

Municipal Gas Utility of the City of Cedar Falls, Iowa

Service Policy

March 2003

CHARACTER OF SUPPLY

The Utility will supply natural gas with a heating value of approximately 1,000 BTU per cubic foot. A standard average pressure of four ounces will be available at the outlet side of the meter so as to provide safe, efficient appliance operation. Higher pressures can be served subject to system availability and approval by the Utility.

GAS RATES

All customers of the Utility will be placed on a firm gas rate unless the customer qualifies for, and requests, service under other rates which may be in affect at the time.

All gas sold shall be on the basis of meter measurement, except for temporary service installations where the load is constant and the consumption may be readily computed and provided for in the Utility's rate manual. Wherever practical, consumption of gas within the Utility itself or by administrative units associated with it shall be metered.

GAS MAIN EXTENSION ROUTES

All customers requesting gas main extension must furnish one print to the Utility of the property or platted area in question. The customer must also furnish easements to the Utility or assist the Utility in securing easement rights when it becomes necessary to cross private property with gas mains. All gas main extensions will be constructed by the Utility or its contractor along existing improved public roads, streets and alleys or a route selected by the Utility. Gas mains will normally be installed in the south and/or east parking of street right-of-ways. The length of any main extension shall be considered as the distance from the nearest existing gas main and continuing across the customer's property to his farthest lot line.

The Utility will construct and finance a gas main extension only if it is deemed in the best interest of the Utility.

All gas main extensions and revenue there from shall remain the property of the Utility. The Utility reserves the right to maintain, repair and replace the mains.

GAS MAIN EXTENSION COSTS

The Utility will extend the gas main up to 100-feet without cost to an applying individual, commercial or industrial primary heating customer for an existing building or a building under construction. An additional extension may be made for a customer at the Utility's expense if determined by the Utility to be beneficial to the Utility. If the distance of the main extension exceeds 100-feet, the customer will be required to make a refundable investment equal to the estimated cost of the additional footage as determined by the Utility.

The cost estimate of construction and revenue to be derived from the main extension will be calculated by the Utility. Installation will be subject to availability of natural gas.

When construction is requested by the customer during the winter months and it is deemed possible by the Utility, the customer must agree to pay any and all additional costs necessary for cold weather construction.

GAS MAIN EXTENSIONS TO SUBDIVISIONS

Whenever an extension of the Utility's gas mains is necessary to serve a real estate subdivision, the gas main extension will include the entire subdivision. Prior to the construction of the extension, a refundable investment must be made by the developer and/or property owners(s) in the subdivision.

The refundable investment will be equal to the entire estimated cost to serve the subdivision with gas mains; less credit for any gas heating customers that have applied for gas service. No interest will be paid on the refundable investment. The credit is computed by using the estimated cost per foot for the gas main extension, multiplied by 100 feet, multiplied by the number of properties that have applied for gas heating service.

The refundable investment will include the cost of all gas distribution mains that are necessary to bring gas to the subdivision. The Utility will determine the size of the gas distribution main required to serve the subdivision. If it is deemed in the best interest

of the Utility to install a larger size gas distribution main than the subdivision requires, the Utility will pay the difference in estimated cost.

The cost estimate of construction and revenue to be derived from the main extension will be calculated by the Utility. Installation will be subject to availability of natural gas.

RETURN OF REFUNDABLE INVESTMENT

A refundable investment is subject to return without interest in the following manner:

As additional permanent gas heating customers are connected to the subdivision gas mains, the Utility will each quarter refund to the original customer or developer who paid the refundable investment an amount equal to 100-feet, multiplied by the original estimated cost per foot of gas main for the extension, multiplied by the number of new additional permanent gas heating customers in the subdivision. At no time shall total refunds exceed the original investment.

The refunding period shall be in effect for ten years from the date the gas main was installed. If the Utility is unable to provide gas service to new customers during this ten-year period, the time period length will be extended as determined by the Utility.

GAS SERVICE OUTSIDE CITY LIMITS

Gas service may be provided to customers outside the City limits at the discretion of the Utility and as permitted by appropriate regulatory agencies.

GAS SERVICE LINE COSTS

The Utility or its contractor will install a gas service line of adequate size for the first 100-feet beyond the property line or to the nearest point of the building, whichever is less, at no charge to primary gas heating customers. Charges for service in excess of the 100-feet will be billed to the customer at the actual cost per foot. For customers other than primary gas heating customers, the Utility will install a gas service to the nearest point of the building with the customer paying for the footage from the property line to the structure. Installation of the gas service cannot begin until the finished grade has

been established and dirt has been backfilled around the foundation. Before the gas in the home may be turned on, any charges to the customer pertaining to the gas service installation must be paid in full. The owner or contractor must complete a Location Gas Service form and an Agreement for Utilization of Gas Service form with the Utility before the gas service line can be installed.

GAS SERVICE FOR SUPPLEMENTAL HEATING

Customers requesting gas only as a backup fuel supply for heating will be required to pay the actual cost for the entire length of the service from the gas main to the structure. (An estimated cost shall be paid in advance of construction.)

