

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

January 13, 2021

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. The General Manager requested that Item #14 “Resolution approving fact-finding in accordance with Code of Iowa, Chapter 388.9(1),” and Item #14 a) “Motion to adjourn to closed session in accordance with Code of Iowa, Chapter 22.7(6), Chapter 21.5(1)(a), and Chapter 388.9(1),” be removed from the agenda. These items are not necessary at this time. Upon call for the vote for agenda approval, all Trustees voted aye. Nay: None. Absent: None. Motion carried. Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as revised. Upon call for the vote on the revised agenda all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Jack Yates shared information he recently read in a Princeton University study on efforts needed for America to reach net-zero emissions by 2050. Customer Carole Yates referenced recent carbon free goals set by Des Moines, Iowa City Council.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the December 9, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2020, through December 31, 2020; check numbers: 141374-141377; 141434-141435; 141467; 141525-141529; 141536;

Board of Trustees

141548-141558; 141627-141642; 141663-141665; 141733-141735; 141748-141756; 141816-141819; 219235-219605; 644498216056; 952132420515; 576079597765; 321180538778; 321189148827; 685207358619; 603313282063; 995653685708; 808091941447; 821916599301; 532095643605; 907670309270; 085020426236; 008550865665; 008944683488; 528361927303; 143165518162; 268859546747; 200809118227; 200913536148; 678548507785; 538859626042; 257030362819; 500051477790; 100776008093; 859584650207; 105670458752; 360714360257; 685338640324; 584906033425; 492806304210; 993350944935; 993999801151; 995830015127; 400582365409; 505069505439; 505087588457; 838482022020; 838874970638; 722312584868; 454341339663; 662068056409; 821017227035; 571818454992; 381318884593; 918108160901; 344367158442; 162973873139; 627644122234; 386215327657; 318706266818; 318941346761; 286291682371; 076103735138; 181809740399; 671773351518; 671777299504; 405279469267; 405400796132; 908077662450; 908674264396; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6295 Resolution accepting as final the contract for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; and authorizing the release of retainage funds in the amount of \$17,547.10 to Don Gardner Construction to be paid thirty days after the date of this resolution.

No. 6296 Resolution approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the 2021-2022 Paving Project – Phase 2 Main Office Back Lot; and approving and authorizing execution of an agreement with AECOM Technical Services, Inc., of Waterloo, Iowa, in the amount of \$24,500.00 to provide engineering services for said project.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the current safety status of the Utility; status of the Solar Garden output; a review of current customer satisfaction survey results; an update on current state legislative items of interest to the Utility; and a report on the Hancock County Wind Farm.

The Board expressed appreciation for Utility staff's excellent customer service and safe manner in which they carry out their duties.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:10 p.m.

The meeting returned to open session at 4:09 p.m.

Trustee McAlister exited the meeting at 4:09 p.m.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve and file the General Manager's 2021 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried. The meeting adjourned at 4:12 p.m.

Jeffrey J. Engel – Chair

Debra S. Iehl – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

January 13, 2021

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Customer Jack Yates shared information he recently read in a Princeton University study on efforts needed for America to reach net-zero emissions by 2050. Customer Carole Yates referenced recent carbon free goals set by Des Moines, Iowa City Council.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the December 9, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2020, through December 31, 2020; check numbers: 141374-141377; 141434-141435; 141467; 141525-141529; 141536; 141548-141558; 141627-141642; 141663-141665; 141733-141735; 141748-141756; 141816-141819; 219235-219605; 644498216056; 952132420515; 576079597765; 321180538778; 321189148827; 685207358619; 603313282063; 995653685708; 808091941447; 821916599301; 532095643605; 907670309270; 085020426236; 008550865665; 008944683488; 528361927303; 143165518162; 268859546747; 200809118227; 200913536148; 678548507785; 538859626042; 257030362819; 500051477790; 100776008093; 859584650207; 105670458752; 360714360257;
Board of Trustees

685338640324; 584906033425; 492806304210; 993350944935; 993999801151; 995830015127; 400582365409; 505069505439; 505087588457; 838482022020; 838874970638; 722312584868; 454341339663; 662068056409; 821017227035; 571818454992; 381318884593; 918108160901; 344367158442; 162973873139; 627644122234; 386215327657; 318706266818; 318941346761; 286291682371; 076103735138; 181809740399; 671773351518; 671777299504; 405279469267; 405400796132; 908077662450; 908674264396; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6295 Resolution accepting as final the contract for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; and authorizing the release of retainage funds in the amount of \$17,547.10 to Don Gardner Construction to be paid thirty days after the date of this resolution.

No. 6296 Resolution approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the 2021-2022 Paving Project – Phase 2 Main Office Back Lot; and approving and authorizing execution of an agreement with AECOM Technical Services, Inc., of Waterloo, Iowa, in the amount of \$24,500.00 to provide engineering services for said project.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the current safety status of the Utility; a review of current customer satisfaction survey results; and an update on current state legislative items of interest to the Utility.

The Board expressed appreciation for Utility staff's excellent customer service and safe manner in which they carry out their duties.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:10 p.m.

The meeting returned to open session at 4:09 p.m.

Trustee McAlister exited the meeting at 4:09 p.m.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve and file the General Manager's 2021 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried. The meeting adjourned at 4:12 p.m.

