No. 6400 Resolution approving and authorizing the purchase of core routing equipment to accommodate continued growth of the Utility's internet subscriber base and increase the Utility's connectivity to its main peering and transit locations. Said purchase was awarded to CCI Systems in the amount of \$228,641.95.

No. 6401 Resolution approving and authorizing execution of Change Order No. 1 to the original contract dated May 13, 2020, with K&W Electric, Inc.; and accepting as final the contract for the Installation of Streetlights for Years 2020 and 2021 and authorizing the release of retainage funds in the amount of \$1,900.50 to be paid 30 days after the date of this resolution. Said Change Order provides for a decrease in the contract price in the amount of \$61,690.00 due to quantity adjustments, making the total contract price \$38,010.00.

No. 6402 Resolution approving and authorizing adjustment of General Manager's compensation pursuant to terms of employment agreement.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; financial dashboard, investment, and balance sheet reports were provided; an update on Overhead-to-Underground constructions plans for 2022; and tentative agenda items for the Board Retreat scheduled for March 31 and April 1, 2022, were provided.

There were no Board requests to staff.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 2:55 p.m.

The meeting returned to open session at 3:29 p.m.

Moved by Trustee Engel, seconded by Trustee Iehl to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:30 p.m.