GAS SERVICE TO MOBILE HOMES

A mobile home may be served with natural gas subject to the approval of the Utility. Approval will be contingent upon the safe installation of all gas appliances and heating equipment.

METER INSTALLATIONS

The Utility will furnish, own, install and maintain all meters and regulators through which service is supplied. The customer or his installer shall connect the house piping on the outlet side of the meter. If any pressure regulators are required on the outlet side of the meter (except for measurement purposes), they shall be furnished by the customer.

All new meter installations shall have meters installed outside the building at a location selected by the Utility. All costs for meter installations relocation or rearrangement due to building additions, remodeling or customer request will be billed to the customer.

METER TESTING

An established program of meter testing or meter replacement will be conducted by the Utility, varying according to the rated meter capacity. A customer may request a

special meter test at any time, however the Utility reserves the right to make a nominal charge.

MULTIPLE DWELLINGS

A multiple dwelling is any structure containing two or more separate living units. A separate living unit is defined as one containing separate, permanent kitchen facilities. Firm gas service will not be available to a multiple dwelling structure through a single meter (master metering), except where permitted by the Utility or Iowa Utilities Board rules, with such service billed under the applicable Utility rate schedule.

All gas meter locations for multiple dwelling structures must be approved by the Utility.

INSTALLATION OF GAS APPLIANCES AND PIPING

All installations of gas appliances and piping in buildings must pass inspection by the Utility and conform to the City Gas Code pursuant to City Ordinance #2321.

IOWA UTILITIES BOARD REGULATION

The Utility will follow the rules and standards of the Iowa Utilities Board, when applicable, regarding service and utility policies. In the event any conflict between the Utility's policy and Iowa Utilities Board regulations develop, the Iowa Utilities Board requirements shall prevail.

SUBDIVISION _____

WORK ORDER _____

BUILDING PERMIT # _____

AGREEMENT FOR UTILIZATION OF GAS SERVICE

I, the undersigned, do hereby agree to pay the Municipal Gas Utility of the City of Cedar Falls, Iowa, the entire actual cost of the new service if I fail to utilize the gas service within six months of the installation date by installing a gas furnace or a similar gas-using space heater. I understand no refund will be made for later use of the service unless express written consent is given by the General Manager of Utilities.

Signed: _____

Service Address: _____

Customer

Dated: _____

Home Phone: _____

Business Phone: _____

NATURAL GAS UTILIZATION

Primary Heating

Natural Gas for Approximately _____ Sq Feet Input Rating _____ BTU

Number of Heating Units _____

NATURAL GAS APPLIANCES

Yes No

Yes No

Yes No

Water Heater Range Dryer Other _____

Is Riser Location Marked? _____ Is Final Grade Established? _____

Sprinkler System? _____ Electronic Dog Fence? _____

Copies: _____ Construction _____ Service

**CEDAR FALLS UTILITIES
CEDAR FALLS, IOWA**

LOCATION GAS SERVICE

NAME _____ DATE _____

ADDRESS _____ ATLAS PAGE NUMBER _____

SERVICE SIZE _____ LENGTH OF SERVICE _____ MAIN SIZE _____

SERVICE CHARGE _____ DATE PAID _____

LAWN RESTORATION: BY UTILITIES _____ BY OWNER _____

I, the undersigned, agree to take full responsibility for the location and specifications of the gas service as shown above. I understand that any changes, except those desired by the Municipal Utilities of Cedar Falls, Iowa will be done so at my expense.

SIGNATURE _____ WRITTEN BY _____

Dear Natural Gas Customer:

As a Code of Federal Regulations (CFR) requirement, Cedar Falls Utilities is notifying you that during the installation of your new natural gas service, an excess flow valve that meets all CFR Part 192.381 requirements is available and can be installed. **It is not mandatory to have an excess flow valve installed.**

An excess flow valve is a device that is installed in the gas service line near the gas main usually located in the parking. The excess flow valve serves as a safety device. In the event of a service line break between the excess flow valve and your house, the excess flow valve will automatically restrict the flow of gas in the gas service line and to your home.

As an optional service, Cedar Falls Utilities will install an excess flow valve on your service for a fee of \$50. If this device fails and automatically shuts off the gas flow to your house, the Cedar Falls Utilities will restore service to your house and all expenses to restore the gas flow will be your responsibility. Such repair costs will be approximately \$750 based on a time and material basis and will depend on the circumstance, time of year, and location of the failure.

I (print name) _____ of (address) _____

DO ___ **DO NOT** ___ request that an excess flow valve be installed at the above address.

Payment* of \$ _____ is included with this request form.

Signed: _____ Date: _____

NOTE: An excess flow valve will **not** protect against the following events:

1. Customer appliance gas leaks.
2. Small gas service line punctures.
3. Gas meter set leaks.

The \$50 fee is for a new gas service installation only. Installation of an excess flow valve on an existing gas service will be on a time and material basis and be more costly due to the need to locate, dig and access the line.

*Please attach a check or payment of \$50 or quoted price if an existing service.