Jeffrey J. Engel – Chair

Debra S. Iehl – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

January 13, 2021

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, on the revised agenda all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the December 9, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2020, through December 31, 2020; check numbers: 141374-141377; 141434-141435; 141467; 141525-141529; 141536; 141548-141558; 141627-141642; 141663-141665; 141733-141735; 141748-141756; 141816-141819; 219235-219605; 644498216056; 952132420515; 576079597765; 321180538778; 321189148827; 685207358619; 603313282063; 995653685708; 808091941447; 821916599301; 532095643605; 907670309270; 085020426236; 008550865665; 008944683488; 528361927303; 143165518162; 268859546747; 200809118227; 200913536148; 678548507785; 538859626042; 257030362819; 500051477790; 100776008093; 859584650207; 105670458752; 360714360257; 685338640324; 584906033425; 492806304210; 993350944935; 993999801151; 995830015127; 400582365409; 505069505439; 505087588457; 838482022020; 838874970638; 722312584868;
Board of Trustees

454341339663; 662068056409; 821017227035; 571818454992; 381318884593; 918108160901; 344367158442; 162973873139; 627644122234; 386215327657; 318706266818; 318941346761; 286291682371; 076103735138; 181809740399; 671773351518; 671777299504; 405279469267; 405400796132; 908077662450; 908674264396; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt the following Resolutions by one motion:

No. 6294 Resolution authorizing the expenditure of funds in the amount of \$210,011.33 for permanent street patching associated with the City of Cedar Falls' 2020 street improvement projects.

No. 6295 Resolution accepting as final the contract for the Additions and Upgrades to the Headend HVAC and Transportation Services Building, Phase 4; and authorizing the release of retainage funds in the amount of \$17,547.10 to Don Gardner Construction to be paid thirty days after the date of this resolution.

No. 6296 Resolution approving and authorizing the preparation of preliminary plans, specifications, proposed form of contract, and estimated cost for the 2021-2022 Paving Project – Phase 2 Main Office Back Lot; and approving and authorizing execution of an agreement with AECOM Technical Services, Inc., of Waterloo, Iowa, in the amount of \$24,500.00 to provide engineering services for said project.

Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the current safety status of the Utility; a review of current customer satisfaction survey results; and an update on current state legislative items of interest to the Utility.

The Board expressed appreciation for Utility staff's excellent customer service and safe manner in which they carry out their duties.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter

21.9. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:10 p.m.

The meeting returned to open session at 4:09 p.m.

Trustee McAlister exited the meeting at 4:09 p.m.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve and file the General Manager's 2021 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried. The meeting adjourned at 4:12 p.m.

Jeffrey J. Engel – Chair

Debra S. Iehl – Secretary

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

January 13, 2021

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Jeffrey J. Engel. Chair Engel indicated the meeting was being conducted electronically in accordance with Iowa Code Section 21.8 because a meeting in person is “impossible and impractical” due to the global pandemic of COVID-19. Upon call of the roll, present were: Trustees: Jeffrey J. Engel, MaraBeth K. Soneson, Debra S. Iehl, Craig A. Johnson, and Richard L. McAlister (all electronically). Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Amie Rivers, Waterloo Courier reporter; and Sue Green, Carole Yates and Jack Yates, customers (all electronically).

Moved by Trustee Johnson, seconded by Trustee Soneson to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

There were no public forum items.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve the minutes of the December 9, 2020, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2020, through December 31, 2020; check numbers: 141374-141377; 141434-141435; 141467; 141525-141529; 141536; 141548-141558; 141627-141642; 141663-141665; 141733-141735; 141748-141756; 141816-141819; 219235-219605; 644498216056; 952132420515; 576079597765; 321180538778; 321189148827; 685207358619; 603313282063; 995653685708; 808091941447; 821916599301; 532095643605; 907670309270; 085020426236; 008550865665; 008944683488; 528361927303; 143165518162; 268859546747; 200809118227; 200913536148; 678548507785; 538859626042; 257030362819; 500051477790; 100776008093; 859584650207; 105670458752; 360714360257; 685338640324; 584906033425; 492806304210; 993350944935; 993999801151; 995830015127; 400582365409; 505069505439; 505087588457; 838482022020; 838874970638; 722312584868; Board of Trustees

454341339663; 662068056409; 821017227035; 571818454992; 381318884593; 918108160901; 344367158442; 162973873139; 627644122234; 386215327657; 318706266818; 318941346761; 286291682371; 076103735138; 181809740399; 671773351518; 671777299504; 405279469267; 405400796132; 908077662450; 908674264396; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adopt **Resolution No. 6293** approving and authorizing execution of an agreement with North Lakes Property Management, d/b/a Hillcrest Park Apartments, to provide specialized communications services. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: an update on the Utility's actions related to COVID-19; the current safety status of the Utility; a review of current customer satisfaction survey results; and an update on current state legislative items of interest to the Utility.

The Board expressed appreciation for Utility staff's excellent customer service and safe manner in which they carry out their duties.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with the Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9. Upon call of the roll, the following Trustees voted aye: Engel, Soneson, Iehl, Johnson, and McAlister. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:10 p.m.

The meeting returned to open session at 4:09 p.m.

Trustee McAlister exited the meeting at 4:09 p.m.

Moved by Trustee Soneson, seconded by Trustee Johnson to approve and file the General Manager's 2021 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried.

Moved by Trustee Soneson, seconded by Trustee Johnson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: McAlister. Motion carried. The meeting adjourned at 4:12 p.m.

Jeffrey J. Engel – Chair

Debra S. Iehl – Secretary