

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

**January 12, 2022**

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel (electronically), and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone (electronically), Waterloo Courier reporter; and Jim Brown, Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Leah Christopher, Mikhael Karpovics, and Michael Adolphs were introduced. Retiring employee, David C. Schilling, was recognized for over 26 years of service.

Customer Sue Green shared information on climate change programming she had viewed. She encouraged the Utility to take a more aggressive approach at emission reduction.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the minutes of the December 8, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2021, through December 31, 2021; check numbers: 146326-146331; 146413-146414; 146474-146482; 146485-146491; 146544-146555; 146581-146582; 146656-146658; 146660-146670; 146751-146756; 223271-223593; 280121774285; 280575176900; 383340203351; 383882103592; 419210909103; 419905550260; 694263274701; 694849545436; 709269691328; 816366895480; 816978031061; 832574667651; 832596390774; 379557939851; 379955280638; 107155378097; 107698955992; 234710755022; 304942183998; 326404907493; 326860511021; 344099210232; 404816194746; 512256997651; 627957685753; 657950377812; 875083279566; 875615857568; 937080529746; 937161538703;

938000189349; 938120822615; 968520158783; 968565569806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to receive and file personnel action reports, the 2022 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Jim Brown presented an introduction to the recently formed Cedar Falls Economic Development Corporation (CFEDC).

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6392** Resolution authorizing expenditure of funds in the amount of \$83,114.00 for work associated with the City of Cedar Falls' Downtown Streetscape Project.

**No. 6393** Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Hoffman & Hoffman Trenching, Inc. of Cedar Falls, Iowa, for the Installation of Electrical/Communications Conduit and Associated Equipment for the years 2022 and 2023. The bid received from Hoffman & Hoffman Trenching, Inc. was the lowest responsive, responsible bid received for the project in the amount of \$1,762,525.00, based on estimated quantities.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; status of the Solar Garden output; a review of current customer satisfaction survey results; an update on current state legislative items; and the Utility's current Residential Report Card.

The Board requested discussion on the delegation process during strategic planning.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9 to discuss the General Manager's 2022 Performance Agreement. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion

carried. The meeting adjourned to closed session at 3:14 p.m.

The meeting returned to open session at 3:55 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve and file the General Manager's 2022 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:56 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

**January 12, 2022**

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel (electronically), and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone (electronically), Waterloo Courier reporter; and Jim Brown, Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Leah Christopher, Mikhael Karpovics, and Michael Adolphs were introduced. Retiring employee, David C. Schilling, was recognized for over 26 years of service.

Customer Sue Green shared information on climate change programming she had viewed. She encouraged the Utility to take a more aggressive approach at emission reduction.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the minutes of the December 8, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2021, through December 31, 2021; check numbers: 146326-146331; 146413-146414; 146474-146482; 146485-146491; 146544-146555; 146581-146582; 146656-146658; 146660-146670; 146751-146756; 223271-223593; 280121774285; 280575176900; 383340203351; 383882103592; 419210909103; 419905550260; 694263274701; 694849545436; 709269691328; 816366895480; 816978031061; 832574667651; 832596390774; 379557939851; 379955280638; 107155378097; 107698955992; 234710755022; 304942183998; 326404907493; 326860511021; 344099210232; 404816194746; 512256997651; 627957685753; 657950377812; 875083279566; 875615857568; 937080529746; 937161538703;

938000189349; 938120822615; 968520158783; 968565569806; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to receive and file personnel action reports, the 2022 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Jim Brown presented an introduction to the recently formed Cedar Falls Economic Development Corporation (CFEDC).

The following items were presented for information purposes only: the current safety status of the Utility; a review of current customer satisfaction survey results; an update on current state legislative items; and the Utility's current Residential Report Card.

The Board requested discussion on the delegation process during strategic planning.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9 to discuss the General Manager's 2022 Performance Agreement. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:14 p.m.

The meeting returned to open session at 3:55 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve and file the General Manager's 2022 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:56 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

**January 12, 2022**

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel (electronically), and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone (electronically), Waterloo Courier reporter; and Jim Brown, Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Leah Christopher, Mikhael Karpovics, and Michael Adolphs were introduced. Retiring employee, David C. Schilling, was recognized for over 26 years of service.

There were no public forum items.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the minutes of the December 8, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2021, through December 31, 2021; check numbers: 146326-146331; 146413-146414; 146474-146482; 146485-146491; 146544-146555; 146581-146582; 146656-146658; 146660-146670; 146751-146756; 223271-223593; 280121774285; 280575176900; 383340203351; 383882103592; 419210909103; 419905550260; 694263274701; 694849545436; 709269691328; 816366895480; 816978031061; 832574667651; 832596390774; 379557939851; 379955280638; 107155378097; 107698955992; 234710755022; 304942183998; 326404907493; 326860511021; 344099210232; 404816194746; 512256997651; 627957685753; 657950377812; 875083279566; 875615857568; 937080529746; 937161538703; 938000189349; 938120822615; 968520158783; 968565569806; a detailed itemized copy of which

has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to receive and file personnel action reports, the 2022 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Jim Brown presented an introduction to the recently formed Cedar Falls Economic Development Corporation (CFEDC).

The following items were presented for information purposes only: the current safety status of the Utility; a review of current customer satisfaction survey results; an update on current state legislative items; and the Utility's current Residential Report Card.

The Board requested discussion on the delegation process during strategic planning.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9 to discuss the General Manager's 2022 Performance Agreement. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned to closed session at 3:14 p.m.

The meeting returned to open session at 3:55 p.m.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve and file the General Manager's 2022 Performance Agreement. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:56 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE  
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

**January 12, 2022**

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair MaraBeth K. Soneson. Upon call of the roll, present were: Trustees: MaraBeth K. Soneson, Debra S. Iehl, Richard L. McAlister (electronically), Jeffrey J. Engel (electronically), and Leslie J. Prideaux. Absent: None. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Andy Milone (electronically), Waterloo Courier reporter; and Jim Brown, Sue Green, Carole Yates (electronically), and Jack Yates (electronically), customers.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

New employees Leah Christopher, Mikhael Karpovics, and Michael Adolphs were introduced. Retiring employee, David C. Schilling, was recognized for over 26 years of service.

There were no public forum items.

Moved by Trustee Prideaux, seconded by Trustee Iehl to approve the minutes of the December 8, 2021, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of December that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of December 1, 2021, through December 31, 2021; check numbers: 146326-146331; 146413-146414; 146474-146482; 146485-146491; 146544-146555; 146581-146582; 146656-146658; 146660-146670; 146751-146756; 223271-223593; 280121774285; 280575176900; 383340203351; 383882103592; 419210909103; 419905550260; 694263274701; 694849545436; 709269691328; 816366895480; 816978031061; 832574667651; 832596390774; 379557939851; 379955280638; 107155378097; 107698955992; 234710755022; 304942183998; 326404907493; 326860511021; 344099210232; 404816194746; 512256997651; 627957685753; 657950377812; 875083279566; 875615857568; 937080529746; 937161538703; 938000189349; 938120822615; 968520158783; 968565569806; a detailed itemized copy of which



has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Moved by Trustee Prideaux, seconded by Trustee Iehl to receive and file personnel action reports, the 2022 personnel annual report, and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: None. Motion carried.

Jim Brown presented an introduction to the recently formed Cedar Falls Economic Development Corporation (CFEDC).

Moved by Trustee Iehl, seconded by Trustee Prideaux to adopt the following Resolutions by one motion:

**No. 6388** Resolution approving and authorizing execution of Amendment No. 2 to an agreement with Lincoln Savings Bank to provide data services.

**No. 6389** Resolution approving and authorizing execution of Amendment No. 1 to an agreement with OneNeck IT Solutions, LLC to provide wholesale bandwidth services.

**No. 6390** Resolution approving and authorizing execution of Amendment No. 1 to a 28E agreement with New Hampton Municipal Communications Utility to provide wholesale internet bandwidth services.

**No. 6391** Resolution approving and authorizing execution of Amendment No. 1 to a 28E agreement with the City of Pella Telecommunications Utility to provide wholesale bandwidth headend services.

**No. 6393** Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with Hoffman & Hoffman Trenching, Inc. of Cedar Falls, Iowa, for the Installation of Electrical/Communications Conduit and Associated Equipment for the years 2022 and 2023. The bid received from Hoffman & Hoffman Trenching, Inc. was the lowest responsive, responsible bid received for the project in the amount of \$1,762,525.00, based on estimated quantities.

**No. 6394** Resolution accepting the bid, awarding the contract, and approving and authorizing execution of a contract with MP Nexlevel, LLC to provide contract workers to assist with the installation of fiber optic infrastructure at Gold Falls Villa apartment complex. The bid received from MP Nexlevel, LLC was the lowest responsive, responsible bid received for the project in the amount.

Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried.

The following items were presented for information purposes only: the current safety status of the Utility; a review of current customer satisfaction survey results; an update on current state legislative items; and the Utility's current Residential Report Card.

The Board requested discussion on the delegation process during strategic planning.

Moved by Trustee Iehl, seconded by Trustee Prideaux to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(a), Chapter 21.5(1)(i), and Chapter 21.9 to discuss the General Manager's 2022 Performance Agreement. Upon call of the roll, the following Trustees voted aye: Soneson, Iehl, McAlister, Engel, and Prideaux. Nay: None. Absent: None. Motion carried. The meeting adjourned at 3:56 p.m.